

VILLAGE OF SWANTON

Council Meeting Minutes

February 25, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to approve the agenda as amended made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll call. Motion passed 5-0.

Mayor introduced audience members; four (4) students from Notre Dame Academy, one of which has been job shadowing Mayor Roth. The students are required to attend meetings to obtain credit for their government class.

Motion to approve February 11, 2019 meeting minutes made by Councilman Pilliod, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

Committee Reports:

Councilman Rose summarized discussion of the Public Service Committee. The Committee recommended the Village partner with Swancreek Township to pave Lee High Drive. The Village portion is \$12,883.15.

Motion to partner with Swancreek Township for the purpose of repaving Lee High Drive made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Councilwoman Kreuz summarized discussion of the Public Safety Committee. The Committee recommended to authorize application for the JAG as well as the Training Reimbursement Grant.

Old Business:

Motion for Third Reading: Amending Resolution 2015-4 Credit Card Policy made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

New Business:

Emergency Ordinance 2019-XX: Services provided to proposed area of annexation by petition of Terry and Shirley Sampsel made by Councilman Pilliod, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

Motion to provide services to proposed area of annexation by petition of Terry and Shirley Sampsel made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Renew agreement with Ronau Farms made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Motion to renew agreement with Ronau Farms made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Authorize application of JAG made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Motion to authorize application of JAG made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Authorize application of Training Reimbursement Grant made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Motion to authorize application of Training Reimbursement Grant made by Councilman Dzyak, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.

Motion for First Reading: Amending Ordinance 2012-35 made by Councilman Pilliod, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

Motion to approve monthly solicitor retainer services made by Councilman Pilliod, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

Mayor's Report:

Mayor Roth will be attending the Transportation Summit in Toledo on March 29. She encouraged Council members to attend as well. She also noted the Tree Commission Class of 2018, Joyce Miller and Rickye Heffner will be honored at luncheon held in Whitehouse on March 7.

Administrator Report:

1. Office Closure – due to minor deconstruction needed for a small remodel of the administrative office, the office will be closed at noon on March 22.
2. Fulton County Career Day – March 7. Fulton County Economic Development Corporation is hosting a Career Exploration Day at Crossroads Church in Wauseon. Mrs. Hoelzle will attend with someone from each Public Safety Divisions.
3. Fulton County Commissioners will be in attendance at March 11 Council meeting. Mrs. Hoelzle requests Council submit topics for discussion to her.
4. Memorial Park Master Plan Community Forum will be February 28 at the Community Center. Mrs. Hoelzle will lead the discussion and take suggestions from the community as to what they envision for the park.
5. Gypsy Moth spraying will take place in May.
6. Mrs. Hoelzle met with Neil Toeppe regarding the train viewing platform. There will be more discussion to follow.

Personnel Report:

Chief Wolever has submitted a letter of recommendation to remove Firefighter Michael Fox from his introductory period and extend continued employment.

Motion to accept the recommendation and remove Michael Fox from his introductory period made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.

Motion to go into Executive Session at 7:32 p.m. with an attorney involving pending court action made by Councilwoman Kreuz seconded by Councilwoman Rose. Roll Call. Motion passed 6-0.

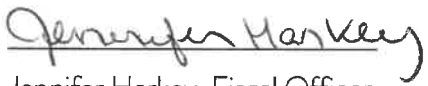
Mayor called Council back to order at 8:08 p.m. Roll Call 6-0.

Adjourn:

Motion to adjourn meeting at 8:09 p.m. made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Public Service Committee Meeting Minutes

February 25, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. Peter Street Vacation request
 - a. ORC 723.04-08 outline vacation of street or alley procedure
 - b. Petition
 1. Petition by a person owning a lot wishing to vacate a street or alley in the immediate vicinity
 2. Notice of petition and hearing required EXCEPT when written consent to such vacation is filed with legislative authority by the owners of the property abutting the street or alley
 3. Notice of petition and hearing published for six consecutive weeks in paper (if no consent)
 4. Hearing
 5. Ordinance declaring street or alley vacated
 6. Recorded
 - c. Without Petition
 1. Good cause, in opinion of legislative authority to vacate street or alley and that such vacation will not be detrimental to the general interest
 2. Ordinance without petition
 3. Notice not needed if written consent to such vacation is filed with the legislative authority by the owners of the property abutting the part of the street or alley proposed to be vacated

4. Recorded
 - d. Portion of Peter Street resident at 116 Brookside inquired on has three property owners which abut said portion
 1. 116 Brookside
 2. 408 Lincoln
 3. Parcel 14-025032-00.000 (vacant lot with frontage on Brookside)
 - e. Please see Dropbox for pictures of this portion of Peters Street
 - f. There is no record on file for the property at 408 Lincoln
 1. Therefore no record of when fence was installed
 - g. Discussion – Councilman Pilliod suggested property pins be located and the residents complete a property survey. Councilman Rochelle inquired as to why Mr. and Mrs. Espinoza wanted the section of Peter Street vacated. Mrs. Espinoza stated they want to expand their property and have access to their back yard. Councilman Rochelle stated the reason they do not have access to their backyard is due to their own fence in place now.
 - h. Council directed Mrs. Hoelzle to try to obtain written consent from all three property owners in order to proceed with the vacation.

2. Lee High Drive
 - a. Swancreek Township is including Lee High Drive as one of their road projects for 2019
 - b. This road has been discussed over the last year as in dire need of some sort of repair
 - c. There are currently three (3) properties on this road which are within the municipal corporation as well as one lot the Village owns at the end of the cul-de-sac
 - d. As with previous projects, Swancreek Township is requesting the Village partner on this project as there are properties within the Village
 - e. There is a total of 2,403.29 feet of frontage along the road
 1. 466.79 feet are within the Village or Village owned
 - f. Total approximate cost is \$66,408
 1. Village portion would be \$12,883.15 (19.40%)
 - g. Swancreek Trustee Rick Kazmierczak was in attendance to answer questions. He stated he will keep the Village updated as the project progresses.

3. Republic Services Agreement
 - a. Awaiting information

4. Meter Upgrade/ Utility Billing Software

- a. Mrs. Harkey presented screenshots of the current software to show the lack of data available and inefficiencies. She also presented cost and implementation timelines for three utility billing companies; Tyler Technologies (Incode), SSI and BS&A. Tyler Technologies is scheduled to present to Council on March 11, BS&A is scheduled to present March 25. SSI was not asked to present due to timeline for implementation.

Public Safety Committee Meeting Minutes
February 25 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

1. JAG (Justice Assistance Grant)

This grant is through the Ohio Office of Criminal Justice Services. The police department is applying for a grant to purchase computers, grant total is \$3,840. As part of the grant agreement, the Village would have to provide 10% of project cost. Project cost; \$4,266, Village portion \$426.66.

2. Fire Department Training Reimbursement Grant

This grant is through Ohio Department of Commerce, Division of Fire Marshall. This grant is available for Fire Departments that provide primary protection to an area with a permanent population of 25,000 or less. Reimbursement is available for specific fire training classes outlined in the grant. The current grant request is for \$2,850 for Firefighter II classes taken by three (3) Fire Department employees in Spring 2018.