

# VILLAGE OF SWANTON

Council Meeting Minutes  
June 25, 2018 • 7:00 p.m.

Prayer

Pledge of Allegiance

|            |              |                  |
|------------|--------------|------------------|
| Roll Call: | Paul Dzyak   | Michael Rochelle |
|            | Kathy Kreuz  | Craig Rose       |
|            | Jeff Pilliod | Dianne Westhoven |

Approval of Meeting Minutes

*Motion to approve June 11, 2018 minutes was made by Councilwoman Mrs. Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Committee reports:

From the Public Service Committee: *Motion to set a Public Hearing August 13, 2018 at 7:15 for the purposes of discussing zoning updates made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.*

Presentation: SACC

Chief Berg presented, on behalf of Andrea Smith of the Swanton Area Community Coalition, information regarding opposition to recreational marijuana in Ohio. At this time, no action taken by Council.

New Business:

*Motion to approve Munger & Munger Agreement to bring up to code the annex building made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Emergency Resolution 2018-XX Sale of Land on Church Street: *Motion to suspend the rules made by Councilman Pilliod, seconded by Councilman Dzyak. Roll Call. Motion passed 6-0.*

*Motion to sell the land on Church Street to the highest bidder made by Councilman Pilliod, seconded by Councilman Dzyak. Roll Call. Motion passed 6-0.*

Emergency Resolution 2018-XX Disposing of Surplus Property on GovDeals: *Motion to suspend the rules made by Councilman Dzyak, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.*

*Motion to dispose of surplus property on GovDeals made by Councilman Pilliod, seconded by Councilman Dzyak. Roll Call. Motion passed 6-0.*

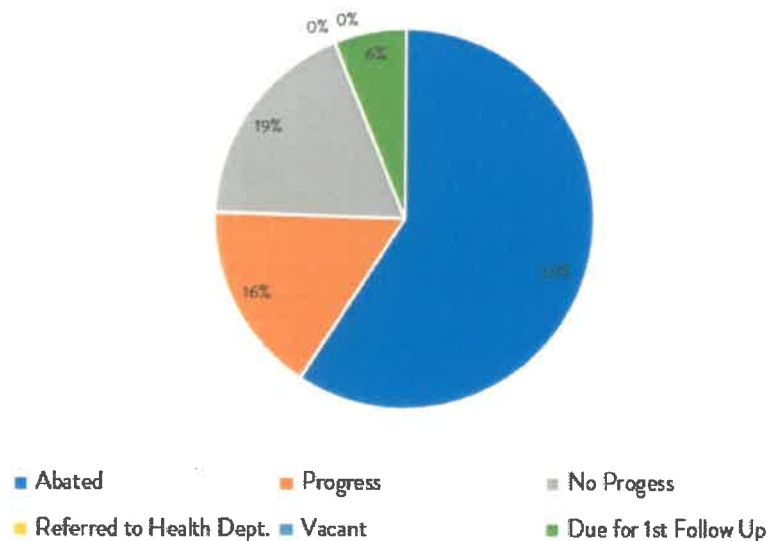
Mayor's Report:

Mayor Roth reported Chief Wolever has been called to serve with FEMA. It is unknown how long he will be serving. She reported Ohio Department of Agriculture will be spraying again for the gypsy moth. Mayor Roth also reported \$45,000 from Ohio Department of Natural Resources has been awarded for the Memorial Park Pavilion project.

Administrator Report:

1. Code Enforcement: 49 properties. Details in Drobox

**2018 Code Enforcement Contacts  
as of 6/21/2018**



2. Planning Commission- July 3
  - a. Only item for Public Hearing is the proposed multi unit senior living facility off of Munson Road
  - b. Discussion of replotting the land?
  
3. Christmas Decoration Committee
  - a. Second meeting with some good ideas
  - b. Create an event with tree lighting and fundraiser for new decorations
  
4. Newsletter
  - a. Next edition will be forthcoming within the week
  
5. Construction update
  - a. Garfield Bridge
    - i. July 9 start date
    - ii. Delayed again because of Toledo Edison
  - b. Church Street Road
    - i. June 25 start date
  - c. Project 7 Sewer Separation
    - i. July 9 start date
    - ii. Can't begin until after July 1 due to funding

*Executive Session:*

*Motion to go into Executive Session at 7:31 p.m. to discuss public employee hiring, public employee compensation, public employee promotion, public employee promotion, public employee promotion, and to consider purchase of property for public purposes was made by Councilman Dzyak, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

*Mayor called Council back to order at 7:55. Roll Call taken.*

*Councilwoman Kreuz made a motion to amend motion from June 11, 2018, changing the effective date of raises from Smith, Holdridge and Slawinski to June 17, 2018 to coincide with pay periods. Councilman Rochelle seconded. Roll Call. Motion passed 6-0.*

Councilwoman Kreuz made a motion to hire Dana Bird as a Full Time Patrolman in the Police Division at an hourly rate of \$15.50 per hour upon completion of OPF physical, pending clear pre-employment drug screen and background check, subject to a 6-month introductory period, effective July 15, 2018. If Ms. Bird completes a successful introductory period, wage will be increased to \$16.00/ hour effective January 13, 2019. Ms. Bird will accrue personal leave, sick leave, and vacation leave in according to policy. Councilwoman Westhoven seconded. Roll Call. Motion passed 6-0.

