

VILLAGE OF SWANTON

Council Meeting Minutes

March 27, 2017 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak Jeff Pilliod
 Tamara Haselman Michael Rochelle
 Dianne Westhoven Kathy Kreuz-Excused

Proclamation: Autism Awareness Day 2017

Approval of the Minutes: *Motion to approve March 13, 2017 minutes was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

Committee reports: See Attached

Personnel Report:

Motion to accept Matt Brooks resignation was made by Councilman Rochelle, seconded by Councilwoman Haselman. Motion passed 5-0.

Motion to remove Steve Geise and Brian Hildebrand from probation was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.

Motion to approve Organizational Chart was made by Councilman Pilliod, seconded by Councilman Rochelle. Motion passed 5-0.

Presentation:

Thomas Hertzfeld from Alternative Energy Source talked about current electric supplier agreement. The Village has used the services of AES since 2013 to assist with negotiating energy costs. Hertzfeld said that energy costs change daily and are at a low now. He feels it would be a good time to reevaluate the suppliers and rates for all of the Village Buildings versus waiting till 2018 renewal when current rate ends. He presented Administrator and Council a list of different suppliers, their current rate, and his recommendations. Hertzfeld also suggested checking into the rates for residents as well.

Motion to permit Administrator to enter into three year contract with AES, with rates being within 2% of rates presented was made by Councilman Rochelle, seconded by Councilman Dzyak. Motion passed 4-1. Councilman Pilliod voting no.

Karen Underwood spoke to Council about her concerns for the railyard. She asked Council if they still have legal counsel representing the Village for the railyard. Village Administrator answered, yes. Underwood then asked Council members if they said statements that were in a Toledo Blade article.

Councilman Rochelle asked Underwood what she thinks the Village could have done. Underwood said Council could have teamed up with Swanton Township and fight. Councilman Rochelle responded that Council did, and passed a resolution.

Swanecreek Township Trustee Kazmierczak mentioned that Swanecreek also offered help to Swanton Township and they never reached back out to them.

Councilwoman Westhoven spoke on her feelings of the railyard. Said the Village did a resolution opposing it and Swanton Township did not do one.

Village Administrator voiced her feelings as well.

Old Business:

1. Third Reading Ordinance 2017- XX Special Assessment- Leaves

Motion to approve was made by Councilman Rochelle, seconded by Councilwoman Westhoven, Motion passed 5-0.

2. Third Reading Ordinance 2017- XX Special Assessment- Street Lighting

Motion to approve was made by Councilman Dzyak, seconded by Councilman Pilliod. Motion passed 5-0.

3. Second Reading Ordinance 2017-XX Parking Schedule

Motion to approve was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 5-0.

New Business:

Resolutions

1. Emergency Resolution 2017- XX Opposing House Bill 49 Centralized Income Tax Collection

Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilman Rochelle. Motion passed 5-0.

Motion to approve was made by Councilman Dzyak, seconded Councilman Rochelle. Motion passed 5-0.

2. First Reading Resolution 2017-XX Authorizing Administrator to apply for ODNR grant

Motion to approve was made by Councilwoman Westhoven, seconded by Councilman Pilliod. Motion passed 5-0.

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Mayor's Report

Tree Commission hosted Northwest Ohio Woodlands Association seminar on March 14, 2017

Attended Fulton County EMS Executive board on Wednesday March 15, 2017

Attending ODOT presentation at Archbold Library on March 28, 2017, 3pm-6pm

Attending TMACOG Transportation Summit in Toledo on March 31, 2017

Will be at EMA office interviewing candidates on April 4, 2017

Administrator's report:

1. Code Enforcement Update

Spreadsheet provided for detailed information. There are a couple properties that are past due and we will proceed with abatement or other options. Have received lots of feedback that residents are seeing Dennis out checking on zoning issues.

2. Attendance

Attended S.A.V.E. lecture series at Lourdes University. Speaker was George Heartwell, former Mayor of Grand Rapids, MI. It was very well attended and learned some valuable pieces of information.

Attended Employment Law Conference at Hilton in Perrysburg with Fiscal Officer Karla Sexton. There were four breakout sessions, we each attended different sessions to try and get the most out of the conference. After the conference we received all the presentations from each of the twelve breakout sessions.

3. Strategic Solutions Agreement

Over the last year it has become very apparent how important referencing past minutes and legislation is to certain administrative functions. Administrator met with Strategic Solutions to discuss their services. The company will take the records, scan the documents, and provide the Village with software that will allow a quick search of minutes and legislation. The cost is minimal but there is an annual fee.

Motion to allow Administrator to enter into contract with Strategic Solutions was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 5-0.

