

March 10, 2014

Mayor Ann Roth called the Swanton Village Council meeting to order at 7:00 p.m. Councilman Rochelle opened the meeting with a prayer followed by the Pledge of Allegiance to the Flag of the United States of America. Council members present were Paul Dzyak, Tamara Haselman, Gary Moore, James Piotrowski, Craig Rose, and Michael Rochelle. Village Administrator, Jon Gochenour, and Clerk-Treasurer, Mary Lou Perrin were also in attendance.

Mayor Roth called for a motion to approve the minutes of February 24, 2014. Motion to approve was made by Councilman Moore; seconded by Councilman Rose. Motion passed 6-0.

Mayor Roth called for a motion to approve the payment of bills totaling \$40,733.43. Jean Kelly, Finance Director, presented a listing of bills to be paid. Motion to approve was made by Councilman Piotrowski; seconded by Councilman Dzyak. Motion passed 6-0.

Mayor Roth called for old business and introduced **Ordinance 2014-3 (Authorization to Participate in Ohio Bridge Inspection Program)** and asked for a second reading. The ordinance authorizes the Village of Swanton to participate in the Ohio Department of Transportation Bridge Inspection Program. By enrolling in this program, ODOT will pay 100% of the cost of inspecting the Village of Swanton's bridges on an annual basis. By participating in the program, the Village will save approximately \$1,000 per year in bridge inspection fees. Motion to approve was made by Councilman Dzyak; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced **Resolution 2014-2 (Renewal of Designation of Depositories for Village Funds)** and asked for a second reading. Periodically, the Village Council needs to designate and formally approve the banks or other financial institutions selected to serve as depositories of Village Funds. The Village has deposits in the form of checking and investment accounts with the following banks: PNC: Fifth Third and Key Bank. The resolution would authorize the continued use of these banks by the Village as well and Farmers and Merchants Bank and First Federal Bank of Delta by the Village for a period of two (2) years. Motion to approve was made by Councilman Piotrowski; seconded by Councilman Councilwoman Haselman. Motion passed 6-0.

Mayor Roth called for new business and introduced **Ordinance 2014-4 (Renewal of Consulting Agreement with Richard Schantz)** and declaring an emergency. The consulting services agreement with Richard Schantz associated with the operation and planned Granular Activated Carbon (GAC) Improvements to the Village's water plant is set to expire at the end of March 2014. It is the recommendation of the administration to renew the current consulting agreement with Mr. Schantz under the same rates and conditions as the current contract. The emergency measure is requested in order to continue Mr. Schantz's consulting services during the construction of the Village's (GAC) Water Plant Improvement Project and to renew this agreement prior to its expiration in March 2014. Motion to suspend the rules was made by Councilman Dzyak;

