

VILLAGE OF SWANTON

Council Meeting Minutes
May 29, 2018 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle (excused)
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Approval of Meeting Minutes

Motion to approve May 14, 2018 minutes was made by Councilwoman Mrs. Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Committee reports: See Attached.

Old Business:

Second Reading Ordinance 2018-XX: Athletic Field Rate, base of \$25.00 with usage rate of 6.04 per 1,000 gallons, usage rate will increase by \$0.17 per year. *Motion to approve Second Reading of Ordinance 2018-XX: Athletic Field Rate, base of \$25.00 with usage rate of 6.04 per 1,000 gallons, usage rate will increase by \$0.17 per year. Motion made by Councilwoman Westhoven, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.*

New Business:

Property and casualty insurance coverage was discussed; the plan is through the Ohio Plan.

Motion to approve Emergency Resolution 2018-XX: Approve and accept the 2018-2019 property and casualty insurance coverage made by Councilman Pilliod, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

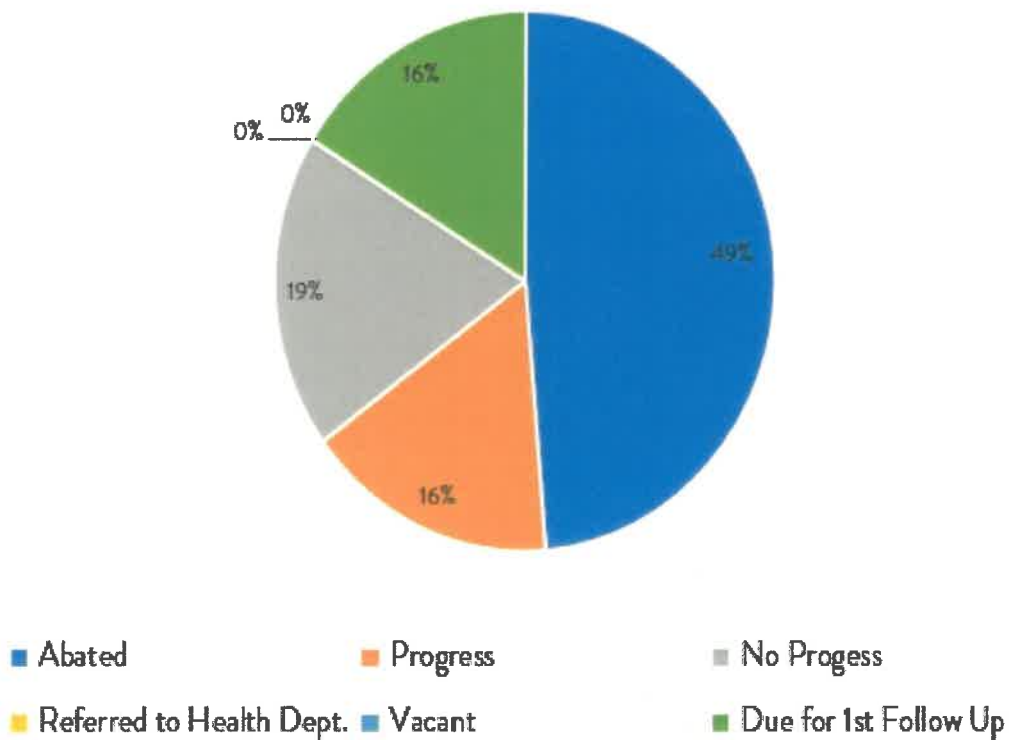
Mayor's Report:

Mayor Roth discussed a potential 28-unit senior housing facility that has applied for and received funding through Ohio Housing Finance Agency. The proposed unit is on Munson Road. Mrs. Hoelzle mentioned the developer has not submitted any plans to the Village, to date. Mrs. Roth mentioned the Village is hosting an emergency management 'tabletop' exercise that will include a train derailment scenario.