4. April 24 Committee of the Whole

Administrator and Fiscal Officer met with Teresa Snyder, Business Development Manager for the Toledo-Lucas County Port Authority regarding an Energy Special Improvement District. This is a tool that could benefit both the Village buildings as well as businesses within the incorporated Village Limits. Mayor suggested sending a letter to businesses within the incorporated Village Limits so they are aware of the program.

Motion to change Committee of the Whole Meeting to 6pm on April 24, 2017 was made by Councilman Dzyak, seconded by Councilman Rochelle. Motion passed 5-0.

Departments' Reports:

Fire- Chief Wolever

Fire fighter Cleland's grandfather passed away.

Fiscal- Karla Sexton

Permanent budget is entered

Aflac Representative was onsite for open enrollment

March 15, 2017 attended a Fred Prior seminar

March 17, 2017 attended Employer Law Conference

Has been conducting interviews for seasonal workers with Jim Reckner

Met with Administrator and Teresa Snyder of Port Authority

Sent letters to businesses regarding 4th of July donation jars

Police- Chief Berg

Will be out of town week of April 9, 2017 on vacation

Public Service- Jim Reckner

Starting sidewalk repairs

Will be attempting to smooth out Garfield

Sent a couple of his employees to a hydrant class

Brush pick up starts April 3, 2017

WRRF- Steve Geise

Interviewed candidate for open position with Jim and Administrator.

Water-Brian Hildebrand

Reservoir topped off, ready for summer

Algae under control, good clarity

ODNR will be dropping trout in reservoir on April 5, 2017

Will be back to full staff on Sunday

Executive Session: *Councilman Dzyak made motion to adjourn to Executive Session to discuss Employee Compensation. The motion was seconded by Councilman Rochelle. Motion passed 5-0.*

*Please note audio did not resume at this point.

Mayor Roth called council back to order, Roll call 5-0.

Adjourn:

Motion to adjourn meeting was made by Councilman Rochelle, seconded by Councilwoman Haselman. Motion passed 5-0.



Ann Roth, Mayor

Attest: 
Karla Sexton, Fiscal Officer

Public Service Committee Meeting

March 27, 2017 • 7:45 p.m.

Committee Members:

Tamara Haselman – Chairwoman

Kathy Kreuz- Excused

Jeff Pilliod

1. Zoning Map Amendment

Village Administrator has been working with MVPO (Maumee Valley Planning Organization) on an updated zoning map, Administrator came across that there are parcels which were annexed but which the zoning classification has not yet been amended. Administrator recommends this goes to the Plan Commission to make amendments to the zoning map for the specific parcels.

Committee agrees to have this go to the Plan Commission.

Public Safety Committee meeting

March 27, 2017 • 8:15 p.m.

Kathy Kreuz – Chairwoman-Excused

Mike Rochelle

Diane Westhoven

1. Police Sergeant Job Description

Added that Sergeant serves as Commander in Chiefs absent.

2. Full time officer posting

Chief Berg discussed the full time officer vacancy. Also said he would like to add another part time officer as well.

Village Administrator said Village will advertise on Ohio Chief of Police Website, Ohio Municipal League Website, National Police Chief Website, as well as the Village Website and Facebook.

VILLAGE OF SWANTON

Committee of the Whole

March 27, 2017 · 6:00 p.m.

1. Harding Road Construction Project

Frank Onweller and Hayley Dockery from Fulton County Engineer's Office were in attendance to provide information and answer questions.

Harding drive is scheduled to be reclaimed and resurfaced this year. This project is setup for Swancreek Township to pay roughly 56% of the project and Village of Swanton to pay roughly 32%. The Swanton Board of Education will pay roughly 12% of the project. (Off street parking area only)

Onweller and Dockery provided options for the concrete and brick driveways that will be affected by this project. The township plans on doing the removal of driveways and then having the contractor pour new.

Village Administrator asked Village Council to consider continuing onto Elton Parkway for repaving. Engineer's office will advertise this project on 3/30/17, opening bids will be 4/18/17. Project should start the week of 6/5/17 and end the week of 8/11/17.

2. Fire Service Contract with Swancreek Township

This was discussed at the last Committee of the Whole meeting. Village Administrator and Trustee Kazmierczak met with Fulton County Auditor. Presented various scenarios for discussion.

3. General Road maintenance vs. improvements

At last Committee of the Whole, Village Council requested crafting language related to road maintenance and road improvements for certain streets. Primary streets this applies to are Browning Rd, Harding Drive, and Lee High Drive. Village Administrator provided definitions that are used by the Federal Highway Administration.

Swancreek Trustees are ok with this, but would like to make an amendment to the agreement for snow plowing. Village Administrator will work with Village Solicitor on terms and agreement.