

# SWANTON TREE COMMISSION

Monday, January 21, 2018

6:00 PM

Mayor's Chambers

## Agenda and Minutes

- I. Call to Order/Roll Call
  - a. Lange, Lammon, Ledyard, DeGood, Miller, Heffner, Smith:
    - i. Lammon, Ledyard and Smith absent
  - b. Advisory : Hoelzle, Roth, Dzyak
    - i. Hoelzle and Dzyak absent
- II. Approval of Last Meeting's Minutes (October 2018)
  - i. Approved by Lange, seconded by DeGood
- III. Election of officers for 2019
  - a. DeGood, Chair; Miller, Secretary
  - b. Task assignments for 2019
    - i. Update - we need to complete task assignment list
- IV. Old Business
  - a. Review Ordinance
    - i. We need an appeals process added to ordinance
    - ii. We need a tree inventory
    - iii. DeGood will review current ordinance for other changes
  - b. Budget Report Update
    - i. Base for 2019
      1. Update at February meeting
  - c. Canopy discussion
    - i. Have they been chosen
    - ii. Have they been purchased
      1. Need to get update from Rosanna
  - d. Tree City Application 2018
    - i. Status Report

1. Application was submitted; no revisions have been requested
  2. Growth Award application also submitted; revisions were requested and made
- e. 2019 Gypsy Moth spraying
- i. Public meeting February 13, 2019, in Swanton Community Center
    1. Promotion
      - a. Flyer designed for distribution
      - b. Swanton Enterprise will run articles
      - c. Facebook posting
      - d. The Key
      - e. Chamber of Commerce sign
      - f. Channel 24

V. New Business

- a. Annual Report to Council on Monday, January 28, 7:00pm
  - i. PowerPoint has been created
  - ii. Stephanie Miller invited
  - iii. Commission members are urged to attend
- b. Tree condition at 221 Lincoln
  - i. Tree Risk Assessment form should be used for all inquiries about tree conditions with a copy to person inquiring, copy in Village files, copy in STC files
  - ii. Have all trees been removed that were on the 2005 risk assessment survey?
  - iii. Who will contact resident at 221 Lawrence with our assessment?
- c. Area Selection for 2019 Plantings
  - i. Willow Run? Replacement trees? DeGood would like to have at least 30 trees planted in 2019
  - ii. Ask Ledyard to help with site selections
  - iii. Need listing of tree and stump removals to replace removed trees
- d. 2019 events summary
  - i. Gypsy Moth information session on February 13
  - ii. TCA graduation for Heffner and Miller - March
  - iii. Arbor Day tree planting at Swanton High School - April
  - iv. Tree City USA celebration on April 17

- v. Tree value tags at Pilliod Park by Swanton Middle School
    - 1. Contact: Matt Smith
  - vi. Ohio Urban Forestry 40<sup>th</sup> Anniversary Seminar, Columbus, June
  - vii. Summer Conclave hosted by Div. of Forestry
  - viii. Level One Tree Risk Assessment training event open to all Tree Commissioners, in Swanton, in summer
  - ix. Corn Festival - August
  - x. Fall Conclave hosted by Div. of Forestry
  - xi. Neighborhood replacement/new tree plantings - October through November
- e. Possible Seminar on Hazardous Tree Evaluation hosted by STC
    - i. DeGood and Mayor will set date with Stephanie Miller
  - f. Open Discussion
    - i. Safe Routes to Schools
      - 1. STC needs to review sidewalk specs so that no trees are harmed by cutting of roots, etc.
      - 2. Sidewalk specs need to be included in zoning/landscape code
    - ii. Memorial Park Master Plan needs to be reviewed by STC for proper choice, placement of trees
    - iii. Need to explore ordinance for flat fee to developers for tree planting and maintenance
    - iv. Arbor Day - Lange and DeGood to coordinate
      - 1. Possibility to plant tree or trees at SHS at their cost
        - a. Contact: Jason Longbrake
      - 2. Should plant one tree at each elementary school (Park and Crestwood)
  - g. Next meeting, February 18, 2019
- VI. Adjournment