

March 24, 2014

Mayor Ann Roth called the Swanton Village Council meeting to order at 7:00 p.m. Councilman Rochelle opened the meeting with a prayer followed by the Pledge of Allegiance to the Flag of the United States of America. Council members present were Paul Dzyak, Tamara Haselman, Gary Moore, James Piotrowski, Craig Rose, and Michael Rochelle. Village Administrator, Jon Gochenour, and Clerk-Treasurer, Mary Lou Perrin were also in attendance.

Mayor Roth called for a motion to approve the minutes of March 10, 2014. Motion to approve was made by Councilman Moore; seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth called for a motion to approve the payment of bills totaling \$27,717.73. Jean Kelly, Finance Director, presented a listing of bills to be paid. Motion to approve was made by Councilman Rochelle; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth called for old business and introduced **Ordinance 2014-3 (Authorization to Participate in Ohio Bridge Inspection Program)** and asked for a third reading. The ordinance authorizes the Village of Swanton to participate in the Ohio Department of Transportation Bridge Inspection Program. By enrolling in this program, ODOT will pay 100% of the cost of inspecting the Village of Swanton's bridges on an annual basis. Motion to approve was made by Councilman Rose; seconded by Councilman Rochelle. Motion passed 6-0.

Mayor Roth introduced **Resolution 2014-2 (Renewal of Designation of Depositories for Village Funds)** and asked for a third reading. The Village Council periodically needs to designate and formally approve the banks or other financial institutions selected to serve as depositories of Village Funds. Currently, the Village has deposits in the form of checking and investment accounts with the following banks: PNC; Fifth Third and Key Bank. The resolution authorizes the continued use of these banks by the Village as well as Farmers and Merchants Bank and First Federal Bank of Delta by the Village for a period of two (2) years. Motion to approve was made by Councilman Rose; seconded by Councilman Piotrowski. Motion passed 5-0-1 with Councilman Rochelle abstaining.

Mayor Roth introduced **Ordinance 2014-6 (Amendment to Swanton Village Zoning Ordinance)** and asked for a second reading. The ordinance amends the map of the Swanton Zoning Ordinance for a vacant 1.46 acre parcel located in the 700 block of North Main Street from Multi-family (R-4) to Single Family (R-1) Residential to permit the construction of a single family dwelling. Currently, under the Village Zoning Ordinance, single family residences are not permitted in multi-family zoning districts. At their January 14, 2014 public meeting, the Swanton Village Planning Commission recommended to Council to approve the requested amendment from R-4 to R-1 Single Family Residential. Motion to approve was made by Councilman Piotrowski; seconded by Councilman Dzyak. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-7 (Sidewalk and Fire Hydrant Snow Removal Ordinance)** and asked for a second reading. The ordinance requires the removal of snow and ice from sidewalks or from around fire hydrants within twenty-four (24) hours after a snowfall. It was the recommendation of the Public Service Committee to Council to authorize an ordinance requiring the removal of snow and ice by property owners abutting a public sidewalk or fire

hydrant within twenty-four hours after a snowfall. Motion to approve was made by Councilman Rose; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth introduced **Ordinance 2014-8 (Snowfall Parking Prohibition Ordinance)** and asked for a second reading. The ordinance prohibits vehicle parking on Village streets when snowfall exceeds three (3) inches. The ordinance also provides for the removal of vehicles from Village streets, if necessary, in an effort to expedite the removal of snow from roadways as quickly as possible. It was the recommendation of the Public Service Committee to Council to authorize this ordinance. Motion to approve was made by Councilman Piotrowski; seconded by Councilman Rose. Motion passed 6-0.

No further old business, Mayor Roth called for new business and introduced **Ordinance 2014-9 (2014 Permanent Appropriation)** and declaring an emergency. In light of recent discussions regarding projected deficit spending in the Fire and Water Funds, the administration is proposing the following minor adjustments to the Temporary Appropriation Ordinance: a reduction of \$35,000 in transfers out of the General Fund with \$75,000 and \$90,000 in additional General Fund revenue transferred to the Water and Fire Funds respectively; the transfer of no funds from the General Fund to the Sewer Fund to help pay for the Phosphorous Removal and Holiday Lane Sewer Improvements; a reduction of \$37,187 in expenditures in the Sewer Fund and a reduction of \$33,750 in the Water Fund. The proposed 2014 Permanent Appropriation is approximately \$105,937 less than the 2014 Temporary Appropriation. The emergency measure is requested in order to pass the Permanent Appropriation prior to April 1, 2014. Motion to suspend the rules was made by Councilwoman Haselman; seconded by Councilman Rochelle. Motion passed 6-0. Motion to pass the Ordinance was made by Councilman Rochelle; seconded by Councilwoman Haselman. Motion passed 6-0.

Mayor Roth called for a motion to retire to Executive Session for the Discussion of the Compensation of Personnel. Motion to approve was made by Councilman Moore; seconded by Councilwoman Haselman. Motion passed 6-0.

Upon returning from Executive Session, Councilwoman Haselman made a motion to appoint Howard Meyers as Interim Supervisor of the Fire Department and Shawn Grewahn as Interim Supervisor of the ALS and BLS units at a rate of pay of \$14.00 per hour until such time as a full time Fire Chief can be hired. Motion seconded by Councilman Piotrowski. Motion passed 6-0.

Mayor Roth called for Committee Reports. The Public Service Committee met this evening before Council. Chairman Moore reported on the downtown building inspections of 102-104 N. Main (Opera House); 113-115 N. Main (Dry Cleaners) and 106 N. Main (Reese Building). It was the recommendation of the Public Service Committee to Council to proceed with these inspections at a cost of approximately \$1,500 from Seagate Inspections Services of Toledo. The inspections will identify obvious problem areas located inside each building and a final inspection report will be submitted to the Village. A survey of the Village on March 7, 2014 found 7 street lights in need of maintenance which were reported to Toledo Edison.

The Finance Committee met this evening before Council. The Committee was informed by the administration that the Ohio Auditor of State has begun its biannual audit. The auditors will be at the Village office for the next 4 to 6 weeks conducting their audit. The 2014 Permanent

Appropriation Ordinance was also reviewed by the Finance Committee. The Permanent Appropriation is approximately \$105,937 less than the 2014 Temporary Appropriation and was passed earlier in the evening.

Mayor Roth announced the Planning Commission is scheduled to meet April 8, 2014 at 6:30 p.m. With no further business, Mayor Roth called for a motion to adjourn. Motion was made by Councilman Rochelle; seconded by Councilman Piotrowski. Motion passed 6-0. Council adjourned at 7:50 p.m.

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Ann Roth, Mayor

Attest:

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Jon Gochenour, Village Administrator

