

# VILLAGE OF SWANTON

Council Meeting Minutes  
March 12, 2018 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:     Paul Dzyak                     Jeff Pilliod  
                   Craig Rose                             Michael Rochelle  
                   Dianne Westhoven     Kathy Kreuz

Presentation by Firefighter Anthony Bernal to request retirement of Ms. Patty Brown's number, 729. Mayor requested this be done via a resolution.

*Motion to suspend the rules made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

*Motion to approve Resolution 2018-XX to retire Patricia Brown's number, 729, from the Swanton Fire Division, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

Committee reports: See Attached.

Old Business:

Second Reading Ordinance 2018-XX: Assessment Leaf Pick Up

*Motion to approve Second Reading of Ordinance 2018-XX Assessments for Leaf Pick Up made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

Second Reading Ordinance 2018-XX: Assessment Street Lights

*Motion to approve Second Reading of Ordinance 2018-XX Assessments for Street Lights made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Second Reading Ordinance 2018-XX; Amending Village Zoning Map by Amending the Zoning Classification for Multiple Parcels within the Village of Swanton

*Motion to approve Second Reading of Ordinance 2018-XX Amending Village Zoning Map by Amending the Zoning Classification for Multiple Parcels within the Village of Swanton made by Councilman Rose, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

New Business:

Emergency Resolution 2018-XX: Adopting a statement, pursuant to Revised Code of Ohio 709.023, indicating what services will be provided to the area proposed to be annexed to the Village of Swanton by petition for annexation filed with the board of Lucas County Commissioners by John Pryzbylek in petition containing 1.648 acres of land, and declaring an emergency.

*Motion to suspend the rules made by Councilman Rose, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

*Motion to approve Resolution 2018-XX Adopting a statement, pursuant to Revised Code of Ohio 709.023, indicating what services will be provided to the area proposed to be annexed to the Village of Swanton by petition for annexation filed with the board of Lucas County Commissioners by John Pryzbylek in petition containing 1.648 acres of land, and declaring an emergency, made by Councilman Rose, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

#### Mayor's Report:

Mentioned that Chief Berg was at a Swanton School function this evening to discuss school safety.

Discussed her attendance at the TMACOG Transportation Summit.

As part of the duties of the EMA Executive Committee, she is currently interviewing candidates for the Executive Director position.

Mentioned future workshops or events

1. Sunshine Law training on April 6
2. Tree City on April 18
3. FCEDC Dinner on April 26

### Administrator Report:

1. Catch up from leave
  - a. Worked with Mr. Ciecka to review files he kept while Administrator was away
  - b. Slowly getting caught up on all areas
  
2. Planning Commission
  - a. Approved variance for proposed single family dwelling at 124 Lawrence Avenue
    - i. Minimum square footage variance approved 3-0
  
3. Attended Nexus Pre-construction meeting
  - a. Pipeline not going through Village incorporated limits but still affects other services provided: i.e. fire, EMS, and water
  
4. Lee High Drive
  - a. Swancreek Township has reached out inquiry about partnering to look into improvements to Lee High Drive
  - b. Not for 2018 but could be a project for 2019... maybe OPWC?
  - c. There are 3 properties within the Village on this street
  
5. Community Meeting
  - a. March 28 in Swanton Community Center to discuss future construction projects
  - b. All three engineering firms will be in attendance
  
6. Survey
  - a. Created by the FCEDC in conjunction with the Swanton Area Chamber of Commerce and the Village
  - b. Surveying retail habits

### Division Reports:

Fire: Chief Wolever thanked everyone for all their support related to Patty Brown and her passing. He also mentioned he would be attending a meeting at Swancreek Township.

