

VILLAGE OF SWANTON

Council Meeting Minutes
March 26, 2018 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven (excused)

Committee reports: See Attached.

Old Business:

Third Reading Ordinance 2018-XX: Assessment Leaf Pick Up

Motion to approve Third Reading of Ordinance 2018-XX Assessments for Leaf Pick Up made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Third Reading Ordinance 2018-XX: Assessment Street Lights

Motion to approve Third Reading of Ordinance 2018-XX Assessments for Street Lights made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Third Reading Ordinance 2018-XX; Amending Village Zoning Map by Amending the Zoning Classification for Multiple Parcels within the Village of Swanton

Motion to approve Third Reading of Ordinance 2018-XX Amending Village Zoning Map by Amending the Zoning Classification for Multiple Parcels within the Village of Swanton made by Councilman Pilliod, seconded by Councilman Dzyak. Roll Call. Motion passed 5-0.

New Business:

Emergency Reading: Ordinance 2018-XX: Award Garfield Bridge Replacement Contract

Motion to suspend the rules made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to approve Emergency Ordinance 2018-XX: Award Garfield Bridge Replacement Contract made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Emergency Reading: Resolution 2018-XX: Authorizing Administrator to be on Financial Accounts

Motion to suspend the rules made by Councilman Dzyak, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Motion to approve Emergency Resolution 2018-XX: Authorizing Administrator to be on Financial Accounts made by Councilman Dzyak, seconded by Councilman Rose. Roll Call. Motion passed 5-0.

Emergency Reading: Ordinance 2018-XX: 2018 Permanent Appropriations

Motion to suspend the rules made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to approve Emergency Ordinance 2018-XX: 2018 Permanent Appropriations made by Councilman Dzyak, seconded by Councilwoman Kreuz. Roll Call. Motion passed 5-0.

Mayor's Report:

Mayor mentions the FCEDC Annual Meeting, which will be held on April 26. She reported that the EMA Executive Board has named Rebecca Goble as they next Executive Director. Ms. Goble was the Deputy Director in Wyandot County. Mayor Roth gave updates from the TMACOG Transportation Summit, the Swancreek Township Trustee meeting from March 19, DGL Open House in Wauseon. She mentioned the active shooter training at Swanton Middle School. She attended the Chamber of Commerce Board meeting. She was again elected Secretary of the EMS Board for

Fulton County. She judged the 4 way Test for Rotary at Swanton High School. Finally she attended the CIC annual meeting in Wauseon.

Administrator Report:

1. Construction Open House
 - a. March 28 in Swanton Community Center 6:30-7:30 p.m.

2. OPWC Round 33 Application Discussion
 - a. As the 2018 construction season begins it is already time to think about the 2019 and 2020 construction season and which, if any, project to submit through OPWC Round 33
 - b. In Round 32 the Village submitted an application related to the alley between Main and Lincoln as well as the alley north of Dodge
 - i. This project did not get funded
 - ii. Can resubmit if interested
 - c. Other recommended projects, utilizing the road inventory done in 2017
 - i. West Point Estates
 1. This option could also include Lee High if Council would like to partner with Swancreek Township to improve the road
 2. There are three properties on Lee High within the incorporated limits and the Village owns one parcel on the road

3. Crack Sealing 2018
 - a. Fulton Street, Miller Ave, Fairfield Dr., All of Willow Run, West Ridge, Hickory, Birch, Maple, Oak, Elm, and all of Paigelynn Place

4. Misc. Updates
 - a. FCEDC Dinner
 - b. Liquor renewals- any objections please let her know to prepare legislation (none mentioned)
 - c. NatureWorks grant application- Memorial Park Pavilion again

- d. Looking at Hallett as possible project for FY 2023-2024
- e. Fulton County Commissioners will attend next meeting

Executive Session:

Motion to go into Executive Session to discuss public employee hiring and public employee compensation made by Councilman Dzyak, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Mayor called Council back to order. Roll Call 6-0.

Personnel Report:

Motion to rehire seasonal works David Biehl and Rita Leaders beginning April 8, 2018 and ending October 19, 2018 at a rate of \$10/hour up to 20 hours per week made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Chief Wolever reports Mr. Jed Bowers was removed from his introductory period due to unsatisfactory work, in accordance with Village policy. *Motion to dismiss Mr. Jed Bowers from employment with the Village of Swanton made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.*

Adjourn:

Motion to adjourn meeting was made by Councilman Rochelle, seconded by Councilman Rose. Roll Call. Motion passed 5-0.



Ann Roth, Mayor

Attest: 

Rosanna Hoelzle, Village Administrator

Public Service Committee
March 26, 2018 • 6:00 p.m.

