

VILLAGE OF SWANTON

Council Meeting Minutes

April 10, 2017 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak Jeff Pilliod
 Tamara Haselman Michael Rochelle
 Dianne Westhoven Kathy Kreuz

Proclamation: National Library Week

Approval of the Minutes: *Motion to approve March 27, 2017 minutes was made by Councilwoman Westhoven, seconded by Councilwoman Haselman. Motion passed 5-1. Councilwoman Kreuz abstained.*

Committee reports: See Attached

Personnel Report:

Mrs. Sexton and Mr. Reckner interviewed applicants for the Public Service Division seasonal positions.

Motion to hire David Biehl, Charles Brownfield, and Rita Leaders at a rate of \$10/hour, up to 25 hours per week, beginning on April 11, 2017 and ending on September 1, 2017, contingent on a successful background check and drug screen was made by Councilman Rochelle, seconded by Councilwoman Kreuz. Motion passed 6-0.

Mr. Brian Dotson, permanent part time member of the Fire Department, is requesting to remain on the Department but on a contingent basis as opposed to permanent part time shift.

Motion to accept JD Rahman's letter of resignation effective April 21, 2017, was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 6-0.

Old Business:

1. Emergency Resolution 2017-XX: Authorizing Administrator to apply for ODNR grant

Motion to suspend the rules was made by Councilman Rochelle, seconded by Councilwoman Haselman. Motion passed 6-0.

Motion to approve was made by Councilman Rochelle, seconded by Councilwoman Haselman. Motion passed 6-0.

New Business:

1. Emergency Ordinance 2017-XX: Fire Contract with Swancreek Township

Motion to suspend the rules was made by Councilman Rochelle, seconded by Councilman Pilliod. 3

Motion to approve was made by Councilman Pilliod, seconded Councilwoman Westhoven. Motion passed 6-0.

2. Emergency Ordinance 2017-XX: Fire Contract with Fulton Township

Motion to suspend the rules was made by Councilman Pilliod, seconded by Councilwoman Westhoven. Motion passed 6-0.

Motion to approve was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 6-0.

3. Emergency Ordinance 2017-XX: Holiday Lane Assessment

Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilwoman Haselman. Motion passed 6-0.

Motion to approve was made by Councilman Dzyak, seconded by Councilman Rochelle. Motion passed 6-0.

Mayor's Report

Attended NOMMA meeting with Karla Sexton on March 31, 2017

Attended TMACOG Transportation Summit in Toledo on March 31, 2017

EMA has been interviewing candidates

Attended Planning Commission Meeting

Attending EMS meeting on April 11, 2017

Attending Fulton County Economic Development annual meeting on April 27, 2017

Administrator's report:

1. Code Enforcement Update

Spreadsheet provided for detailed information.

2. Parking Schedule Ordinance

The ordinance proposed for parking restrictions on Woodland Ave was not on the agenda for a third reading. AquaBlok has indicated they will need to park some vehicles on Woodland during the day but should not leave them overnight. The owner of the property indicated there is no issue if the ordinance were reworded to allow parking during business hours.

3. Planning Commission Update

No public hearing. Main discussion centered on zoning map and zoning text amendments. Reviewed the parcels which needed amended zoning classification. Discussion on zoning text amendments to send to MVPO for review. Also discussed importance of residential building code.

4. Meetings

Fulton County Health Department, annual advisory council meeting. Many wonderful services they provide to residents of the county.

Metroparks of the Toledo Area, met with representatives to discuss treehouse village and bike trail.

Attorney General Sunshine Law training, attended annual training at Owens Community College.

Jones & Henry Standing Meeting, discussed Clark Street loose ends, Project 7-Lawrence, Harrison, Church, maps, and drainage project near Memorial Park.

5. Story Walk

See press release

6. Fulton County Economic Development Commission Annual Meeting

Meeting is April 27, 2017 at Founders Hall, RSVP'S due by April 20, 2017.

7. Joint Fire District Study

The steering committee last met in February where the action item was for entities to discuss if they would be willing to contribute to the feasibility study. The legislation the Village passed did not contain language which would prohibit contribution. The committee has requested a final say from the 10 entities if they would like to be involved. Have only heard from two, Lyons/Royalton would not like to participate and Delta would like to participate.

