

VILLAGE OF SWANTON

Council Meeting Minutes

March 25, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose (absent)
	Jeff Pilliod	Dianne Westhoven

Motion to approve the agenda as presented made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll call. Motion passed 5-0.

Motion to approve March 11, 2019 meeting minutes made by Councilman Pilliod, seconded by Councilman Rochelle. Roll Call. Motion passed 3-0, 2 – abstain.

Committee Reports:

Councilwoman Kreuz summarized discussion of the Public Service Committee. It is recommended to approve Crossings Way Court vacation.

Mayor Roth proclaimed the week of April 7-13 National Library Week. Swanton Public Library Director, Adam Walter was in attendance.

Presentations:

Property owner Jeff Jones was scheduled to present regarding parking on Lincoln Avenue. He was not in attendance.

Harold Behrendt, property owner of 408 Lincoln addressed Council regarding the letter he received related to the proposal to vacate an area of Peter Street. He opposes the vacation. He stated it would be difficult to gain access to his side load garage if the vacation was approved. Mrs. Hoelzle explained

the letter is the first step in an extensive process and the vacation is not approved. Mr. Behrendt will be notified of each step and of his right to oppose.

Old Business:

Motion for Third Reading: Amending Ordinance 2012-35 made by Councilman Dzyak, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: FY 2019 Permanent Appropriations made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion to approve FY 2019 Permanent Appropriations made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

New Business:

Emergency Ordinance 2019-XX: Declaring necessity to assess properties for cost of street lighting made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to declaring necessity to assess properties for cost of street lighting made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Declaring necessity to assess properties for cost of leaf collection made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to declaring necessity to assess properties for cost of leaf collection made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Vacating Crossings Way Court made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to vacating Crossings Way Court made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Extend solicitor services agreement to December 31, 2019 made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to extend solicitor services agreement to December 31, 2019 made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Emergency Ordinance 2019-XX: Annual wage increase effective with pay beginning April 7, 2019 made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to approve annual wage increase effective with pay beginning April 7, 2019 made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion for First Reading: Accepting annexation of land on petition by Elizabeth J. Lambert made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.

Motion to accept annual renewal of agreement with Sharon Cargill to perform landscaping services made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Mayor's Report:

Mayor Roth attend county EMA meeting. There is information coming from the state that jurisdiction over EMA services will fall under the auspices of the county sheriff. Mayor Roth has discussed the EMS levy funding and land banks with other jurisdictions as well. More information to follow.

Administrator Report:

1. Code Enforcement Update
 - a. 14 total properties

2. Solicitor Retainer Services
 - a. Documentations for Council to review were saved in Dropbox for a detailed description of monthly retainer services

3. Memorial Park Master Plan Poll
 - a. Over 200 polls submitted
 - b. Have until April 1 until poll is closed

4. Brush Pick Up

- a. After much analysis on this service the following is the procedure for 2019
- b. Brush pick up will begin on April 1, 2019 and continue weekly until May 2, 2019
- c. NO WEEKLY brush pick up will occur from May 6, 2019 to October 6, 2019 UNLESS there is a storm which warrants the pick up
 - i. Please remember that Lammon Bros takes all brush and yard clippings at their facility at 7520 County Rd 5-2
- d. Weekly brush pick up will start up again from October 7, 2019 until October 31, 2019
- e. NO WEEKLY brush pick up from November 1, 2019 to April 5, 2020

5. Peters Street Vacation

- a. Letters sent out to adjacent properties owners regarding the topic
- b. Mr. Behrendt spoke earlier in the evening
- c. Property owners of vacant lot on Brookside reached out
 - i. Auditor's site still reflects previous owners but the new owners provided a purchase statement
 - ii. A letter was sent to them as well

6. Impact Ohio Conference

- a. Attended a portion of this conference with Mrs. Harkey
- b. Mayor of Toledo and Governor DeWine both spoke
- c. Very interesting topics covered

7. Fulton County Board of Elections Update on Precincts

- a. Documents were saved in Dropbox for a detailed description of changes for voting precincts within Fulton County
- b. In Swanton the precincts names changed but no polling locations changed
- c. Voters should not see any difference on their end

8. Swanton Area Chamber of Commerce Board Meeting

- a. Art exhibit information has been sent out
- b. New members

- c. Mention of Depot and Viewing platform
 - i. Mrs. Hoelzle mentioned previously she met with Neil on February 25
 - ii. Neil is looking for Council to make a formal motion or resolution to dedicate the land, next door to the Community Center, for this purpose
 - iii. He indicated there are individuals willing to donate but will not contribute unless there is a formal motion in this manner
 - iv. There are no definite plans, just the rendering, on the intent of the project

9. TMACOG Board of Trustees Meeting

- a. Discussed the proposed gas tax
- b. Water quality Committee Report
- c. Very interesting meeting

Personnel Report:

Mrs. Hoelzle recommends hiring two seasoning public works employees, Calvin Arnold and Troy Zenz.

