

VILLAGE OF SWANTON

Council Meeting Minutes

January 28, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak (absent)	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to approve the agenda as amended made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll call. Motion passed 5-0.

Motion to approve January 14, 2019 meeting minutes made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Committee Reports:

Mrs. Hoelzle summarized the Water and Sewer Committee discussion from January 14. Jones and Henry Engineers provided a status of all sewer separation projects completed, ongoing and scheduled in the Village.

Councilman Rose summarized discussion of the Public Service Committee. It is recommended Permissive Tax Funds be used for milling and filling Westpointe subdivision.

Motion to authorize administrator to request permissive tax funds from Fulton County Auditor made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Councilwoman Kreuz summarized discussion of the Public Safety Committee. It is recommended to pursue implementing a flashing red/yellow light at the intersection of S. Main and Garfield. Mrs. Hoelzle will order necessary signage as well as educate the public on the change.

Motion to schedule special meeting February 4 at 6:00 for the purpose of reviewing levy certifications made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Presentation by Corn Festival Committee representative, Alan Robasser. Mr. Robasser requested the use of Memorial Park, August 16 and 17. On behalf of Councilman Dzyak, Mrs. Hoelzle stated there may be an issue with the car show since there are five (5) weeks in August.

Motion to allow use of Memorial Park by the Corn Festival made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Mayor Roth presented recognition of outstanding actions by Patrolman Lee Kusz. Patrolman Kusz provided CPR to a motorist in cardiac arrests. His quick actions saved the motorist life. The motorist, his wife of 51 years and their son were in attendance to thank Patrolman Kusz.

Old Business:

Motion for Third Reading: Accepting Annexation of property Parcel #72-07112 made by Councilman Pilliod, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Motion for Third Reading: Amending Section 52.30 Sprinkler Meters made by Councilman Pilliod, seconded by Councilman Rose. Roll Call. Motion passed 5-0.

New Business:

Emergency Ordinance 2019-XX: Sale of land on Main Street to Lee Stoner for \$31,916.60 made by Councilwoman Westhoven, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to approve sale of land on Main Street to Lee Stoner for \$31,916.60 made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion for First Reading: Amending Resolution 2015-4 Credit Card Policy made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Authorizing Fiscal Officer to request certification of renewal of park levy with Fulton County Auditor made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. Motion passed 5-0.

Motion to authorize Fiscal Officer to request certification of renewal of park levy with Fulton County Auditor made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Authorizing Fiscal Officer to request certification of renewal of fire levy with Fulton County Auditor made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion to authorizing Fiscal Officer to request certification of renewal of fire levy with Fulton County Auditor made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion to approve Council's support of conversations between the Village of Swanton and the Swanton Historical Society with regards to development of parcel 28-055421 and authorizing the Village Administrator to enter into negotiations with said organization made by Councilman Pilliod, seconded by Councilman Rose. Roll Call. Motion passed 5-0.

Administrator Report:

1. Utility Adjustments – Q4 of 2018
2. TMACOG General Assembly – Mrs. Hoelzle and Mayor Roth attended. Presentation on tourism in Ohio.
3. Swan Creek Crossing development – application submitted for structure and sign
4. Swanton Local School partnership – Working with SHS to create opportunities to partner with Government classes and have employees from Village speak to high school classes about local government.
5. Meeting with Troy Parsons regarding ditch cleanout February 1.

Motion to go into Executive Session at 7:25 p.m. to consider sale of property at competitive bidding and conferences with an attorney involving pending court action made by Councilman Rochelle seconded by Councilwoman Kreuz. Roll Call. Motion passed 5-0.


Mayor called Council back to order at 8:06 p.m. Roll Call 5-0.

Adjourn;

Motion to adjourn meeting at 8:07 p.m. made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.



Ann Roth, Mayor

Attest: 

Jennifer Harkey; Fiscal Officer

Water and Sewer Committee Meeting Minutes

January 14, 2019 • 8:58 p.m.

