

# **VILLAGE OF SWANTON**

## **Council Meeting Minutes**

February 13, 2017 • 7:00 p.m.

### **Prayer**

### **Pledge of Allegiance**

**Roll Call:** Paul Dzyak                      Jeff Pilliod  
                  Tamara Haselman                Michael Rochelle  
                  Dianne Westhoven                Kathy Kreuz

Councilman Dzyak and Councilwoman Haselman were both absent from the meeting.

Lt. Ed Dziengelewski was sworn in by Mayor Roth.

**Approval of the Minutes:** *Motion to approve January 23, 2017 minutes was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 4-0.*

**Committee reports:** See Attached

### **Personnel Report:**

*Motion to accept resignation of Dennis Sattison was made by Councilwoman Kreuz, seconded by Councilman Rochelle. Motion passed 4-0.*

*Motion to approve the promotion of Patrolman JD Rahman, for the position of Full Time Police Officer effective February 26, 2017 at a rate of \$14.82/hour. The hiring is contingent upon a background check, drug testing, and is subject to six-month probationary period. This probationary period is from February 26, 2017 to August 26, 2017 and is subject to periodic evaluations. Patrolman Rahman, will accrue sick leave in accordance with policy and is entitled to personal and vacation time prorated for the remainder of calendar year 2017 based upon first day worked, was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 4-0.*

### **New Business:**

1. 2017-XX Cost Recovery Corp Services, First reading.

*Motion was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 4-0.*

2. 2017-XX Poggemeyer Design Group Agreement, First reading.

*Motion was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Motion passed 4-0.*

3. 2017-XX Assenting to Detachment of Property

Tabled until February 27, 2017 meeting

### **Mayor's Report**

Attended TMACOG meeting, good discussions.

Attended two meetings at Swancreek Township

Met with Administrator and Poggemeyer Design Group

Met with Planning Commission

Will be meeting with Fulton Township on February 16

Police escorted Swanton Wrestlers out of town on Saturday to State Duals Tournaments

### **Administrator's report:**

#### **1. Code Enforcement Update**

Dennis is monitoring properties, hanging up purple door hangers, and following up after the allotted time has passed.

#### **2. February 27 Committee Meeting Change**

That meeting has Committee of the Whole and will include invitations to other local government entities. Would like to move the meeting to 6:00pm with Council at 7:00pm, Public Service Committee at 7:45pm, and Public Safety at 8:15pm.

*Motion to change meeting times was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 4-0.*

#### **3. Garfield Bridge Update**

Project estimate is \$1,396,907, Municipal Bridge Program Fund grant- \$854,810, received letter that receiving a grant of \$270,000 from the Ohio Public Works Commission. With this additional grant, the local share of expense is estimated to be about \$272,000. Project is still scheduled for 2018.

#### **4. Jones & Henry Update**

Met with Jones & Henry on February 10. Spoke on sewer in Turtle Creek. They provided the Village with flash drives with all the maps they have done for us. Also talked about flooding issue on Airport Highway by bus garage, did receive the easement from Mrs. McNeill.

#### **5. Fulton County Regional Planning January Meeting**

Main discussion of Comprehensive Plan Amendment and CDBG Update. MVPO has agreed to help with both topics.

#### **6. TMACOG General Assembly**

Attended this on January 31, very informative Village caucus. Will be attending Ohio Sunshine Law Certification on April 7. Mayor Roth will be attending Toledo Regional Transportation Summit on March 31. Summer caucuses are August 2. Council members are welcome to attend.

#### **7. Planning Commission February Meeting**

One item for review, was the variance request from Taco Bell for additional signage. Variance was granted. Construction is tentatively scheduled to begin in the spring of 2017.

### **Departments' Reports:**

#### Fire- Chief Wolever

Permanent part time schedule working well.  
Gearing up for training on electronic record keeping, all officers are being trained.

#### Fiscal- Karla Sexton

Busy with year-end, financials are uploaded to drop box.  
Met with Administrator on 2017 Budget.  
Administrator, Councilman Rochelle, and I met with Brian from Umbaugh Associates, a lot of good came from meeting.  
Updated credit card machine in office, it is now chip readable.  
Attended a webinar on True up Report.  
Met with Administrator and the Employees Association.

