

Swanton Community Center

Use of the Community Center is subject to approval of the Village Administrator.

Use of the Community Center is subject to the following regulations:

- Alcohol is not permitted.
- No smoking permitted indoors and outdoors near building entrances.
- The use of thumbtacks, nails, duct tape or crepe paper on any wall or ceiling is prohibited.
 - Clear tape and or sticky tack may be used to secure decorations to the walls but must be completely removed at the end of the event
- NO birdseed, confetti, rice, or glitter may be used in the facility.
- Use of food warmer and coffee pots are permitted.
 - If used, both appliances must be cleaned before leaving the facility.
- No pets are allowed within the facility except for service animals, unless prior approval is obtained from the Village Administrator.
- The Renter may wish to obtain a DJ for various events or parties. Please note that fog machines are not permitted in the Community Center.
- Absolutely no weapons are to be brought into the Community Center.
- Use of any type of lighted candles in the Community Center is strictly prohibited. There are no exceptions.
- The facility must be left in a clean and orderly condition.
 - All tables must be wiped down and floors swept.
 - Tables and chairs must be taken down and returned to storage room at conclusion of event.
 - Table and chairs are not to be dragged across floor.
 - All garbage and waste must be collected and bagged.
 - Garbage bin liners must be replaced before leaving the facility.
- All outside doors must be locked before leaving the property.
- No persons shall willfully mark, deface, disfigure, tamper with, displace or remove any part of the Community Center.
- All activity on the Community Center property will be conducted according to applicable laws, rules, regulations, and Village ordinances.
- The Village is not responsible for any lost, damaged, or stolen items.