seconded by Councilman Piotrowski. Motion passed 6-0. Motion to pass the ordinance was made by Councilman Dzyk; seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-5 (Renewal of Consulting Agreement with Leon Smith)** and declaring an emergency. The consulting services agreement with Leon Smith associated with the operation and planned Phosphorous Removal Improvements to the Village's wastewater treatment is set to expire at the end of March 2014. It is the recommendation of the administration to renew the current consulting agreement with Mr. Smith under the same rates and conditions as the current contract. The emergency measure is requested in order to continue Mr. Smith's consulting services during the construction of the Village's Phosphorous Removal Wastewater Treatment Plan Improvement Project and to renew this agreement prior to its expiration in March 2014. Motion to suspend the rules was made by Councilman Dzyk; seconded by Councilwoman Haselman. Motion passed 6-0. Motion to pass the ordinance was made by Councilman Dzyk; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-6 (Amendment to Swanton Village Zoning Ordinance)** and asked for a first reading. The ordinance amends the map of the Swanton Zoning Ordinance for a vacant 1.46 acre parcel located in the 700 block of North Main Street from Multi-family (R-4) to Single Family (R-1) Residential to permit the construction of a single family dwelling. Under the current Village Zoning Ordinance, single family residences are not permitted in multi-family zoning districts. At their January 14, 2014 public meeting, the Swanton Village Planning Commission recommended to Council to approve the requested amendment from R-4 to R-1 Single Family Residential. Motion to approve was made by Councilman Dzyk; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-7 (Sidewalk and Fire Hydrant Snow Removal Ordinance)** and asked for a first reading. The ordinance requires the removal of snow and ice from sidewalks or from around fire hydrants within twenty-four (24) hours after a snowfall. The Village of Swanton does not have an ordinance requiring the removal of snow and ice from sidewalks or from around fire hydrants. At their February 24, 2014 public meeting, it was a recommendation of the Public Service Committee to Council to authorize an ordinance requiring the removal of snow and ice by property owners abutting a public sidewalk or fire hydrant within twenty-four hours after a snowfall. Motion to approve was made by Councilman Dzyk; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-8 (Snowfall Parking Prohibition Ordinance)** and asked for a first reading. The ordinance prohibits vehicle parking on Village streets when snowfall exceeds three (3) inches. The ordinance also provides for the removal of vehicles from Village streets, if necessary, in an effort to expedite the removal of snow from roadways as quickly as possible. At their February 24, 2014 public meeting, it was the recommendation of the Public Service Committee to Council to authorize an ordinance prohibiting vehicle parking on Village streets when snowfall exceeds three (3)

inches. Motion to approve was made by Councilman Moore; seconded by Councilman Rose. Motion passed 5-0-1 with Councilman Rochelle voting no. Mayor Roth called for a motion to retire to Executive Session for the Discussion of Personnel. Motion to approve was made by Councilman Piotrowski; seconded by Councilman Rochelle. Motion passed 6-0.

Upon returning from Executive Session, Councilman Piotrowski made a motion to accept the resignation of Fire Chief Chad Smith effective March 27, 2014; seconded by Councilman Rochelle. Motion passed 6-0.

Mayor Roth called for Committee Reports. The Water and Sewer Committee discussed the renewal of the consulting agreements with Richard Schantz with the Water Department and Leon Smith with the Sewer Department which were passed earlier this evening. The Committee also reviewed a utility rate comparison of neighboring communities with the Village of Swanton. The 2014 comparison based on Ohio EPA data of average user rates indicated that Swanton's water rates are slightly below average while the Village's sewer rates are slightly above average.

The Public Safety Committee also met this evening before Council. Chairman Piotrowski reported that Fire Chief Smith will be resigning effective March 27, 2014. In the absence of the Police Chief, Sergeant Berg provided a report on Police Department activity for the month of February 2014.

Mayor Roth called for the Administrator's report. Administrator Gochenour reported that a second meeting was held with Airport Highway Property Owners, the Ohio Department of Transportation and the Village of Swanton at Shucker's Restaurant on March 7, 2014 regarding the proposed Airport Safety Improvement Project. The meeting was sponsored by the Swanton Area Chamber of Commerce. Nine (9) property owners or their representatives reviewed a presentation from ODOT and the Village of Swanton. New recycling containers are scheduled to be delivered to all Village residents by Republic Services free of charge on April 10-11, 2014. Mr. Gochenour stated that all newly elected Council members are required to attend at least one public records training program during their term of office. An upcoming training program will be held on April 4, 2014 at Owens Community College. Lastly, all Council members should have received the revised Council Committee Meeting schedule approved by Council on February 24, 2014.

Mayor Roth announced the Planning Commission is scheduled to meet April 8, 2014 at 6:30 p.m. With no further business, Mayor Roth called for a motion to adjourn. Motion was made by Councilman Moore; seconded by Piotrowski. Motion passed 6-0. Council adjourned at 7:45 p.m.

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Ann Roth, Mayor

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Mary Lou Perrin, Clerk-Treasurer