

VILLAGE OF SWANTON

Planning Commission Meeting Minutes

January 8, 2019 • 6:30 p.m.

The meeting was called to order at 6:30p.m. Roll call was taken; those present included: Mr. DeGood, Mr. Erdman, Mr. Dzyak, Mr. Young, Mayor Roth, Mr. Brown, Code Enforcement and Mrs. Hoelzle, Village Administrator.

Mr. DeGood asked for a motion to approval the Meeting Minutes. Mr. Young had a question related to the section of the Meeting Minutes which discussed excluding building materials. Mr. Young mentioned that design standards in other communities already do this. It was advised that Mrs. Hoelzle would look into other communities' Codes.

Mr. Young moved to approve the December 4, 2018 Meeting Minutes, with Mr. DeGood seconding. No discussion. Roll Call vote. ALL YES Motion carries 5-0.

The first substantive item on the agenda was review of variance request at 111 Crestwood. Discussion ensued over if the application was indeed a fence or a barrier around the dumpster. No one was present from Swanton Local Schools to discuss.

Mr. Young moved to table the request & ask Swanton Local Schools to revise the request as it relates to § 150.504 including the information of bollards, with Mayor Roth seconding. ALL YES Motion carries 5-0.

There was a brief discussion of the Zoning Approval Application format and if it needed to be revised to include situations such as the screen around dumpsters. Mrs. Hoelzle was advised to place on future agenda.

Ms. Mary Oberrecht-Tyler, 307 Church, was present to discuss her support of a fence/screen.

The next substantive item on the agenda was review of a variance request at 117 Lincoln. The application is for a carport extended off an existing garage. The dwelling is a duplex and is on a through corner lot. Lots of discussion on the issue of visibility and concern of motorists. Further, § 150.059 (B) of the Swanton Codified Ordinance indicates an accessory structure will not project into a front or side yard. No one was present to speak on behalf or in opposition of the application.

Mr. DeGood moved to approve the variance with Mr. Erdman seconding. No discussion. Roll Call vote. ALL NO. Motion failed 0-5.

Mr. Young suggested looking into including information advising applicants to attend the meetings. Something to the effect of: "failure to appear in person may result in your request tabled to the next Planning Commission Meeting".

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Zoning Staff Report

1. 2018 Permits
 - a. 80 Permits issued
 - b. Review of revenue sheet

2. Zoning Classification of 300 N. Hallett
 - a. After a review of the Zoning Map it came to Mrs. Hoelzle's attention that the property at 300 N. Hallett which was annexed in 2013 never had legislation to change zoning classification to conform with Village classifications
 - b. This parcel was part of a larger group of parcels annexed in 2013
 - c. Unsure of why it was not changed but Mrs. Hoelzle recommends to Planning Commission to review in order for Village zoning classification compliance
 - d. Mayor Roth indicated that the family might believe it was part of the larger agreement
 - e. Mrs. Hoelzle will look into more details and report back.

Mayor Roth made moved to adjourn the meeting, with Mr. Erdman seconding. Motion carried 5-0.

Adjournment at 7:45p.m.

RdG

Mr. Roger DeGood