

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held September 28,

20\_15

Mayor Ann Roth called the Swanton Village Council Meeting to order at 7:00 P.M.  
Councilman

Rochelle opened the meeting with prayer followed by the Pledge of Allegiance to the Flag of The United State of America. Council members present were, Paul Dzyak, Tamara Haselman, Craig Rose, Gary Moore and Michael Rochelle. Clerk-Treasurer, Kathy Kreuz and Finance Director, Karla Sexton, were also in attendance. Councilman Piotrowski was absent.

Mayor Roth called for a motion to approve the minutes from September 14, 2015. Motion to approve was made by Councilwoman Haselman and seconded by Councilman Rochelle. Motion passed 5-0.

## NEW BUSINESS:

Mayor Roth for a motion to approve the purchase of a truck for the Public Works Department. The Finance Committee recommended the purchase after review. Councilman Rochelle made a Motion to approve this purchase, motion seconded by Councilman Rose. Motion passed 5-0.

Mayor Roth reported that the Village received the apportionment of the Undivided Local Government Fund. The Mayor requested a Motion to waive any hearing regarding apportionment of the Undivided Local Government Fund, and agreed to the Fulton County Budget Commission alternate plan of apportionment of said Local Government Fund for 2016.

Motion to approve was made by Councilman Rochelle and seconded by Councilwoman Haselman. Motion passed 5-0.

Mayor Roth requested a Motion to adjourn to Executive Session for the appointment of personnel. Motion to adjourn was made by Councilman Moore and seconded by Councilman Rochelle. Motion passed 5-0.

After returning from Executive Session Councilman Rose made the following Motion to hire Daniel Timpe to the Position of Fire Fighter One after the normal qualifications have been met. A background check, physical and drug testing will be done. This position carries a one (1) year probation period and salary will begin at the standard pay. This is a part-time position. The motion was seconded by Councilman Dzyak. Motion passed 5-0.

Councilman Rose made a Motion to hire Beth DeLean to the Position of Fire Fighter One after the normal qualifications have been met. A background check, physical, and drug testing will be done. This position carries a one (1) year probation period and salary will begin at the standard pay. This is a part-time position. The motion was seconded by Councilman Rochelle. Motion passed 5-0.

Councilman Rose made a Motion to hire Neil Tedrow to the Public Works Department at the rate of \$17.00 per hour. This is a full-time position for this department. A background check, physical and drug testing will be done. This position also has a one year (1) probationary period. The motion was seconded by Councilman Dzyak. Motion passed 5-0.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held September 28,

2015

Councilman Rose made a Motion to hire Ben Steiner to the Public Works Department at the rate of \$18.00 per hour. This is a full-time position for this department. Mr. Steiner was previously employed by the Village and has met all of the qualifications required for this position. This position does have a one (1) year probationary period. The motion seconded by Councilman Dzyak. Motion passed 5-0.

Councilman Rose made a Motion for the interim appointment of Mr. Edward J. Ciecka for the position of interim Village Administrator. Mr. Ciecka will enter into a Consulting Agreement with the Village upon being bonded by Stapleton Insurance. He will be working up to twenty (20) hours a week at the rate of \$55.00 per hour. The motion was seconded by Councilman Rochelle. Motion passed 5-0.

Mayors Report

Committee Reports:

## **WATER AND SEWER COMMITTEE**

Committee met prior to the Council meeting. Items discussed were:

1. New Utility Billing Format: Further discussion from initial presentation on July 20, 2015 meeting. Chairman Dzyak said that this item has been put on the agenda for the Finance Committee and will be discussed at their meeting which will also be this evening.
2. Report from Water Department: Brian Hildebrand reported that we are currently meeting all of the EPA Standards. He also explained to us the Algae samples that are pulled every day. He gave Chairman Dzyak a printout of this report. Chairman Dzyak also reported on the Recognition the the Village received from the State Health Department. for Fluoridation Quality for 2014.

Chairman Dzyak also reported that the Clark Street (Project 6) sewer separation will begin next Spring (2016). He also stated that (Project 2) Phase 2 was completed and Phase 3 have been completed.

3. Report from Waste Water Department: Items discussed were Over Flow reports, the importance of the Street Sweeper being used and also that the lease on the Sola B lease will be up the first of January.

## **FINANCE COMMITTEE**

The Committee met prior to the Council meeting. Items discussed were:

New Utility Billing Format: This item was originally discussed at the July 20, 2015 meeting. Councilman Rochelle suggested we proceed with this and look into the different types of billings that can be done and make a decision from the information we acquire. He would like to see this in place by the first of 2016.

New Roofs at Swanton Memorial Park: The roofs to be replaced are the enclosed pavilion and the restrooms. These will be shingled roofs. Estimate we were given is \$12,500.00

Purchase of New Dump Truck: Kalida Truck Equipment, Inc. will be billed for the Dump Truck at a cost of \$47,624.00. The dealership of Kinstle Sterling/Western Star Truck Center will be billing for the balance. The remaining balance will be made in four (4)

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held September 28,

2015

installments of \$27,162.71. This purchase will be presented to Council during the regular meeting of September 28, 2015.

A motion to adjourn was made and seconded. Motion passed 5-0



Ann Roth, Mayor

Attest:

  
Kathy Kreuz, Clerk-Treasurer