

VILLAGE OF SWANTON

Council Meeting Minutes

April 22, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to amend the agenda to include BS&A contract and §52 Special Meeting made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll call. Motion passed 6-0.

Motion to approve April 8, 2019 meeting minutes made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Committee Reports:

Councilman Rose summarized discussion of the Public Service Committee. Peter Street Vacation request: It is recommended to proceed with advertisement of notice of hearing. Land Bank: More information is requested regarding creation of a land bank in the Village. 2019-2020 Salt Purchase: It is recommended to proceed with legislation.

Motion to schedule Peter Street Vacation hearing date June 10 made by Councilman Rose, seconded by Councilwoman Westhoven. Roll call. Motion passed 6-0.

Councilwoman Kreuz summarized discussion of the Public Safety Committee. Invisible Fence: No action is recommended. Grant requests: It is recommended to approve all grant requests.

Mayor Roth presented the tree commission with a proclamation for Arbor Day. She also mentioned the village will undergo a tree risk assessment this summer, specifically focusing on the trees in Memorial Park.

Old Business:

Motion for Third Reading: Accepting annexation of land on petition by Elizabeth J. Lambert made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.

New Business:

The Tree Commission has requested a time to have Council meet with a member of the Ohio Department of Natural Resources and tour some areas of the urban forest. Ms. Hoelzle suggests utilizing the Committee of the Whole meeting August 26 and moving the meeting time to 6:00 that evening.

Motion to move the August 26 scheduled meeting time as proposed made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll call. Motion passed 6-0.

Emergency Resolution 2019-XX: Recognizing the 27th annual Stamp Out Hunger food drive through the USPS made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed.

Resolution 2019-00: Recognizing the 27th annual Stamp Out Hunger food drive through the USPS made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed.

Emergency Ordinance 2019-XX: Ohio Law Enforcement Body Armor Grant Program made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.

Motion to approve Ohio Law Enforcement Body Armor Grant Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Priority One Training and Equipment Grant made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Motion to approve Priority One Training and Equipment Grant made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Ohio Department of Commerce Fire Department Training and Reimbursement Grant made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Motion to approve Ohio Department of Commerce Fire Department Training and Reimbursement Grant made by Councilman Dzyak, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: Firehouse Subs Public Safety Grant made by Councilwoman Kreuz, seconded by Councilman Rose. Roll Call. Motion passed 6-0.

Motion to approve Firehouse Subs Public Safety Grant made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

First Reading Ordinance 2019-XX: Declaring necessity to assess properties for cost of street lighting made by Councilman Pilliod, seconded by Councilman Rose. Roll Call. Motion passed 6-0.

First Reading Ordinance 2019-XX: Declaring necessity to assess properties for cost of leaf collection made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Motion to call a special Water and Sewer Committee meeting on May 6 at 8:00 a.m. to discuss §52.01 was made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Motion to approve contract as presented with Utility Billing Software, BS&A made by Councilwoman Kreuz, seconded by Councilman Rose. Roll Call. Motion passed 6-0.

Administrator Report:

1. Code Enforcement Update
 - a. Letters sent to 104 Promenade, 208 Carriage Lane, 117 St. Richard's, and 101 South Main regarding nuisance violations.
 - b. 117 St. Richard's and 101 South Main contacted Mr. Brown and worked out a timeline for abatement
 - c. 104 Promenade and 208 Carriage Lane no timeline worked out and therefore Village will look to pursue abatement

2. Swanton Area Chamber of Commerce Board Meeting
 - a. Guy in the 419 packages
 - b. Depot discussion

3. Swanton High School partnership
 - a. April 26 will visit most of the senior government classes to discuss local government
 - b. If it goes well would like to continue to partner for the next school year

4. Arbor Day events
 - a. April 26 there will be an event at Pillicod and Rotary Parks to identify, measure, and determine value of trees
 - b. There will then be a planting of a new tree at Swanton Middle School

5. Beard Pavilion
 - a. Trees fell on Beard Pavilion
 - b. Quotes sent to adjuster
 - c. Plan is to remove trees and debris from site
 - d. Pavilion damaged- look to replace OR wait for master plan
 - e. Council would like to replace

6. Clark Street
 - a. Met with contractor and Jones & Henry
 - b. Will schedule a time to come out and fix the issue at 111 Clark where the lateral settled

7. Project 7 Walk Through
 - a. Mr. Tedrow, Mr. Geise, and Ms. Hoelzle walked the areas of Project 7: Lawrence, Harrison, E. Garfield, and Church Street
 - b. Sent punch list items and pictures to Jones & Henry for UUI to come back and tend to

8. Garfield Bridge

- a. Guardrails will be installed April 22 and lines will be striped no later than Wednesday April 24

Personnel Report:

Removed from agenda.

Motion to go into Executive Session at 7:45 p.m. with an attorney involving pending court action made by Councilman Rose seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

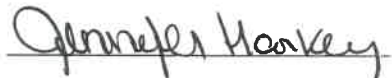
Mayor called Council back to order at 8:19 p.m. Roll Call 6-0.

