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FOR IMMEDIATE RELEASE

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Utility Payment Drive Up Box

SWANTON, OH- Beginning November 12, 2018 Swanton Village utility users have a new way to drop off utility payments. For the convenience of our neighbors, a Village crew installed a drive up box for you to drop off utility payments without leaving your vehicle.

The drive up utility payment box is located at the far east of the building in front of the Police Station entrance. It is conveniently located before the turn into the parking lot. The Village highly recommends placing all payments into an envelope with proper labeling before dropping the payment into the box.

Neighbors can continue to come into the Municipal Building to pay their utility bill and say hello to our friendly Administrative Assistants. Please also know there is automatic payment of utility bills available. Please visit the Village website (<http://villageofswantonohio.us/residents/utility-billing/>) or ask a Village staff member for more information. Finally, neighbors can still get out of their vehicle to use the slot, in the rear foyer, until December 31, 2018 when it will be permanently closed.



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