

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10148

Held June 22,

2015

Mayor Ann Roth called the Swanton Village Council meeting to order at 7:00 p.m. Councilman Rochelle opened the meeting with a prayer followed by the Pledge of Allegiance to the Flag of the United States of America. Council members present were Paul Dzyak, Tamara Haselman, James Piotrowski, Craig Rose and Michael Rochelle. Councilman Gary Moore was absent. Village Administrator, Jon Gochenour, and Clerk-Treasurer, Kathy Kreuz, were also in attendance.

Mayor Roth called for a motion to approve the minutes of June 8, 2015. Motion to approve was made by Councilman Dzyak; seconded by Councilman Piotrowski. Motion passed 5-0.

Mayor Roth called for a motion to approve the payment of bills totaling \$40,439.66. Jean Kelly, Finance Director, presented a listing of bills to be paid. Motion to approve was made by Councilman Dzyak; seconded by Councilwoman Haselman. Motion passed 5-0.

Mayor Roth called for old business and introduced (**Ordinance 2015-16: Acceptance of Annexed Area into the Village of Swanton**) and asked for a third reading. The ordinance authorizes the final acceptance of 0.88 acres of land in Swancreek Township into the Village of Swanton. Motion to approve the ordinance was made by Councilman Rose and seconded by Councilman Piotrowski. Motion passed 5-0.

Mayor Roth introduced (**Ordinance 2015-11: Map Amendment to the Swanton Village Zoning Ordinance**) and asked for a second reading. The ordinance amends the map of the Swanton Zoning Ordinance for three (3) residential parcels located at 111, 115 and 117 Lincoln Street from General Business (B-2) Commercial to One-Family (R-2) Residential. At their April 14, 2015 public meeting, it was the recommendation of the Village Planning Commission to Council to approve the requested map amendment from B-2 to R-2 in order to bring the existing nonconforming residential uses on these parcels into conformance with the Swanton Village Zoning Ordinance. Motion to approve the ordinance was made by Councilman Rochelle and seconded by Councilman Piotrowski. Motion passed 4-0-1 with Councilman Rose abstaining.

With no further old business, Mayor Roth called for new business and introduced (**Resolution 2015-10: Declaration of Nuisances at 404 Chestnut, 117 Sanderson and 132 Lawrence**) and declaring an emergency. The resolution declares the properties located at 404 Chestnut Street, 117 Sanderson Avenue and 132 Lawrence Avenue nuisances for the property owners failure to respond to written notices from the Village to remove tall grass, weeds, garbage and debris from these the properties. A motion was made by Councilman Rochelle to suspend the rules and seconded by Councilman Piotrowski. Motion passed 5-0. Motion to approve was made by Councilman Rochelle and seconded by Councilman Piotrowski. Motion passed 5-0.

Mayor Roth introduced (**Resolution 2015-11: Authorization to File Loan Application for Clark Street Sewer Improvement Project**) and declaring an emergency. The resolution authorizes the Village Administrator to file the necessary documents to qualify for a Wastewater Pollution Control Loan (WPCLF) with the Ohio EPA to fund a portion of the upcoming Clark Street Sewer Separation Project. A motion was made by Councilman Rose to suspend the rules and seconded by Councilwoman Haselman. Motion passed 5-0. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Piotrowski. Motion passed 5-0.

Mayor Roth introduced (**Ordinance 2015-17: Proceed with Assessments for Street Lighting**) and asked for a first reading. After the passage of Ordinance 2015-2 declaring the necessity to levy assessments for the purpose of street lighting, Council is required under Ohio law to pass an ordinance declaring its intention to proceed with the proposed assessments. The estimated cost per parcel is \$23.00 per year; the same as in 2014. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Rose. Motion passed 5-0.

Mayor Roth introduced (**Ordinance 2015-18: Proceed with Assessments for Leaf Collection**) and asked for a first reading. After the passage of Ordinance 2015-3 declaring the necessity to levy assessments for the purpose of leaf collection, Council is

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required under Ohio law to pass an ordinance declaring its intention to proceed with the proposed assessments. The estimated cost per parcel is \$15.50 per year; the same as in 2014. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Rose. Motion passed 5-0.

