

# VILLAGE OF SWANTON

## Council Meeting Minutes

December 11, 2017 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak

Jeff Pilliod

Craig Rose

Michael Rochelle- Excused

Dianne Westhoven

Kathy Kreuz

Approval of the Minutes: *Motion to approve November 27, 2017 minutes was made by Councilwoman Westhoven, seconded by Councilman Pilliod. Motion passed 4-0-1, Councilwoman Kreuz abstained.*

Presentations:

The following residents spoke on the issue of Lot 61 in West Pointe Estates.

Rick Ueberroth, Benjamin Wood, Rick Maynhart, Jeri Wright, Mickey Avalos, and Tom Christy

Committee reports: See Attached

Mayor's report:

Handed out literature on guns, background checks, and marijuana in the work place

Fulton County EMA Director is resigning

Tree Commission planted 27 trees in Willow Run, 5 trees at Pilliod Park. Rickeye Heffner is new member of Tree Commission and Kathy Kreuz will be Council Representative.

Administrator's report:

1. Code Enforcement Update

2. Monthly utility billing update

Details for past due utility accounts as well as water shut offs as of November 2017. Also have had a lot signed up for automatic withdraw.

3. State Capital Budget

**12.11.17 Meeting Minutes**

Mayor and Administrator met with Rob McColley about Memorial Park funding. Went before committee on 12/8 to present on the proposed project. Administrator was third to present out of thirty five.

#### 4. Village Voice

Next edition of the Village Voice is expected to be published before the New Year Holiday. Email subscriptions continue to increase, over 180 subscribed as of 12/7/2017.

#### 5. Other

Been working with Chief Wolever on the ISO ratings

Will be starting Maternity leave on January 12, 2018.

#### New Business:

##### 1. First Reading: Ordinance 2017-XX Amend Section 52.12 Fire Hydrant Meters

*Motion to approve was made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Motion passed 5-0.*

##### 2. First Reading: Ordinance 2017-XX Low Speed Vehicles

*Motion to approve was made by Councilman Rose, seconded by Councilman Pilliod. Motion passed 4-0. Councilwoman Kreuz abstained.*

##### 3. First Reading: Ordinance 2017-XX Selling of land in West Point Estates

*Tabled with no action taken*

##### 4. Emergency Reading: Ordinance 2017-XX: Income Tax Amendments

*Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

*Motion to approve was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

##### 5. Emergency Reading: Ordinance 2017-XX: Swanton Elementary Traffic Pattern

*Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

*Motion to approve was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

##### 6. Emergency Reading: Ordinance 2017-XX: Contract with Fulton Township for emergency services

*Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

*Motion to approve was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

7. Emergency Reading: Ordinance 2017-XX: Contract with Swancreek Township for emergency services

*Motion to suspend the rules was made by Councilman Dzyak, seconded by Councilman Rose. Motion passed 5-0.*

*Motion to approve was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 5-0.*

8. School Resource Officer Agreement

*Motion to approve School Resource Officer Agreement was made by Councilman Rose, seconded by Councilwoman Westhoven. Motion passed 5-0.*

9. Mayor Appointments- Planning Commission

Mayor Roth recommended the renewal of three members of the Planning Commission, Roger DeGood, Charles Erdman, and Kevin Young for the term of 2018-2023.

Personnel:

1. Introductory Period

*Motion to remove James Brazeau II from Introductory Period Successfully was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Motion passed 5-0.*

2. Personnel Hiring

*Motion to approve hiring Dennis Brown as part time code Enforcement effective December 17, 2017 at a rate of \$15.00 per hour, up to 20 hours per week with no accrual of vacation or sick leave was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Motion passed 5-0.*

*Motion to hire Mikael Stiles as full-time Water Treatment Operator, Class II as well as a Wastewater Treatment Operator, Class II at \$20.00 per hour contingent upon a successful completion of pre-employment background check and drug screen. Mr. Stiles will have a one year introductory period; if Mr. Stiles completes a successful introductory period, wage will be increased to \$20.50 effective with the first full pay in January 2019. Employment will be effective December 31, 2017 with first day of work January 3, 2018. Mr. Stiles will accrue sick leave in accordance with policy and is entitled to personal and vacation time in accordance with policy, was made by Councilman Dzyak, seconded by Councilman Rose, Motion passed 5-0.*

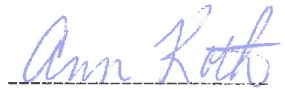
*Motion to hire Ryan Yackee as Superintendent of Water Purification and Distribution with a yearly salary of \$54,000, payable in bi-weekly installments, contingent upon a successful completion of pre-employment background check and drug screen and is subject to a one year introductory period. Employment will be effective December 31, 2017 with first day of work January 3, 2018. Mr. Yackee will accrue sick leave in accordance with policy and is entitled to personal and vacation time in accordance with policy, was made by Councilman Dzyak, seconded by Councilman Rose, Motion Passed 5-0.*

3. Personnel reclassification

Ms. Beth DeLeon is currently assigned to a permanent part time position. She is requesting to remain as a part-time employee but not on a permanent part time shift.

Adjourn:

*Motion to adjourn meeting was made by Councilman Dzyak, seconded by Councilwoman Kreuz. Motion passed 5-0.*



Ann Roth, Mayor

Attest:   
Karla Sexton, Fiscal Officer

VILLAGE OF SWANTON

Committee of the Whole

December 11, 2017 · 6:00 p.m.

1. Review of Financial Documents

2. Utility Service Partners

The NLC Service Line Warranty Program is an educational tool for informing homeowners of their service line responsibilities, and offers affordable protection from unanticipated service line repair costs. Homeowners in participating cities and towns are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$8,500 per occurrence. This is at no cost to the Village. Ohio Municipal League as well as National League of Cities supports the program. Councilman Pilliod would like to know what other cities and villages are participating in this program and is it through and actual insurance agency. Administrator will check into it.

3. Division Reports

Fire- Chief Wolever

Finished ISO survey

Parade went well

Ringing bell for Salvation Army

Fiscal - Karla Sexton

Employer presentation given over handbook changes

Preparing for end of year

Busy with Personnel and interviews

Daily/weekly tasks

Police- Chief Berg

One officer will be participating in Christmas for kids

Ringing bell for Salvation Army

Public Service- Jim Reckner

Cleaning ditches

Took truck to ODOT on calibrating salt spreader

Cleaning sewers

Fixing sink holes

WRRF - Steve Geise

Everything running smoothly

Storm sewer separation work by Fessenden's is going good

Attended a continuing education program in Perrysburg

4. Executive Session

*Motion to go into Executive Session to discuss Employee Hiring and Compensation, was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Motion passed 5-0.*