Councilwoman Kreuz made a motion to Hire Joseph Gill as a Full Time Patrolman in the Police Division at an hourly rate of \$15.50 per hour upon completion of OPF physical, pending clear pre-employment drug screen and background check, subject to a 6-month introductory period, effective July 29, 2018. If Mr. Gill completes a successful introductory period, wage will be increased to \$16.00/ hour effective January 27, 2019. Mr. Gill will accrue personal leave, sick leave, and vacation leave in according to policy. Councilwoman Westhoven seconded. Roll Call. Motion passed 6-0.

Committee of the Whole:

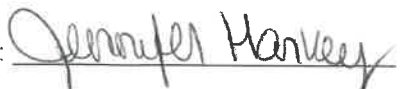
Council welcomed residents Alfredo and Lupe Figueroa to the meeting. Mr. Figueroa expressed dissatisfaction with his residential building contractor. Mayor Roth stated the Village does not have a residential building code enforcer, but the contractor should adhere to Ohio Building Codes. Mayor Roth provided the resident with contact information to Mike Rudey of Wood County Chief Building Official as well as the Better Business Bureau.

Adjourn:

Motion to adjourn meeting at 7:56 p.m. was made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.



Ann Roth, Mayor

Attest:   
Jennifer Harkey, Fiscal Officer

## Public Service Committee Meeting Minutes

June 25, 2018 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

### 1. Jones & Henry Agreement

The Jones & Henry agreement is set to expire in September, they are currently working on revising the agreement. Mrs. Hoelzle will present the updated draft once it is sent to the Village. This is an annual ordinance for general engineering. YTD spent in 2018 is \$3,376.71; 2017 spent \$15,629.59.

### 2. Zoning Code Update

The Planning Commission has made a recommendation to amend text of certain sections and proposed two new additions to Chapter 150 of the Codified Ordinances:

- i. Section 150.095: Fences
- ii. Section 150.160: Airport Highway Overlay District
- iii. Section 150.164: Proposed Airport Highway Overlay Setback
- iv. Section 150.240: Parking and Loading Facilities
- v. Sections 150.243 and 150.401: Proposed Parking Site Plan Review
- vi. Section 150.500: Landscaping Requirements
- vii. Proposed new section: Demolition
- viii. Proposed new zoning classification: Open Space District

In regards to Section 150.240 Parking and Loading as it relates to recreational vehicles, Mrs. Hoelzle provided five other communities' legislation related to this topic. Councilman Pilliod expressed concern that each case should be looked at individually, considering resident's lot sizes vary greatly. Council also mentioned limitations such as no vehicles allowed on the property from April 1 through

November 1, the number of recreational vehicles allowed on the property, and the possibility of using a consent form. Ms. Hoelzle suggested a public hearing may be necessary to discuss the amendments and additions to Chapter 150. A notice must be published for two consecutive weeks with the first notification made a minimum of 30 days prior to setting the public hearing. The earliest date a public hearing can be held to coincide with Council meeting is August 13.

### 3. Tap analysis

Village of Swanton sewer tap fee is \$1,450 (incorporated) and \$2,250 (unincorporated). This fee is comprised of two parts: Permit and inspection fee \$650; Infiltration and inflow (I&I) capital expansion charge \$800 incorporated, \$1,600 unincorporated.

Codified Ordinance Section 51.115 states that the applicant for the building sewer (sewer from building to main line) shall notify the Village Administrator when it is time to connect the building sewer to the main line. The connection shall be made under the supervision of the Public Service Supervisor (inspection fee).

Village of Swanton water tap fee is \$1,000 (incorporated) and \$2,500 (unincorporated). The Village will install the tap, the curb box and service line between the two. However if the service line is greater than one inch, all excess costs will be paid by the owner. Mr. Tedrow stated residential is typically one inch, with commercial being larger.

Council discussed the fee in regards to work performed and in comparison to other municipality and concurred the fee is reasonable.

### 4. Munson Road sewer

Mrs. Hoelzle presented a map illustrating the parcels connected to water and/or sewer or neither utility. After discussion of the likelihood of future development of the parcels, Council would like to review options to connect Munson Road to sewer. Council directed Mrs. Hoelzle to contact Jones & Henry to perform a feasibility study.

## Public Safety Committee Meeting Minutes

June 25, 2018 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

### 1. Liquor permit – Barron's

Barron's is requesting to change ownership of the liquor permit to the previous owner. Council may request a hearing. After discussion, it was decided that no hearing will be necessary and Mrs. Hoelzle can proceed with the request.

### 2. Industrial parking legislation

Mrs. Hoelzle presented legislation for parking on Zeiter Way, prohibiting parking from 12:00 a.m. – 5 a.m. Monday through Friday. It is currently zoned as industrial. Council directed Mrs. Hoelzle to proceed with notifying businesses of the pending legislation.

### 3. Swancreek and Fulton Township fire contract

Representatives from both townships and the Village met to discuss the possibility of coordinating fire levies with the goal of eliminating the Village fire levy entirely. This would alleviate residents of the townships and the Village who are levied twice for fire services. . The townships would increase their contracts with the Village to offset the cost of providing fire services. All three entities are on the same cycle of levy renewals, both townships are set to go on the ballot this November. Currently, Fire contracts are negotiated annually. All parties involved agreed they would like to see a five-year contract. The Village will provide more analysis and the group will meet again in August.