

pay horrendous Village Income Tax and he is getting no services in return. He mentioned that his house was in the Village when he purchased it, but wasn't aware until his tax preparer told him he owes Village Income Tax. Councilwoman Westhoven thinks Council should look at this issue again and vote.

Old Business:

1. Second Reading Ordinance 2017-XX: Revised Parking Schedule

Motion to approve was made by Councilman Rochelle, seconded by Councilman Pilliod. Motion passed 6-0.

New Business:

1. First Reading Ordinance 2017-XX: Proceed with Assessment- Leaf Collection

Motion to approve was made by Councilwoman Westhoven, seconded by Councilman Rochelle. Motion passed 6-0.

2. First Reading Ordinance 2017-XX: Proceed with Assessment- Street Lighting

Motion to approve was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Motion passed 6-0.

3. Agreement with Swanton Local School District- Memorial Park

Motion to approve was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 6-0.

Mayor's Report

Fulton County EMA has selected a new Director and he has accepted.

Attended Tree City USA, third year of tree city status for the Village, received growth award.

Attended Arbor Day program at Park School.

Fire District meeting will be held here on May 16, 2017.

Need to appoint someone for Records Commission, Administrator has talked to Stephanie Fessenden to be on it.

Administrator's report:

1. Code Enforcement Update

Spreadsheet has detailed information

2. Planning Commission Update

Approved variance for fence at 211 N Main. Main discussion was on zoning map and zoning text amendments. Motion passed 4-0-1 to recommend zoning map amendments to Village Council. Also recommended pursuing open space zoning district for public land park land.

Motion to have Public Hearing for Zoning Map Amendments was made by Councilman Dzyak, seconded by Councilman Rochelle. Motion passed 6-0.

3. You-nique Bou-tique Grand Opening

Chamber of Commerce has invited the Mayor, Village Council, and any Department Heads who wish to attend the Grand Opening of the newest retail shop on Main Street. Friday June 9 at 1:00p.m. Ribbon cutting.

4. Swancreek Township Fire Service Agreement

Received the signed agreement from Swancreek Twp. For the revised 2017 service provision agreement.

5. LUCA- Local Update of Census Addresses

Attended a training led by the Ohio Partnership Representative from the US Census Bureau. Preparation for the 2020 US Census has already begun.

6. Harding Drive Update

Swancreek Trustee Kazmierczak gave update that half of drainage work is done in school parking lot. Finished until Gerken is ready to pave. Looks like will be sometime in July.

7. Zenobia Shriners

They will be in town doing their annual fund drive on June 23 and 24.

Department Reports:

Fire- Chief Wolever

Four employees have attended FDIC (Fire Department Instructor Conference) last week
Four employees are getting ready to attend a two week course of Advanced EMT Course
American Legion donated \$500.0
Two employees are currently attending state fire school

Fiscal Officer- Karla Sexton

New employee onboarding, seasonal and full time employees
Attended two day local government conference, completed Fiscal Integrity Act
Working with bank and utility software for ACH automatic withdraw
Met with debt collection firms
Had individual budget meeting with each department head
April 27th was bring children to work day, brought my boys, and gave tours of each department
Coordinate Ethic Commission to come do presentation on May 25, 2017
Normal payroll and check runs

Police- Chief Berg

Interviewed candidates for position, will include Rosanna and Karla on second interviews
Drug take back day collected 90 pounds of pills, this is high due to pharmacy bringing expired pills
Mock crash went well, trying to do every two years
Attended Chiefs conference in Columbus

Public Service- Jim Reckner

Working on Willow Run retention pond, water has went down and will start spraying
There are 383 street lights in the Village-Mayor requested this
Dura patching is done

WRRF- Steve Geise

Met with Jim Reckner and Jones and Henry about sewer map updates
Joe Slawinski is helping out at plant when needed
Pump maintenance is scheduled for June 6, 2017

Water- Brian Hildebrand

Nick took his Class II Water license test, won't know results for a couple of weeks
Attending a TMACOG meeting on Wednesday
Hydrant flushing will be finished this week

Executive Session: *Councilman Dzyak made motion to adjourn to Executive Session to discuss Employee Hiring and Compensation. The motion was seconded by Councilwoman Westhoven. Motion passed 6-0.*

Mayor Roth called council back to order, Roll call 6-0.