#### Police- Chief Berg

Thanked Council for approving to hire JD as new full time officer.  
Turn out for drug take back day was good.  
On January 27, had five canines go into junior high and high school, found nothing major.

#### Public Service- Jim Reckner

Sewer Cleaning three days a week.  
Cutting down trees and giving away fire wood.

#### WRRF- Steve Geise

Completed changing out sand, usually do every three years.  
Stewart Graf is helping the Public Service Department.

#### Water-Brian Hildebrand

EPA is offering free webinars  
Jeff Harmon passed his Core test and A3.  
Nick Daunhauer starts his advanced water classes tomorrow.

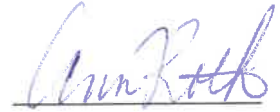
**Executive Session:** *Councilwoman Kreuz made motion to adjourn to Executive Session to discuss imminent court action with Village's attorney. The motion was seconded by Councilwoman Westhoven. Motion passed 4-0.*

Mayor Roth called council back to order, Roll call 4-0.

Update from Village Attorney: issue that popped up was that there has been some discussion from Norfolk Southern, that they could acquire a small piece of property owned by the Village, and in order for that to begin, a formal notice would need to be provided to the Village and that has not been received. He will contact Norfolk Southern attorney to see if there are any intentions from them to proceed with eminent domain proceedings on that property. Also, will continue to monitor Norfolk Southern's wishes to close Scott Road.

**Adjourn:**

*Motion to adjourn meeting was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 4-0.*

  
Ann Roth, Mayor

Attest:   
Karla Sexton, Fiscal Officer

## **Water and Sewer Committee Meeting Minutes**

**February 13, 2017 • 6:00 p.m.**

Paul Dzyak – Chairman- Absent

Jeff Pilliod

Tamara Haselman- Absent

There was no quorum so the Water & Sewer Committee did not meet.

## **Finance Committee Meeting Minutes**

**February 13, 2017 • 6:30 p.m.**

Michael Rochelle

Diane Westhoven

Paul Dzyak- Absent

1. Financial Documents are in drop box for viewing
2. Set Special Finance Committee Meeting, solely to discuss 2017 budget. Possibly can meet Wednesday, February 22. Committee will let Administrator know.
3. Income Tax Board of Review

According to ORC, this has to be done. It is a 3 member board, will meet as needed, and is a 2 year term. Will need two Council appointments, cannot be current employees, elected officials, or contractors who have done business with the Village. Also, one Mayoral appointment, may be an employee but not the Fiscal Officer.

#### 4. Assessments

2016 assessments to property owners: Street lights currently \$28.00/year and leaf collections currently \$15.50/year.

Committee recommends to leave the current amounts as is.

#### 5. Cost Recovery Services

Administrator has researched other companies who provided similar services per request from December 2016 Finance Committee meeting. Many are solely focused on fire/rescue recovery and not law enforcement. Administrator believes the new agreement with the addition of pursuing the

claims further may be best way to proceed. The term is for one year with termination by written notice no later than 30 days of expiration.

Committee will recommend to Council.

#### 6. Engineering Services

Church Street Phase 1 Project will be completed in 2018, but Administrator would like to perform the engineering and pre-planning for the project in 2017. Recommending Poggemeyer Design Group.

Committee will recommend to Council.

#### 7. Co Rd 1-1 resident

Resident wishes to detach from the Village. Property has been in the Village since 1990 and the home was constructed in 1999. Does not have water and sewer service, is eligible for leaf pick up, fire/rescue, and police services. Residents says does not have street lighting, shouldn't have to pay. Procedure cited in ORC requires an Ordinance passed by local legislative authority and then the Fulton County Commissioners have the ultimate approval.

Committee recommends to go to Council for a vote.

#### 8. Shared Equipment with Village of Delta

Late last year Swanton Village Council was presented with information from the Village of Delta about sharing equipment. At that time Council thought it was best not to enter into the agreement. More analysis on the need of a newer vector has taken place. Mayor Miller and Administrator Brad Peebles were in attendance to answer questions.

Administrator Peebles feels this is an opportunity for both entities to save money. Mayor Roth said it is a prime opportunity to sample this out and reevaluate after six months. She stated it is becoming the norm throughout the State of Ohio and would like to try it. Councilman Rochelle thinks it's a good idea.

Committee recommends to put on Public Service Committee meeting February 27, to discuss more.