Public Service: Mr. Tedrow reported many sewer challenges. 210 Main Street the clean out was broken but were able to clean it. Looking for permanent fix at this location. 219 Lincoln the sewer tap clean out also an issue as the tap had fallen apart. Issue on Dodge Street, Mr. Kip Roop tied sewer to perimeter tile at some point in the past before Mr. Roop owned the home. Mr. Tedrow stated they have cleaned the sewer and cut out roots plus camera line- it looks like it is collapsing. Mr. Tedrow reported the fiber optic lines is still in the line serving West Ridge. Mr. Tedrow reported the vactor was making a noise so they tore it apart and uncovered many cracks. Price on replacement parts is about \$10,000. Discussion from Council that a decision needed to happen soon.

WRRF: Mr. Geise reported that there were 14 sludge trucks and still 1 full bag to be removed. In all he estimates a savings of \$15,000 so far using the bags. He also mentioned working on the MS4 Report.

Police: Lt. Gearig reported a couple officers are currently undergoing more taser training. He also mentioned that the Division is sending an officer for extra security during the Worley trail in Wasueon.

Water: Mr. Yackee mentioned he is working on water loss. He stated there is 81% accounted for. He will provide a report to Council. Further he started the CCR is now on the website and will be on the April utility billing invoice.

Executive Session:

*Motion to go into Executive Session to discuss Public Employee Hiring made by Councilwoman Westhoven, seconded by Councilman Rose. Motion passed 6-0.*

Mayor called Council back to order. Roll Call 6-0.

Adjourn:

*Motion to adjourn meeting was made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*



Ann Roth, Mayor

Attest: 

Rosanna Hoelzle, Village Administrator

Water & Sewer Committee

March 12, 2018 • 6:00 p.m.

Committee Members:

Paul Dzyak

Craig Rose

Jeff Pilliod

1. Tap Fees

- a. Administrator is looking to get on track with the status of this topic
- b. Last note left by Mr. Ciecka indicates more research to be completed
- c. Comments from Committee:

It is definitely a topic to look into more in depth. Should there be a one catch all price or different prices for different developments? Committee tasked Administrator with researching more on tap fees

2. Water Usage ball diamond

- a. The agreement between the School Board and the Village concerning the lower baseball diamond includes a section regarding the reduction of water rate for the watering of the lower ball diamond
- b. This is similar to Ordinance 2015-7 regarding lower water rates for the sprinkler meter at the Athletic Fields
  - i. Rate: \$3.00 per thousand gallons or a minimum charge of \$3.00 per month
- c. What is the recommendation of the Committee for a reduction in rate concerning the watering of this field?

Mr. Bill Pilliod had some comments:

He inquired about the updates of the CenturyLink line near West Ridge. Mr. Tedrow stated it should be removed within the next couple of weeks. He then asked about the concrete impediment where the sewer meets Hallett. Mr. Tedrow stated it will be pretty quick to fix. Lastly he asked if his sewer tap could be located.

Finance Committee  
March 12, 2018 • 6:30 p.m.

Committee Members:

Michael Rochelle  
Paul Dzyak  
Dianne Westhoven

1. Permanent appropriations
  - a. The permanent appropriations must be approved by March 31
  - b. In the Dropbox there is a copy of the *proposed* permanent appropriations
  - c. As the Committee is aware, all funds have to balance either by using carry over or just with the revenue coming in that particular year
    - i. Since the Administrator cannot get those revenue figures until the Fiscal Officer, or the new consultant returns, she cannot recommend for approval at this meeting
    - ii. May need to have a Special Finance Committee meeting to review revenues
  - d. Conversation on the proposed figures?
  
2. Levies
  - a. Two levies expire this year and will be collected for the last time next year (2019)
    - i. 2.0 mil Fire levy
    - ii. .5 mil Recreational levy
  - b. These levies can be put back on ballot in November of 2018 or any election of 2019
  - c. Discussion from Committee on timeframe (i.e. pursue this year or wait until next year...or not at all) and levy amount?
    - i. Project for when new Fiscal Officer begins

Mr. Bill Pilliod and Mr. Dick Perkins inquired about electric aggregation. Administrator stated she would follow up with them individually on the upcoming new agreement.