

# VILLAGE OF SWANTON

Council Meeting Minutes

July 16, 2018 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Approval of Meeting Minutes

*Motion to approve June 25, 2018 minutes was made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

Committee reports: See Attached.

Mrs. Hoelzle read a statement in recognition of the passing of William (Bill) Hopkins and his service. He was a member of the Swanton Rescue Department for 18 years and retired as Chief in 2001. Mr. Hopkins was a very dedicated man to the Village of Swanton. He will be remembered for his loyalty, humor, and kindness. We express our sincere condolences to his wife Pam and children Peter and Elizabeth.

Mr. Lehenbauer presented the oath of office to new police officer, Joseph Gill. Mr. Gill accepted. Council congratulated Mr. Gill on his position.

Mrs. Hoelzle read a letter from a resident who received services from the Village EMS. The resident praised and thanked the department for their hard work and compassion.

New Business:

Emergency Resolution 2018-XX: Final Assessment for Leaf Collection. *Motion to suspend the rules made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

*Motion to accept the final assessment for leaf collection was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Emergency Resolution 2018-XX: Final Assessment for Street Lighting. *Motion to suspend the rules made by Councilwoman Westhoven, seconded by Councilman Rose. Roll Call. Motion passed 6-0.*

*Motion to accept the final assessment for street lighting was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Emergency Resolution 2018-XX: Provide for the Issuance of Notes. *Motion to suspend the rules made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

*Motion to provide for the issuance of notes was made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

Emergency Resolution 2018-XX: Enact and adopt a supplement to the Code of Ordinances. *Motion to suspend the rules made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.*

*Motion to enact and adopt a supplement to the Code of Ordinances was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion for First Reading: Parking Prohibited in Industrial Area bordered by Lincoln, Church, Zeiter and Hallett Avenue was made by Councilman Pilliod, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

*Motion for First Reading: Establishing Swanton Village Employee Compensation Schedule for 2019-2021 was made by Councilman Rose, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

*Motion for First Reading: Accepting the amounts and rates, authorizing the necessary tax levies and certifying them to the County Auditor was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion for First Reading: Requesting advance payment of taxes collected was made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.*

*Emergency Resolution 2018-XX: approve lease with TCF Financing for Vac-Con truck. Motion to suspend the rules made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion to approve lease with TCF Financing for Vac-Con truck was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Emergency Resolution 2018-XX: OPWC Reimbursement-Project 7 Sewer Separation. Motion to suspend the rules made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.*

*Motion to approve OPWC Reimbursement-Project 7 Sewer Separation was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Emergency Resolution 2018-XX: Per Lucas County request, legal description of Brinley Road proposed area of annexation for purposes of providing services. Motion to suspend the rules made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion to approve change in legal description for Brinley Road proposed area of annexation was made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion to approve the creation of accounts 2101-850-710-1419 Harding Road Improvements and 1000-730-394-0000 Machinery, Equipment & Equipment was made by Councilman Rose, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.*

*Motion to transfer the property to Habitat for Humanity pursuant to Ordinance 2015-09 was made by Councilwoman Kreuz, seconded by Councilman Rose. Roll Call. Motion passed 5-0-1. Councilman Dzyak abstained.*

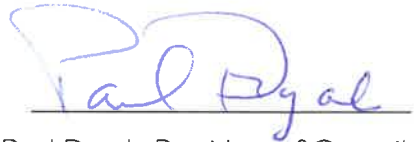
#### Administrator Report:

1. Code Enforcement: 75% of year-to-date code enforcement contacts have been abated.
2. Swanton Fireworks Fest has been rescheduled to September 8.
3. Zoning Permit Update – 36 permits issued as of 06/07/18. Revenue has increased substantially since Mr. Brown has been enforcing the code.
4. Planning Commission
  - a. July 3
    - i. Metroparks sign variances approved
    - ii. Spire Development property Site Plan approved contingent on vacation of the plat
  - b. August 7
    - i. July 12 Metroparks submitted documentation for a Site Plan Review for development of the property located at 3524 Waterville Swanton
5. Project 7 Easement
  - a. The current 24 inch line running through the Weber property on Garfield will need to be moved as an agreement on easement could not be reached
  - b. The line will now run along the alley just to the west of the current pipe
6. Church Street Road Improvement Updates
  - a. Issues with the subgrade and too much moisture, more stone was brought in
7. TMACOG Summer Caucus
  - a. August 1 from 8:00 am to 12:30 pm if anyone is interested from Council

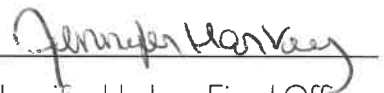
8. Mrs. Hoelzle will be out of the office July 26, 27 and 30, August 6 and 7 but plans on attending the Planning Commission meeting.

Adjourn:

*Motion to adjourn meeting at 7:27 p.m. was made by Councilman Rochelle, seconded by Councilman Rose. Roll Call. Motion passed 6-0.*



Paul Dzyak, President of Council

Attest:   
Jennifer Harkey, Fiscal Officer

## Committee of the Whole Meeting Minutes

July 16, 2018 • 6:00 p.m.

### 1. 2019 Road Projects

Mrs. Hoelzle referred Council to the Road Inventory schedule that was previously prepared. She offered project suggestions such as the Business Alley (Downtown), West Pointe Estates, Cherry Street from Church Street to Miller and Ashberry Farms. Possible funding sources could include OPWC Round 33 and the Permissive Tax Balance at Fulton County, current balance of \$167,343.39.

Council discussed moving the Mettabrook sewer separation project forward to accommodate repairing the road sooner.

### 2. Traffic Signal at Garfield Avenue and Main Street

It was discussed there could be a time frame when the traffic signal flashes red, starting at 11:00pm. It was also discussed, the 'NO TURN ON RED' signs need to be more visible.

### 3. Sanitary sewer extension – West Airport

Jones and Henry provided a rough estimate of extending the sewer 920 feet will cost approximately \$170,000 or \$14,000 for each of the 12 properties. Mr. Rose commented that he would like to see the sewer extended on Munson Road before a project is undertaken on West Airport.

### 4. Frozen Meters

The Public Service Division has discovered water meters that have not been properly maintained by property owners. This is usually the result of the homeowner requesting the water to be turned off and the pipes freezing. The Village has been replacing the meters at no cost to the property owner. Council discussed educating the public about this and providing information stating the Village will cover the cost of one meter during a pre-determined time-frame, beyond that, the property owner will be responsible for the cost of replacing the meter.

### 5. Kabota Tractor

Councilman Pilliod inquired if the Village is in need of a Kabota Tractor. Mr. Schmidt passed away and his children would like to sell the tractor. Mr. Tedrow and Mr. Yackee will look at it.