

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held September 14,

2015

Mayor Ann Roth called the Swanton Village Council Meeting to order at 7:00 P.M. Councilman Rochelle opened the meeting with prayer followed by the Pledge of Allegiance to the Flag of the United State of America.

Council members present: Paul Dzyak, Tamara Haselman, James Piotrowski, Craig Rose, Gary Moore and Michael Rochelle.

Clerk-Treasurer, Kathy Kreuz and Karla Sexton, Financial Director were also in attendance.

Mayor Roth called for a motion to approve the minutes for August 10, 2015, August 17, 2015 and August 24, 2015. Motion to approve was made by Councilman Moore, seconded by Councilwoman Haselman; Motion passed 6-0. Councilman Piotrowski did abstain on minutes from August 24, 2015, he was not in attendance for this meeting.

## OLD BUSINESS

Ordinance 2015-22: Mayor Roth asked for a motion to approve ORDINANCE 2015-22 Establishment of Swanton Fire Prevention and Education Bureau. This is the third reading of this ordinance. The proposed ordinance authorizes the creation of the Swanton Fire Prevention and Education Bureau. Motion to approve was made by Councilwoman Haselman; seconded by Councilman Piotrowski. Roll Call was taken, Motion passed 6-0.

Discussion Item: Sign Board at Memorial Park. It was discussed that we wait till complete funding on the project is done and then Mr. Kahl can come back to council with his original request from the Village of 25% or a total of \$5,000.00. Council members also expressed that they had some additional questions for Mr. Kahl.

## NEW BUSINESS:

Visitor: Todd Dixon, regarding Smalltown USA, LLC, dba Downtown Sports Bar and Grill. Mr. Dixon is appeared to introduce his proposed establishment in the former "Ugly Duckling" location. He respectfully requests that the Village Council approve of a Trex type transfer of his Liquor Permit from its present location of 1801 N McCord Rd., Springfield Twp., Toledo, Ohio 43615, permit #6430427 to 90 Dodge St., Swanton, Ohio permit #8248610. Information enclosed was acquired from the Department of Commerce, Division of Liquor Control.

Emergency Ordinance 2015-26: The ordinance written by Village Counselor, Alan Lehenbauer, amends the previously passed Ordinance 2013-15 regarding the existence of donation bins within the Village limits. Councilman Piotrowski asked for a Motion to waive the rules and pass by Emergency. Motion seconded by Councilwoman Haselman. Roll Call was taken, Motion passed 6-0. Motion to approve Ordinance 2015-26 was made by Councilman Piotrowski; seconded by Councilman Moore. Roll Call was taken, Motion passed 6-0.

Discussion Item: Date for Halloween Hoopla and Trick or Treat. The Swanton Lions Club has requested that Halloween Hoopla be Saturday, October 31, 3:00 - 5:00 PM downtown Swanton. Therefore, Trick or Treating could be 6:00 - 7:30 PM on the same date. Mayor Ann Roth asked for Motion to approve these times and dates. Motion to approve was made by Councilman Rochelle; seconded by Councilman Rose. Motion passed 6-0.

Discussion Item: Request from Property owner/manager of Four Five Holdings, located at 105 Woodland Ave., for renumbering of "multiple tenet mailbox" system to accommodate future tenants. Numerous suggestions made, request will need further investigation. No decision was made at this time.

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Discussion Item: Councilman Rochelle made a request that we accept bids from local gas stations for providing fuel for our fleet of Village vehicles. Mayor Roth will see that letters are sent out and we will wait for a reply on this request to see who will give us the best price.

At the request of the Mayor, Councilman Dzyak gave council an update on the property located at 217 Chestnut St., the Swanton Community Center project. He advised Mayor and Council that the Health Department has given the OK to proceed with this project. The estimated date for completion should be December 16, 2015 at which time if this project is not completed the Village would have to start the process all over again for permits. Councilman Dzyak and Mayor Roth have a meeting scheduled for Sept. 15, 2015 to discuss the completion of this project.

Mayor Roth asked for a Motion to adjourn to Executive Session for the Appointment of Personnel and to Seek Advise from Legal Counsel. Motion was made by Councilman Piotrowski; seconded by Councilman Rose. Roll Call was taken, Motion passed 6-0.

Upon returning from Executive Session Mayor Roth presented council with additional paper work for the transfer of Mr. Dixon's Trex permit transfer. This additional paper work shows us that the proper channels had received the proper paper work required by law. Councilman Rose asked for a motion to approve this transfer. Motion seconded by Councilman Rochelle. Roll Call taken, Vote 6-0, motion was approved.

Councilman Piotrowski made a Motion to allow Chief Myers to release for duty Adam Zier and Sarah Shutters. The reason for this release is because they both have full time jobs outside of the Fire Department and are unable to give their positions the required time needed for their positions.

Mayors Report

## COMMITTEES REPORTS

Tamara Haselman, Chairwoman, reported that the Public Service Committee met at six o'clock this evening with Councilman Gary Moore and Craig Rose in attendance. The Committee received information and discussed the following item:

1. a. AI Creek will be cleaned up near Mom's Restaurant. Jim Reckner will cut down trees and clean up fallen trees, an excavator is needed to accomplish this. Jim is waiting to hear back from Fulton County Engineer or we may possibly work with Mark Hardy, since he has a crane. Upon completion Jim will stone the area that has been cleaned up.

b. Uncapped field tiles in Asberry Farm causing sink holes. Mayor will discuss with Joy Dodson. Jim is aware of problem and the only way to fix it would be to do a complete street project to that whole area. Mayor asked if could be done in stages and Jim said it could be done.

c. Memorial Park roofing for pavilion and restrooms/workshop. Move to Finance to check park budget. Approx. \$14,000.00 Recommended by Public Service Committee. Jim will get two more quotes for new windows and doors for Memorial Park.

James Piotrowski, Chair, reported that the Public Safety Committee met at 6:30 p.m. Councilmen Michael Rochelle and Gary Moore in attendance. The Committee heard a report on fire operations from Chief Myers. Chief Myers requested to purchase a 4 inch hand held thermos imaging camera. Funds to purchase these cameras would come out of the departments restock fund.

Committee held a discussion on the proposed Swanton Fire Prevention and Education Bureau. Chief Myers presented a revised Fire Inspection Fee Program.

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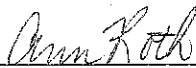
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Chief Myers also asked that two employees be removed from employment, Adam Zier and Sarah Shutters, as both have full time jobs outside of the fire department and cannot commit to the time needed for their jobs. The effective date of this request should be September 14, 2015.

Chief Berg was recognized and presented a report on Police Operations. Items discussed included: a.) an update on the new Ford Explorer Patrol Vehicles. One is currently in service and the other is waiting for further detailing. b.) announced that September 26, 2015 will be "Take Back Drug Day." The Swanton Pharmacy will also be participating in this program. It was suggested that an additional Police Officer be on location at the pharmacy during this time. c.) The Chief expressed the need to purchase (2) additional breathalyzers so each patrol car would be equipped with a unit. Mayor Roth told the committee that SAC just received a large grant and that the village could request funds to purchase these items from this source.

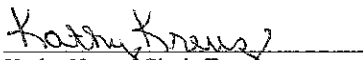
Chief Berg presented a revised step schedule for officers. The committee took information and deferred discussion during executive session. With the completion of the Public Safety Committee report, there was no further discussion.

Motion to adjourn meeting was made by Councilman Moore, seconded by Councilman Rochelle. Motion passed 6-0.



Ann Roth, Mayor

Attest:

  
Kathy Kreuz, Clerk-Treasurer