Administrator Report:

1. Code Enforcement: 37 properties. Details in Dropbox

**2018 Code Enforcement Contacts
as of 05/25/2018**



2. Planning Commission- June 5
 - a. Only Public Hearing will be the review of a storm water management plan by Metroparks Toledo for the two trail head facilities

3. Office Closed 2-3 pm on June 19
 - a. FYI that the Office will be closed for one hour on Tuesday June 19 from 2-3 p.m.
 - b. Administration Staff and Division Heads will be in Sunshine Law training
 - c. It has already been posted around the Office and on Facebook
 - d. More postings over the next few weeks will be forthcoming to do our due diligence to let the public know of the one hour training

4. Christmas Decoration Committee
 - a. Had first meeting and great ideas coming to the forefront
 - b. Looking at creating a Tree Lighting ceremony in Pilliod Park as a means to raise funds for new Christmas decorations
 - c. Decorations from Pilliod Park need to be replaced

5. Swanton Chamber of Commerce
 - a. Administrator now a member of the Board
 - b. 3 year term

6. 2018 Community Walk
 - a. Welcomed four groups from Swanton Elementary for the annual Community Walk
 - b. Always a nice event and good questions from the students

7. Tap Fee analysis
 - a. Continuing to work on this analysis
 - b. Requested information from surrounding communities and waiting on more to come in. Information is forthcoming.

8. Updates on construction projects
 - a. Garfield Bridge
 - i. As of Friday 5/25, still waiting on Toledo Edison regarding pole relocation
 - b. Church Street Road Project – July 1 start date due to funding
 - i. Contracted signed
 - ii. Waiting for final date of pre-construction meeting
 - iii. PDG met with reps from Swanton Welding and Scottell to discuss the project

9. April 9 Meeting Update- Fulton County Commissioners

a. Nexus Haul Routes

- i. Commissioner Jon Rupp sent a map of the Haul Routes
- ii. He left a voice message indicating that it would be the responsibility of the contractor if something happened to a Village road during hauling

b. Ditches

- i. Vond Hall sent an outline of the process to request ditch maintenance
- ii. It is in the Dropbox

c. 113-115 N Main

- i. Message from Jon Whitmore
 - 1. The parcel at present is valued at \$1100. Obviously no one is going to want to buy it for the roughly \$12,000 owed in taxes, including the Village. It might be possible for the Treasurer to utilize the expedited method for foreclosure available for abandoned properties. The case would be heard before the Board of Revision rather than Common Pleas Court. Under these circumstances, the BOR could find that the obligations against the parcel exceed its total value and in turn order it forfeited to the Village without requiring it to pay the delinquent taxes. In other words, it would be transferred to the Village without the tax debt. Under such a scenario, the only expense the Treasurer would ask is that the Village cover the court costs for bringing such an action, which would be far less than \$12,000. The only possible obstacle to doing so would be if the area bank that obtained a prior judgment on the parcel objected. Council

mentioned the property may need an environmental study.

- d. Fire/ALS Coverage
 - i. No update – Fire District

Personnel Report:

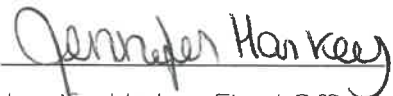
Charles Kessinger submitted his resignation as full-time patrol officer effective June 13, 2018. Mr. Kessinger has been an officer with the Village for seven years. Council thanked him for his service. *A motion to accept his resignation was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.*

Adjourn:

Motion to adjourn meeting at 7:26 p.m. was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Public Service Committee Meeting Minutes

May 29, 2018 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. Adopt-a-Bench program

A walk through of Rotary and Pilliod Parks one can see how the benches are not uniform and are in dire need of an upgrade. Ms. Hoelzle presented an Adopt-a-Bench program in which community members could apply to be a donor for a bench. With the donation comes the ability to have an engraved plaque on the bench. The Village would choose the type of bench, most likely a composite material and have uniformity throughout the parks. The cost per bench can range from \$350-\$850, however a bench around the \$500 price range would be chosen. Council would like a press release issued as well as brochures printed to promote the program. It was also discussed that several donors could donate towards one bench.