Paul Dzyak – Chairman

Jeff Pilliod

Craig Rose

Jones & Henry Engineers, LTD. presented an overview of Combined Sewer Separation (CSO) projects remaining in the Village. Council inquired about moving Project 11 and 8 up from 2023 to 2021 to allow for resurfacing of Mettabrook Road sooner than currently scheduled. They also inquired about installing curbs on Mettabrook Road.

Public Service Committee Meeting Minutes

January 28, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. Chairperson – Councilman Rose elected as Chairperson of the Public Service Committee.
2. Permissive Tax Fund projects – three (3) options
 - a. Use funds to mill and fill West Pointe subdivision, exclude portion of S. Main to Airport Hwy, as that will be part of sewer separation projection within the next five years. Cost will be approximately \$166,000
 - b. Mrs. Hoelzle confirmed with Frank Onweller, Fulton County Engineer, the funds can be used for road projects within sewer separation Project 10.
 - i. Parkside – milling and overlay, \$55,000

- ii. Woodside – milling and overlay \$55,000
 - iii. Brookside – milling and overlay \$95,000, or reconstruction with curbs and gutters \$485,000.
 - c. Previously, Council expressed they would like to move the sewer separation project slated for 2026 forward to accommodate repaving Mettabrook Road sooner. Mrs. Hoelzle clarified, if that particular project is moved up, repaving would still not take place until 2021.
 - d. Council could continue to allow Permissive Tax Funds to accumulate with Fulton County, to be used later. The current balance is \$178,552. Approximately \$18,000 is contributed to the balance each year.
3. Meter Upgrade/Utility Billing Software
- a. Commercial meters will be the focus of 2019. Mr. Tedrow has been given a list of commercial meters. He and his crew will gather pertinent information regarding, size of meter, quality of pipes, etc. and submit to administration by March 1. This information will assist in making the process of upgrading meters more efficient as well as budgeting for replacement.
 - b. Mrs. Harkey has been reviewing several utility billing software. She has met with SSI, Tyler Technologies and is scheduled for a demo with BS&A.
4. Peter Street vacation
- a. A resident at 116 Brookside requested review of vacating a portion of Peter Street.
 - b. Mrs. Hoelzle was able to find minutes from April 13, 1959 in which a resident, G. Batdorf requested permission to close the unused part of Peter Street and use this right of way for a drive.
 - c. Mrs. Hoelzle will review the vacation and surrounding property further. She has a meeting schedule February 1 with property owners on Brookside.

Public Safety Committee Meeting Minutes

January 28, 2019 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

5. Chairperson – Councilwoman Kreuz elected as Chairperson of the Public Safety Committee.
6. Fire Levy – recommendation to renew current 2.0 mil levy to be placed on May ballot.
 - a. Recommend Fiscal Officer to request certification from Fulton County Auditor.
7. Garfield and Main traffic light
 - a. Discussion of traffic light flashing red/yellow during the hours of 11:00p.m – 6:00a.m.
 - b. The use of sensors could be an option, however they are expensive and grant funding is not available.
 - c. Mrs. Hoelzle reached out to a contact at ODOT who indicated that if ODOT had sensors removed from service but still functional, they would reach out to the Village.

Committee of the Whole
January 28, 2019 • 6:00 p.m.

In the absence of Councilman Dzyak, appointment of a temporary chairperson of Committee of the Whole is necessary.

Motion to appointment Councilman Rose as temporary chairperson of Committee of the Whole made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0

Roger DeGood presented the Tree Commission Annual Report. He discussed methods used to determine tree replacement, evaluation and removal. He stressed the importance of trees to infrastructure in terms of rain water capture, heating and cooling savings and aesthetics. He mentioned if a municipality has an active Tree Commission in place, it could reduce liability on the Village in the event a tree would cause damage to property or injury to a person.

Mr. DeGood noted the procedures in which residents are notified. They are given a door hanger and he would also like to send a letter in advance of a tree planted. Council is concerned if a resident does not want a tree planted in the right-of-way in front of their home. It is ultimately Council's decision if trees are planted, it is only a recommendation from Tree Commission. Mr. DeGood does not agree that a resident should have the choice if they want a tree or not. He stated it is for the betterment of the Village and education is necessary.