Councilwomen Westhoven asked if anyone wants to revisit zoning issue with Mr. Peffley. Council Members and Mayor stated their feelings on this.

Adjourn:

Motion to adjourn meeting was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Karla Sexton, Fiscal Officer

Water and Sewer Committee Meeting Minutes

May 8, 2017 • 6:00 p.m.

Paul Dzyak – Chairman

Jeff Pilliod

Tamara Haselman

1. Vactor update

Received quotes on a new vactor (\$371,191.96) and refurbished vactor (\$99,500). Administrator spoke with Mr. Peebles of Village of Delta and they are not interested in selling their Jet-Vac. Councilman Rochelle would like to reconsider sharing equipment with Delta. Suggested doing a three month trial period. Councilman Pilliod is not for sharing certain equipment, he does not want just anyone driving our new street sweeper. Councilwoman Kreuz is concerned on liability issues. Administrator mentioned that Mr. Peebles has said he is willing to do a test run on sharing equipment before doing a contract. Committee recommends to keep vactor on agenda.

2. Sewer extension discussion

Individuals associated with Swanton Auto at the corner of Airport Hwy & State Route 64 indicated the Lucas County Health Department would like to see improvements related to sewer discharge on this property. Currently this property is not connected to sewer as no sewer line extends that far. Village Administrator and Mr. Reckner met with engineers from Jones & Henry to discuss options.

Option 1: extend sewer in Turtle Creek north to Airport Highway and then east towards State Route 64. This is longer distance but would not require easements.

Option 2: extend sewer in Turtle Creek east to State Route 64. This is a shorter distance but would require easements.

Village Administrator said both options are feasible, just unknown of the cost of the easement.

Finance Committee Meeting Minutes

May 8, 2017 • 6:30 p.m.

Michael Rochelle

Diane Westhoven

Paul Dzyak

1. Financial Documents

2. Income Tax Board of Review

This is a three member board, meet as needed, and a two year term. Two Council appointments and one Mayoral appointment is needed. Recommendations received are Jennifer Koder and Kevin Thornton for Council appointment. Linda Lee for Mayoral appointment. Committee recommends to Council for approval.

3. Economic development feasibility study

The Administrator researched multiple firms for an economic development feasibility study and have narrowed it down to the Hamman Consulting Group out of Vermillion, Ohio. Administrator strongly believes this study will be an economic development tool for our community. Administrator also requested the financial assistance of the Fulton County Economic Development Corporation, in the amount of \$4,987, towards this study. Since this request, Administrator received word that the FCEDC have accepted the request and will contribute toward the 50% of the study.

Committee will recommend to Council.

At the end of meeting Councilwoman Haselman mentioned that she does not want hour to hour hotel in the Village. Asked if this can be recommended to the Group doing the study.

4. Employee Compensation

Over the last year, the current wages have been reviewed to determine if updates to job position wage ranges are warranted. During this review, Village officials identified certain positions for which

adjustments may be warranted. The proposed wages are as follow with effective date of May 21, 2017.

Department of Public Works & Utilities- Division of Public Service

Zachary Holdridge \$15.00 hour

Department of Public Safety- Division of Police

Lee Kusz \$16.25 hour

Zachary Shirkey \$16.50 hour

Troy Stewart \$17.00 hour

Committee will recommend to Council.

5. Debt Collection Services

Administrator, Mrs. Sexton, and Mrs. Miller met with two firms, Scheer, Green, & Burke, and George Gusses Co. LPA. Both firms presented their information regarding their processes and what they can offer the Village of Swanton. Administrator and Mrs. Sexton discussed their meeting with both firms and their feelings on who they would like to see the Village go with and why. Committee recommends to switch to George Gusses Co. LPA.

6. Open Forum

Councilwoman Westhoven talked with Fulton County Senior Center Director, Mrs. Rychener about the equipment at the Community Center. She was informed on how the Senior Center transports the food to this location and what equipment is used to keep it hot. Councilwoman Westhoven recommends they use heat wells. She is willing to let them try her equipment before deciding on purchasing them. Councilwoman Westhoven also mentioned that the Community Center is operating on a Class III license, and does not need to, due to no food is being cooked there. Village Administrator is checking into this.

Village Administrator asked if Finance Committee would like to see the rep from AES present on the residential program. Committee does not want presentation, just information on what we have now, what are we are tied into, and what are our options.