VILLAGE OF SWANTON

Council Meeting Minutes

March 13, 2017 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak Jeff Pilliod

Tamara Haselman Michael Rochelle

Dianne Westhoven Kathy Kreuz

Approval of the Minutes: Motion to approve February 27, 2017 minutes was made by Councilwoman Kreuz, seconded by Councilman Dzyak. Motion passed 5-0. Councilman Rochelle abstained.

Committee reports: See Attached

Personnel Report:

Motion to accept Stewart Graf resignation was made by Councilman Rochelle, seconded by Councilwoman Haselman. Motion passed 6-0.

Motion to accept Mitchell Martin resignation was made by Councilwoman Haselman, seconded by Councilman Pilliod. Motion passed 6-0.

Administrator presented an updated organizational chart to reflect current structure of the Village operations.

Old Business:

1. Third Reading Ordinance 2017- XX Poggemeyer Design Group Agreement

Motion to approve was made by Councilwoman Kreuz, seconded by Councilwoman Haselman, Motion passed 6-0.

2. Second Reading Ordinance 2017- XX Assenting to Detachment of Property

Motion to approve was made by Councilman Pilliod, seconded by Councilwoman Kreuz. Motion did not pass 2-4.

3. Second Reading Ordinance 2017-XX Special Assessment- Leaves

Motion to approve was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 6-0.

4. Second Reading Ordinance 2017-XX Special Assessment- Street Lighting

Motion to approve was made by Councilman Pillid, seconded by Councilman Rochelle. Motion passed 6-0.

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New Business:

Ordinances

1. Emergency Ordinance 2017- XX 2017 Permanent Appropriations

Motion to suspend the rules was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Motion passed 6-0.

Motion to approve was made by Councilman Rochelle, seconded Councilwoman Haselman. Motion passed 6-0.

2. First Reading Ordinance 2017-XX Parking Schedule

Motion to approve was made by Councilman PIlliod, seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor's Report

Attending Fulton County EMS Executive board on Wednesday March 15, 2017

Fulton County EMA director Heather Kost resigned

Attending ODOT presentation at Archbold Library on March 28, 2017, 3pm-6pm

Attending TMACOG Transportation Summit in Toledo on March 31, 2017

Received annual report from Toledo Association of Realators

Administrator's report:

1. Code Enforcement Update

Spreadsheet provided for detailed information

2. Liquor permit transfer

Mail Pouch Saloon has applied for a liquor permit transfer from Shuckers

3. Meeting with Port Authority

Administrator and Chief Wolever met with representatives from the Toledo-Lucas County Port Authority and the 180th Fighter Wing to discuss fire and rescue service agreement. Current agreement is month to month and \$350 per run, providing structural fire services and BLS medical services. Discussion of mutual aid with the 180th. Air Guard Chief would like to review and update. Also discussed if/when the changed occurred for the 180th to take over any structural fire call the Village of Swanton would still be the BLS transport.

4. Planning Commission meeting- cancelled

Applicant for the variance request wished to remove the item from the agenda, and no other items were on agenda, meeting was cancelled.

5. March 27 Committee of the Whole

Village Administrator and Trustee Kazmierczak met with Auditor Brett Kolb and will have information to present at March 27 Committee of the Whole. Would like to move meeting to 6:00pm.

Motion to change Committee of the Whole Meeting to 6pm on March 27, 2017 was made by Councilman Dzyak, seconded by Councilwoman Westhoven. Motion passed 6-0.

6. Fulton County Economic Development Corporation

The March Members Meeting was held at the Swanton Community Center on Tuesday March 7. The two businesses that were focused on were the Village of Swanton and 5/3 Bank.

7. Swanton Township/Northfolk Southern Agreement

Article in the Toledo Blade on March 10, 2017. Council wants to make clear they had no part in any role in that agreement.

Departments' Reports:

Fire-Chief Wolever

Deputy Chief Roytek and Officer Bernal attended a two week fire training. Both passed and were able teach the course.

Lt. Blake completed FFI Course, everyone passed the hands on and written part. Two officers attending classes in Whitehouse, Oh to become FFII trained.

Fiscal- Karla Sexton

Continue to work with staff on cross training.

Ordered and distributed updated labor law poster to all Village buildings.