Motion to hire Calvin Arnold as a part-time public service-seasonal employee in the Public Service division at an hourly rate of \$10.00 per hour, up to 20 hours per week, pending clear pre-employment drug screen and background check, and subject to a 6-month probationary period, effective May 6, 2019 to October 31, 2019 made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to hire Troy Zenz as a part-time public service-seasonal employee in the Public Service division at an hourly rate of \$10.00 per hour, up to 20 hours per week, pending clear pre-employment drug screen and background check, and subject to a 6-month probationary period, effective May 6, 2019 to October 31, 2019 made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

Motion to accept the resignation of Michael Fox effective March 22 made by Councilman Pilliod, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Motion to accept the retirement of John Lewandowski effective March 8 made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 5-0.

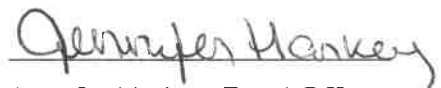
Council also wished to thank Mr. Lewandowski for his many years of service to the Swanton Fire Division.

Adjourn:

Motion to adjourn meeting at 8:39 p.m. made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Public Service Committee Meeting Minutes

March 25, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. Keegan Nixon from BS&A presented Utility Billing Software
2. Crossings Way (paper street) vacation
 - a. Crossings Ways Court (dedicated but paper street) surrounding the parcels proposed for development by Spire Development (Swan Creek Crossing) needs to be vacated before the replat is complete
 - b. Documentation for Council to review was saved in the Dropbox
 - i. Petition
 - ii. Written consent of all property owners surrounding the paper street
 - c. Most easements also requested to vacate
 - i. Easement through the property to the Toledo Radio parcel will remain intact
3. Republic Services
 - a. Received information about individuals receiving the “senior” discount
 - i. Republic provided a list of 212 (with 12 names duplicated)
 1. Not all names on the list are over 63
 - ii. Republic charges for 246 each month (\$1,936/month or \$23,232/year)
 - b. Breakdown of rate for 5 year scenarios:
 - i. Trash with quarterly bulk w/o cart \$11.79 (\$16.04 total with recycling)
 - ii. Trash with quarterly bulk w/cart \$12.33 (\$16.58 total with recycling)
 - iii. Recycling – EOW \$4.25 – this is part of a bundled cost as is difficult to extract, may not equate to exactly this amount
 - c. 3 year option is more expensive

- d. Mrs. Hoelzle requested information on current fee breakdown and the Republic Services representative indicated he could not breakdown the cost
- e. Legislation to authorize entering into agreement
- f. Discussion regarding if residents want recycling to be part of the service.
Suggest a poll to gage interest. Residents can take recyclables to other locations in Fulton and Lucas Counties.
- g. Council would like Mrs. Hoelzle to request a 60-day extension from Republic, as the current contract expires 03/31/19.

Public Safety Committee Meeting Minutes

March 25 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

No items to report

Committee of the Whole

March 25, 2019 • 6:00 p.m.

1. Project 10 Sewer Separation
 - a. Jones & Henry prepared 3 (three) alternatives per Council request. Details for Council to review were saved in Dropbox
 - i. Alternative 1: \$790,000. Resurface Brookside, Parkside and Woodside
 - ii. Alternative 2: \$1,425,000. Reconstruct Brookside, resurface Parkside and Woodside
 - iii. Alternative 3: \$3,190,000. Reconstruct Brookside, Parkside and Woodside
 - b. Project 10 will most likely have to be moved to 2020
 - c. Conversation regarding the life of roads; reconstruction verses resurfacing; integrity of roads; problems with recent road resurface projects; traffic on Brookside, Parkside and Woodside; bike path on south side of roads.
 - d. Council directed Mrs. Hoelzle to gather more information from Jones & Henry