

February 9, 2015

Mayor Ann Roth called the Swanton Village Council meeting to order at 7:00 p.m. Councilman Rochelle opened the meeting with a prayer followed by the Pledge of Allegiance to the Flag of the United States of America. Council members present were Paul Dzyak, Tamara Haselman, Gary Moore, James Piotrowski, Craig Rose and Michael Rochelle. Village Administrator, Jon Gochenour, and Clerk-Treasurer, Kathy Kreuz, were also in attendance.

Mayor Roth called for a motion to approve the minutes of January 26, 2015. Motion to approve was made by Councilman Moore; seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth called for a motion to approve the payment of bills totaling \$24,746.14. Jean Kelly, Finance Director, presented a listing of bills to be paid. Motion to approve was made by Councilman Rochelle; seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth called for old business and introduced (**Ordinance 2014-6: Map Amendment to the Swanton Village Zoning Ordinance**) and asked for a third reading. The ordinance amends the map of the Swanton Village Zoning Ordinance for a vacant 1.86 acre parcel located on the west corner of Paigelynn Street and West Airport Highway from General Business (B-3) Commercial to Light Industrial (M-1). Motion to approve was made by Councilwoman Haselman and seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth introduced (**Resolution 2015-2: Approval of Joint District Solid Waste Management Plan**) and asked for a third reading. The Joint Solid Waste Management District of Defiance, Fulton, Paulding and Williams Counties has requested the Village of Swanton to support its update of the District's solid waste management plan. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Moore. Motion passed 6-0.

Mayor Roth introduced (**Resolution 2015-4: Central Purchasing and Credit Card Policy**) and asked for a second reading. The resolution amends the Village's existing central purchasing policy adopted in 2007 to formally provide a policy for the use of credit cards by Village employees as recommended by the Ohio Auditor of State. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Moore. Motion passed 6-0.

Mayor Roth introduced (**Resolution 2015-5: Renewal of County Emergency Management Agreement for 2015**) and asked for a second reading. The Fulton County Emergency Management Agency (EMA) has requested the renewal of the agreement to coordinate emergency activities in the Village of Swanton for 2015. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Piotrowski. Motion passed 6-0.

With no further old business, Mayor Roth introduced (**Ordinance 2015-6: Municipal Services Provided to an Area after Annexation**) and declaring an emergency. Under Ohio law, before the Village can proceed with an annexation request, it must pass an ordinance stating what services will be provided to an area after annexation. A parcel owner in Fulton County has requested to annex into the Village to receive utility services. The emergency measure is requested in order to file this ordinance with the Fulton County Commissioners within the time limit required under Ohio law. Motion to suspend the rules was made by Councilman Moore and seconded by Councilman Rochelle. Motion passed 6-0. Motion to approve was made by Councilman Rochelle and seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced (**Ordinance 2015-2: Declaring the Necessity to Collect Special Assessments for Street Lighting**) and asked for a first reading. The ordinance declares the necessity of the Village of Swanton to collect special assessments for the provision of street lighting. The estimated cost per property owner is \$23.00 per year which is the same as in 2014. Motion to approve was made by Councilman Rochelle and seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth introduced (**Ordinance 2015-3: Declaring the Necessity to Collect Special Assessments for Leaf Collection**) and asked for a first reading. The ordinance declares the necessity of the Village of Swanton to collect special assessments for the provision of leaf collection. The estimated cost per property owner is \$15.50 per year which is the same as in 2014. Motion to approve was made by Councilman Piotrowski and seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced (**Ordinance 2015-4: Renewal of Consulting Agreement with Richard Schantz**) and asked for a first reading. The ordinance renews the consulting services agreement with Richard Schantz associated with the operation of the water system and planned Granular Activated Carbon (GAC) Improvements to the Village's water treatment plant under the same rates and conditions as the current contract. The present agreement is for a period of one year at a rate of pay of \$45.00 per hour for a minimum of 10 hours per week. Motion to approve was made by Councilman Dzyak and seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced (**Ordinance 2015-5: Renewal of Consulting Agreement with Leon Smith**) and asked for a first reading. The ordinance renews the consulting services agreement with Leon Smith associated with the operation of the sewer system and planned Phosphorous Removal Improvements to the Village's wastewater treatment plant under the same rates and conditions as the current contract. The present agreement is for a period of one year at a rate of pay of \$32.00 per hour for a minimum of 10 hours per week. Motion to approve was made by Councilman Dzyak and seconded by Councilman Rochelle. Motion passed 6-0.

Mayor Roth asked for a motion for executive session for the discussion of the sale of property, pending and imminent litigation. Motion to approve was made by Councilman Moore and seconded by Councilman Piotrowski. Motion passed 6-0.

Upon returning from executive session, Mayor Roth called for Committee Reports. The Water and Sewer Committee met this evening before Council. The Water and Sewer Committee recommended to Council to establish a sprinkler meter rate of \$3.00 per thousand gallons of water used by Swanton High School to water its athletic fields. The Committee recommended to Council to renew the current consulting agreements with Richard Schantz at the water plant and Leon Smith at the wastewater treatment plant. The administration provided the members of the water and Sewer Committee with an update regarding the construction of improvements at the water and wastewater treatment plants.

The Finance Committee also met this evening before Council. The members of the Committee recommended to Council to approve the renewal of street lighting and leaf collection assessments for 2015 at the same rate as in 2014 with no increases. The Finance Committee also discussed a tax incentive program for the construction of new single family housing in the Village of Swanton.

The Village Administrator reported the 0.5 mill renewal levy for park improvements was filed with the Fulton County Board of Elections and will be on the May 5, 2015 ballot. Mr.

Gochenour also stated the renewal rates for the Village's residential electric aggregation program have been received and will be presented at the next Council meeting.

The Planning Commission is scheduled to meet on March 10, 2015 at 6:30 p.m.
Motion to adjourn the meeting was made by Councilman Piotrowski and seconded by Councilman Moore. Motion passed 6-0. Council adjourned at 8:34 p.m.

Ann Roth, Mayor

Attest:

Kathy Kreuz, Clerk-Treasurer