Ohio Open Check Book, thought they had all 2016 information, when reviewed it was blank, they have now and will discuss at next Finance Committee on April 10.

Attended lunch and learn seminar on March 2, topic was Affordable Care Act.

Working with Kari and 5/3 Bank to initiate direct debit of water/sewer bill.

Attending Certified Public Records Training, this is required for Fiscal Officers.

Received congratulations letter from Ohio Water Development Authority on the payoff of loan 1938.

Police- Chief Berg

Rash of cars broken into and car thefts. Most were unlocked and keys in them. Mary Smith, dispatcher, spoke to the senior center on scams and prevention tips. SACC will be having a town hall presentation on substance abuse at American Legion on March 20.

Public Service- Jim Reckner

Still cleaning up from storm damage.

Finished sewer cleaning and starting to repair valve boxes.

Next week will be working on Garfield Bridge.

WRRF- Steve Geise

 $WW\ Williams\ Company\ came\ and\ serviced\ all\ generators.$

Spoke with representative from Ohio EPA, said should receive draft of permit for plant by April 1.

Water-Brian Hildebrand

Water Plant was affected by power outage. Started the contingency plan and power was then restored.

Water level at reservoir just about topped off for summer time.

Algae counts are good

Nick passed Core and A3 tests.

Executive Session: Councilman Dzyak made motion to adjourn to Executive Session to discuss Employee Compensation and Employee Hiring. The motion was seconded by Councilwoman Westhoven. Motion passed 6-0.

Mayor Roth called council back to order, Roll call 6-0.

Motion to remove Administrator Hoelzle from probation was made by Councilman Rochelle, seconded by Councilwoman Kreuz. Motion passed 6-0.

Adjourn:

Motion to adjourn meeting was made by Councilwoman Kreuz, seconded by Councilwoman Haselman. Motion passed 6-0.

Ann Roth, Mayor

Karla Sexton, Fiscal Officer

Water and Sewer Committee Meeting Minutes

March 13, 2017 • 6:00 p.m.

Paul Dzyak – Chairman Jeff Pilliod Tamara Haselman

Councilman Pilliod asked about water and sewer taps at the turnpike plazas. Would like to know our legal responsibility if that property sells. Does the Village have to provide water and sewer service since the taps are already established.

Councilman Pilliod also would like the Village to be proactive on load limits on Village streets.

Discussion on how many homes on Brindley Rd and Scott Rd have water service and are there any signed agreements. Village Administrator will check on this.

Finance Committee Meeting Minutes

March 13, 2017 • 6:30 p.m.

Michael Rochelle

Dianne Westhoven

Paul Dzyak

- 1. Financial Documents are in Dropbox for viewing
- 2. 2017 Permanent Appropriations

The most up to date version of the proposed 2017 Permanent Appropriations are in Dropbox. Fiscal Officer spoke on this and answered questions.

3. Grant Applications

Village Administrator would like to apply for CDBG grant and ODNR Natureworks grant for repair and remodel of Memorial Park Pavilion.

The CDBG grant will require an income survey. Based on results, the Village may or may not qualify for the grant.

The ODNR Natureworks grant is a great opportunity to apply for funds to repair and remodel the pavilion. The intent would be to utilize the building year round

Committee recommends to apply for the grants.

4. Centralized Income Tax Collection

Ohio House Bill 49, the State of Ohio's biennium budget bill, was introduced in the Ohio House of Representatives on February 8, 2017. This bill calls for municipal income tax on business net profits to be administered by the Ohio Department of Taxation and the Ohio Tax Commissioner. The state would collect municipal taxes on business income and then remit the revenue to the taxing entities where they do business on a quarterly basis. The state would keep a 1% fee.

The Ohio Municipal League is advocating against this proposal. Other municipalities which have passed resolutions opposing this proposal include: Toledo, Dayton, and Perrysburg.

Committee recommends resolution for opposing this bill.

5. Collection Services

Ordinance 2005-07 authorized the administrator to enter into an agreement for debt collection with Scheer, Green, and Burke. Currently there is no written agreement between the Village and Scheer, Green, and Burke. Mrs. Miller, Administrative Assistant and Mrs. Sexton, Fiscal Officer, have both expressed concerns over the current service provision. Administrator is recommending drafting a request for Proposals for this service.

Committee agrees with the Administrators recommendation.