Committee Members:

Craig Rose

Jeff Pilliod

Kathy Kreuz

1. Garfield Avenue Bridge Replacement Bid
 - a. The bid opening for the project was March 16 at 2:00 p.m.
 - b. Only one bid was submitted
 - i. Miller Bros
 - ii. \$846,581.85
 - c. DGL Consulting Engineers have reviewed the bid document and have no issues
 - d. *Committee recommends approval*

2. Christmas Decorations
 - a. Christmas seems far in the distance but planning and organizing for decorating the Village will begin before we all know it.
 - b. There are many Christmas decorations which are in need of replacement or disposal
 - i. There are some decorations which are becoming costly to maintain as the light bulbs burn out or break frequently during one season
 - c. Further, Pilliod Park is in dire need of an electrical audit to ensure safety
 - d. As the Christmas decorations are a mainstay in the Village, the Administrator is recommending creating a Committee of members from the Community to discuss Christmas decorations in the future
 - e. Committee recommends creation of a committee. Councilman Rochelle indicated he would like to be a part of it

3. High School Athletic Fields and Memorial Park Ball Diamond water rate structure
 - a. There are three (3) accounts for Swanton High School Athletic Fields
 - i. Football Field (labeled "Main Field" in the utility system)
 - ii. 2 for the Practice Field (labeled "Soccer Field" in the utility system)

- b. Ordinance 2015-7 set forth a discounted water rate structure for the Athletic Fields at Swanton High School
 - i. “shall be charged \$3.00 per thousand gallons or a minimum charge of \$3.00 per month.”
- c. Discussion
 - i. Councilman Rochelle stated that if the School would like to do all the improvements they can go ahead and do that and the Village will pay for the water at Memorial Park
 - ii. Mr. Pilliod inquired about the High School and what exactly is charge. Looking for what it cost to produce 1000 gallons of water

4. Jet Vac Truck Update

- a. Mr. Tedrow and the Administrator met with reps from Best Equipment to review details about a jet vac truck
- b. Best Equipment sells Vac-Con brand trucks
 - i. Creator of Vac-Con used to work at Vactor but left to start his own business
- c. Still waiting for Jack Doheny quotes
- d. Swancreek Township indicated they would offer the use of their equipment if needed

Public Safety Committee

March 26, 2018 • 6:30 p.m.

Committee Members:

Kathy Kreuz

Michael Rochelle

Dianne Westhoven

Scheduled Executive Session did not occur due to Solicitor not present

Discussion centered on a variety of topics

Downtown Main Street and bricks falling down near 104 Main Street as well as 99 Main Street.

Discussion about what the Village should do moving forward- inspect properties? Barricade off the sidewalks? It was decided to check if Mike Rudey could be of any help.

ALS 7- Chief Wolever announced the new unit was delivered on March 22. It will not be in service for over a month as it must be equipped with certain items. Chief Wolever believes there should be a dash camera but it was not part of the specs.

Chief Wolever also reports the abnormal amount of brush fires in the past couple weeks. Increase in open burning the last couple weeks lead to this.

Committee asked for an update on the Swanton Township invoice related to the fire earlier in the year.

Committee of the Whole

March 26, 2018 • 7:45 p.m.

1. Review of Rules of Council
 - a. It has been almost 2 years since Rules of Council were last updated
 - i. It is beneficially to review periodically to amend where needed
 - b. Currently Rules are located in Dropbox
 - c. Some issues which are not addressed or can be elaborated on
 - i. Emergency and/or Special meeting public comments
 - ii. Open Public Comments at the end of meetings
 - d. Discussion of public comments
 - i. Limit to certain time
 - ii. Limit to a certain number per topic
 - iii. Discretionary by the power of the Mayor?\

It was decided that the Administrator would review other communities Rules of Council.

Councilman Dzyak had some suggestions: review pronouns, remove authorizing bills, and change Clerk to Fiscal Officer.

2. Nuisance Section 92 Codified Ordinances
 - a. For the past 6 months the Administrator and Mr. Brown have worked with legal counsel on updating Section 92 of the Codified Ordinances
 - b. Two main sections were overhauled
 - i. Definitions
 1. Clarified many vague sections
 - ii. Abatement procedure
 1. Revamped the procedure to allow the Administrator, or his/her designee, the ability to pursue abatement without having to present before Council
 2. The only time the abatement would be presented to Council is if the Village had to abate and Village Council needed to levy assessments to the property
 - c. The proposed revisions are in Dropbox
 - d. Committee recommended first reading legislation for next meeting