Adjourn:

Motion to adjourn meeting at 8:20 p.m. made by Councilman Rochelle, seconded by Councilman Rose. Roll Call. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Committee of the Whole

Jones and Henry Engineers presented findings regarding Project 10 smoke testing. The results came back better than expected. They also presented three (3) options regarding Brookside, Woodside, and Parkside Streets. Brookside will be totally reconstructed; Project 10 will have minimal impact on Woodside, this can be included in the Crestwood project where more funding may be available. It is recommended Parkside be resurfaced with either a 1.50 inch or 2.50 inch overlay.

Public Service Committee Meeting Minutes

March 25, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. 2019-2020 Salt
 - a. Fulton County Engineer will send out requests for communities to join their contract
 - b. Will need legislation to participate
 - c. Mr. Pilliod asked how much the public service building can hold – 100 tons. Also, delivery of the salt was discussed. It has been the practice that the county stores and the Village picks it up when needed.

2. Peter Street Vacation
 - a. Background: Mrs. Linda Espinoza at 116 Brookside presented information requesting vacation of a portion of Peter Street which abuts her rear yard
 - b. Mrs. Hoelzle sent out letters to all three property owners, listed on the Fulton County Auditor's site, which abut the portion of Peter Street discussed for vacation
 - c. Mrs. Hoelzle also sent a courtesy letter to the LLC which purchased the land on Brookside but which is not listed as the recorded owner
 - d. These letters detailed what is needed to waive the notification of a hearing in the newspaper
 - i. ALL properties must consent to the vacation and therefore waiving of the notification period (RC 723.06)
 - e. Mrs. Hoelzle received only two letters back
 - i. One in support
 - ii. One in opposition
 - f. Next step

- i. As written consent was not received from all property owners, the pendency and prayer of the petition must be published for 6 consecutive weeks before a hearing where action would be taken on such petition (RC 723.07)
 - ii. Six weeks would publish until June 4
 - iii. Could schedule the Public Hearing for the June 10 Council Meeting at 7:15 p.m.
 - g. Items Council will need to take into consider per Ohio Revised Code
 - i. Does Council believe there is good cause for such vacation?
 - ii. Does Council believe the vacation will not be detrimental to the general interest?
 - iii. Committee recommends scheduling the hearing June 10.
- 3. Land Bank
 - a. Property Acquisition
 - i. Land Banks can obtain vacant and abandoned residential, commercial, or bare lots through donation, purchase, deed-in-lieu of foreclosure, traditional foreclosure, or other means
 - b. Benefits
 - i. Takes control of vacant and abandoned, tax delinquent properties
 - ii. Reduces flipping of properties
 - iii. Repurposes properties through demolition or rehabilitation
 - iv. Transfers properties to qualified end-users
 - v. Puts abandoned properties back on tax roll
 - vi. Recognized as preferred entity to handle vacant properties, demolition, etc.
 - c. Mayor will gather more information regarding the administrative needs of a land bank as well as jurisdictional clarifications.

Public Safety Committee Meeting Minutes

April 22, 2019 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

2. Invisible fence

- a. Resident inquired about regulating invisible fences as well as signage notifying the public that there is an invisible fence on a property
- b. Presenting to Public Safety Committee as the resident's concern stems from safety of neighbors, children, and postal workers
- c. Nothing in the current Zoning Code regulating invisible fences
- d. Village of Whitehouse discussed the issue in 2017 and at that time, no changes were made with their code. They reached out to 10 other surrounding communities and none of them regulated electronic pet fences
- e. Mr. Rose inquired if the resident with the issue was invited to the committee meeting to express her concern. She was, but declined.
- f. The committee does wish to pursue any action at this time.

3. Grants

- a. Fire
 - i. State Board of Emergency Medical, Fire, and Transportation Services Grant Program (priority one)
 1. Money for training and/or training supplies

2. Up to \$2,500
 3. No match required
 - ii. Ohio Department of Commerce Fire Department Training and Reimbursement Grant
 1. Reimbursement for certain training classes
 2. Reimbursement for Shawn Bowman FF2 class
 - a. Up to \$950
 3. No match required
 - iii. Firehouse Subs Public Safety Grant
 1. One time grant
 2. Up to \$25,000
 3. Can be used to purchase gear or equipment
 4. No match required
- b. Police
- i. Ohio Law Enforcement Body Armor Grant Program
 - ii. Funded by the Ohio Bureau of Workers' Compensation in collaboration with the office of the Ohio Attorney General.
 - iii. The program provides money to eligible law enforcement organizations (LEOs) for the purchase of body armor vests to enhance the safety and prevent injuries among law enforcement officers.
 - iv. Participation in the program is limited to LEOs with, or belong to an active Ohio State Insurance Fund policy with BWC.
 - v. An eligible local law enforcement agency may request up to \$40,000 of grant money during fiscal year 2019 for the purchase of body armor vests, with a local match of 25 percent.