Departments' Reports:

Fire- Lt. Middleton (Chief Wolever and Deputy Chief Roytek both on vacation)

Engine attended egg hunt on Saturday

Crews attended Story Walk

In past 3 months, have trained 10-15 individuals in CPR

Paramedics & FF need accredited hours over 3 years, many refresher courses at Fire Department

Working on computer writing for run reports

Roytek, Dziengelewski, Bernal, and Middleton have completed fire officer I, II training

Middleton is in second week of fire inspector training

Fiscal- Karla Sexton

Dealing with staff turnover and onboarding

Rekeying Memorial Park

Issued new HR Policies

Attended NOMMA meeting

Ohio Open Check Book launched

Going to Columbus for local government conference

Working with UAN, new computer in 8-10 weeks

Attended seminar in Toledo today

Police- Sergeant Gearig (Chief Berg on vacation)

Citations-business as usual

Officer Kessinger putting mock crash together at high school on 4/28/17

Will be short staffed due to resignation of full time officer and two other full time officers are off with an injury and FMLA.

Public Service- Jim Reckner

Neal Tedrow attended Tree Survival School

Attended fire hydrant classes

Working on water line valves

Helping Swancreek Township with water lines by Park School

Starting brush pickup and mowing

WRRF- Steve Geise

Will be at EPA Office for continuing education classes 4/11/17

Sam Bork is helping with electrical issues

Back flow preventer overflowing, Rob Dick can get rebuild kit for \$400

Haven't heard anything yet on MPDS permit

Sludge bags going good, until bags dry out, some will need hauled out

Water-Brian Hildebrand

Took down self-clarifier- looked good

Will be at University of Findlay on 4/11/17, EPA testing results

Executive Session: *Councilman Dzyak made motion to adjourn to Executive Session to discuss Employee Compensation and Hiring. The motion was seconded by Councilwoman Westhoven. Motion passed 6-0.*

Mayor Roth called council back to order, Roll call 6-0.

Motion to approve the hiring of Curtis Smith, for the position of Public Utility Laborer effective May 7, 2017 at a rate of \$17.57/hour. The hiring is contingent upon a successful background check, drug testing, and is subject to one year probationary period. This probationary period is from May 7, 2017 to May 6, 2018 and is subject to periodic evaluations. Mr. Smith, will accrue sick leave in accordance with policy and is entitled to personal and vacation time prorated for the remainder of calendar year 2017 based upon first day worked, was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 6-0.

Adjourn:

Motion to adjourn meeting was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Karla Sexton, Fiscal Officer

Finance Committee Meeting Minutes

April 10, 2017 • 6:30 p.m.

Michael Rochelle

Diane Westhoven

Paul Dzyak

1. Community Center Equipment

The Fulton County Senior Center utilizes the Community Center 3 days a week. Currently food is transported from Wauseon to the satellite senior centers in the County. The SCC currently has a piece of equipment utilized for warming the food and is unable to warm the food to a compliant temperature. The Village has worked with the manufacturer and vendor to investigate if the piece of equipment is faulty. A technician finally came on site and concluded that the piece of equipment is running properly.

The Senior Center representatives have requested a piece of equipment which will allow them to keep food at a certain temperature and offered to pay half of the costs. Administrator believes there should be a formal agreement signed, between the entities, which indicate the new oven will become the Village of Swanton's property and other entities who rent the space are able to utilize it.

Councilwoman Westhoven is going to check on other options and contact the Senior Center Director.

2. Ohio Checkbook.com presentation

Representative from the Treasurer of State's office presented on the launch of the Village of Swanton's OhioCheckbook.com site. Swanton is the first Village in the County to join along with other Townships:

Water and Sewer Committee Meeting Minutes

April 10, 2017 • 6:00 p.m.

Paul Dzyak – Chairman

Jeff Pilliod

Tamara Haselman

1. Vactor quote update

Administrator and Mr. Reckner met with a representative from Jack Doheny Company, Mr. Jim Balogh, to discuss options for vactor trucks. Received options on purchasing new vactor or a refurbished one. Both options include training for employees on equipment. Waiting to hear back the dollar amounts.

2. Holiday Lane assessment

Per committee recommendation, a letter was sent to the four property owners currently assessed for the Holiday Lane sewer project inquiring if they would like to pay off the balance of their assessment. Of the four letters sent, only one owner (2100 Holiday Lane) wished to pay off their assessment in full. Committee recommends to allow the balance of \$2052 to be paid in full.

Councilman Pilliod mentioned he saw they were working on the railroad tracks at Main Street. Thought between the years 1995-2000, that the Village paid for concrete on the tracks and it looks like they put black top down now instead of concrete. Administrator will check on this.