2. Municipal Building Roof

The Municipal Building roof needs immediate repair. As requested by Councilman Pilliod, quotes have been received for both shingled and metal roofing. The quotes received were discussed as well as concern about the weight of the roof and if the existing asphalt roof was going to be removed. The committee would like to pursue a metal roof.

3. Asset Management

Per Ohio Senate Bill 2, water distribution systems are mandated to comply with asset management requirements no later than October 1, 2018. After discussions with Mr. Yackee and Mr. Tedrow, they recommend the Village utilize IAMGIS asset management software. Based on questions from the previous discussion, Mrs. Hoelzle verified a view-only link can be embed on the website. Mr. Pilliod expressed concern that this has already been done through contracting with Jones & Henry Engineers. The work completed through Jones and Henry Engineers is all CAD based, which cannot be manipulated. The data created by IAMGIS is multifaceted and can be utilized in a variety of applications.

Public Safety Committee Meeting Minutes

May 29, 2018 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

1. Traffic and Parking on Zeiter Way

Church Street road project and sewer separation may increase traffic on Zeiter way. The Village may consider installing up to five temporary speed bumps as well as traffic signs during construction. Councilman Rose expressed concern that other roads are priority over Zeiter Way, like Woodland or Lincoln. Councilwoman Kreuz stated there is an increase of traffic on Zeiter Way when trains are stopped. Conversation regarding unauthorized overnight truck parking along Zeiter Way began. Currently, chapter 74 of the ordinance does not address this. The Village could place time limits or limit parking to weekdays only. The Nexus route was also discussed. There is no confirmed route through the Village.

2. ISO rating

Chief Wolever discussed the Public Protection Classification Summary Report. The Village received a class 55Y rating, with a rating of 1 being the best and 10 the worst. Chief Wolever said the response time outside the Village as well as water accessibility impact the rating. Neither of these items the Village is able to control.

Committee of the Whole Meeting Minutes

May 29, 2018 • 7:45 p.m.

1. Review of Rules of Council
 - a. Updated pages 4-5 regarding persons wishing to address Council
 - b. Time limit of 10 minutes per topic/subject, both unscheduled and on the agenda
 - c. *Discussion or recommendation from Committee?*

2. Grass Clippings –

It was discussed how this can be monitored and enforced.

 - a. Section 93.05 of the Codified Ordinances states, "No person shall sweep into or deposit in any gutter, street or other public place within the village the accumulation of litter from any building or lot or from any public or private sidewalk or driveway".
 - b. Section 93.02 Definitions
 - i. *LITTER*. Garbage, refuse and rubbish, as defined herein, and all other waste material which, if thrown or deposited as herein prohibited, tends to create a danger to public health, safety, and welfare.
 - ii. *RUBBISH*. Nonputrescible solid wastes consisting of both combustible and noncombustible wastes, such as papers, wrappings, cigarettes, cardboard, tin cans, yard clippings, leaves, wood, glass, bedding, crockery and similar materials.
 - c. Section 93.99 Penalty
 - i. Whoever violates or fails to comply with any of the provisions of this chapter for which another penalty is not provided shall be guilty of a minor misdemeanor. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.
 - d. Councilman Dzyak would like to discuss the penalty

3. Farm lease- 3812 Waterville Swanton Road
 - a. The agreement to farm the land at 3812 Waterville Swanton expires after growing season 2018

- b. The Village current received \$2,512.70 to have someone farm the land
- c. Annual taxes on the property total: \$5,384.06
- d. Discussion on pursuing a building, or some other tax exempt activity, or going out to bid for farming?

Councilman Pilliod and Councilman Dzyak looked at ditches that are jammed with debris such as fallen trees and branches. They met with Zen Farms who specializes in ditch clean-ups. They are concerned it will be difficult to get equipment through on some of the properties. Zen Farms also has the equipment to mow large hills such as by the overpass.