Mayor Roth introduced (**Ordinance 2015-19: Establishing Final Assessments for Street Lighting**) and asked for a first reading. In order to finalize the assessment process, Council must pass an ordinance establishing the final cost of the assessments for street lighting. The final cost per parcel is \$23.00 per year. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Piotrowski. Motion passed 5-0.

Mayor Roth introduced (**Ordinance 2015-20: Establishing Final Assessments for Leaf Collection**) and asked for a first reading. In order to finalize the assessment process, Council must pass an ordinance establishing the final cost of the assessments for leaf collection. The final cost per parcel is \$15.50 per year. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Rose. Motion passed 5-0. This is the first reading of this ordinance.

Mayor Roth asked for motion to request executive session for the discussion of the appointment and employment of personnel; pending or imminent legal action and advice from legal counsel. Motion to approve was made by Councilman Piotrowski and seconded by Councilman Rochelle. Motion passed 5-0.

Upon returning from executive session, Mayor Roth called for Committee Reports. The Public Service Committee met this evening before Council. The Committee reviewed cost estimates to resurface Church, Crestwood and West Garfield Avenue. It was the recommendation of the Public Service Committee to pursue repaving West Garfield between Main Street and the bridge after determining when the Garfield Avenue Bridge will need to be replaced based on ODOT bridge inspection reports. The bumps on the north and south roadway approaches to the Hallett Avenue Bridge were milled off by the Lucas County Engineer who stated that the asphalt would not be repaved until next spring 2016.

The Public Safety Committee met this evening before Council. Fire Chief Howard Myers was present and provided an activity report for the Fire Department for the month of May 2015. Chief Myers recommended the hiring of the following individuals as part-time Firefighter/EMTs for the Fire Department: Jennifer Harrison; James Zywocki; Michael Huff; Kyle Woods and Katlyn Cleland. A motion was made by Councilman Piotrowski to hire the five individuals recommended by the Fire Chief to part-time Firefighter/EMT positions at the Fire Department contingent on the successful completion of a one year probationary period, background checks and non-pension physicals and seconded by Councilman Rochelle. Motion passed 5-0. The Safety Committee recommended to Council to approve the creation of a "Fire Prevention and Education Bureau within the Swanton Fire Department. Police Chief Adam Berg was present and provided an activity report for the Police Department for the month of May 2015. Chief Berg discussed his current staffing situation and noted that two part-time officers are expected to resign in the near future to seek other employment. Councilman Piotrowski made a motion to authorize the hiring of one full-time and one part-time officer for the Police Department and seconded by Councilman Rochelle. Motion passed 5-0.

The Village Administrator recommended the hiring of Zachary Holdridge to a full-time position with the Street Department at a rate of pay of \$13.25 per hour, the successful completion of a one year probationary period, background check and drug test. Motion to approve was made by Councilman Piotrowski and seconded by Councilman Dzyak. Motion passed 5-0.

Mayor Roth stated that Toledo Edison has provided a donation of \$800.00 toward offsetting the costs of the "Doughboy Restoration" project which was recently re-dedicated on Memorial Day in Memorial Park. Mayor Roth also mentioned that she attended the Ohio Mayor's Association Conference held in Perrysburg, Ohio on June 10-12, 2015.

The Village Administrator reported that the administration is investigating the adoption of a new utility billing format to replace the current postcards which are sent to Village residents for their water and sewer bills. According to the U.S. Post Office in Swanton, all postcard mailings in the area are now currently shipped to Detroit, Michigan, sorted and then sent out from there to their addressed destinations. As a result, utility billing deliveries to Village residents are needlessly

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delayed by this process. Several area communities such as Wauseon, Sylvania and Whitehouse have switched to a letter sized billing system. The administration will provide Council with a proposal at a future Council meeting.

Mayor Roth stated that the Planning Commission is scheduled to meet on July 14, 2015 at 6:30 p.m. A motion to adjourn was made by Councilman Piotrowski and seconded by Councilman Dzyak. Motion passed 5-0. Council adjourned at 10:00 p.m.



Ann Roth, Mayor

Attest:


Kathy Kreuz, Clerk-Treasurer