

VILLAGE OF SWANTON

Council Meeting Minutes

July 15, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to approval of agenda as presented made by Councilwoman Kreuz, seconded by Councilwoman Pilliod. Roll Call. Motion passed 6-0

Motion to approve June 24, 2019 meeting minutes made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Committee of the Whole report: Recommends Mrs. Hoelzle to draft resolution reconfirming 1959 decision of Village Council in relation to Peter Street: Recommends distribution of door hangers regarding refuse container storage; JEDD will be discussed further at a later date.

Old Business:

Third Reading Ordinance 2019-XX: Final Assessment of Street Lighting motion made by Councilwoman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Third Reading Ordinance 2019-XX: Final Assessment of Leaf Collection motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

New Business:

Emergency Resolution 2019-XX: Provide for the Issuance of Notes. Motion made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Motion to authorizing Issuance of Notes made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Emergency Ordinance 2019-XX: OPWC Reimbursement – Project 10 Sewer Separation motion made by Councilman Dzyak, seconded by Councilwoman Westhoven Roll Call. Motion passed 6-0.

Motion to authorize OPWC Reimbursement for Project 10 Sewer Separation made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

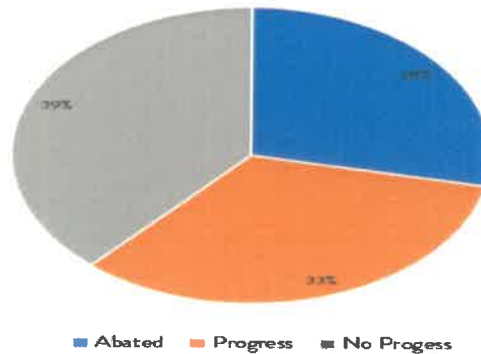
Mayor's Report:

Mayor Roth provided an update for meetings she is scheduled to attend; Local Emergency Planning Commission; Fulton County EMA, TMACOG. On June 26, a tree risk assessment was completed. It was noted heavy equipment related to Garfield Bridge project damaged tree roots. In the future, it is recommended no less than 8 inches of mulch be laid where heavy equipment may need to traverse.

Administrator Report:

1. Code Enforcement Update
 - a. Please review Mr. Brown's updated spreadsheet, in Dropbox, for abatement progress
 - i. Abated-11
 - ii. Progress-13
 - iii. No Progress - 15

**2019 Code Enforcement Contacts
as of 7/11/2019**



2. Planning Commission
 - a. No Public Hearing at the July meeting

- b. Discussion on possible amendments to the Zoning Code such as parking of recreational vehicles, signage.
- 3. 2019 Fireworks Fest
 - a. The event went well
 - b. Survey after the event netted over 220 responses
 - c. Aerial photography turned out very nice
 - d. Hope to use again in the future
- 4. Fulton County Economic Development Corporation
 - a. Mayor Roth, Councilman Rose, Mrs. Harkey and Ms. Hoelzle attended the general membership meeting on July 9
 - b. Representatives for Congressman Latta and Senator Portman's Offices were on hand as well as State Rep. Derrick Merrin
 - c. Redesigned teams within the FCEDC
 - i. Mrs. Hoelzle will continue to be on the Marketing team
- 5. Safety Council lunch- employee handbook review
 - a. Attended a session on July 9 regarding updates to employee handbooks
 - b. As done the past few years, Mrs. Harkey and Mrs. Hoelzle will review the current handbook and present to Council later this year for approval needed for any changes
- 6. Commercial Meter Project
 - a. The Commercial Meter Project begins the week of July 15
 - b. All businesses in the first phase were sent letters of their assigned date and time
 - c. Council sent list of schedule
 - d. Mrs. Hoelzle will work on generating list for second phase in the upcoming weeks
- 7. Residential Meter Project
 - a. Included in packet is article highlighting project in Archbold
 - b. Village staff will work internally to review next steps for residential meter project with the hope of starting in 2020
- 8. Utility Adjustment Information
 - a. 2019 Quarter 2 utility adjustment information as well as past due and shut off information provided.

9. Special Council Meeting July 29
 - a. Capital Improvement Plan is ready for review
 - i. Draft provided to Council for preparation of discussion on July 29.
 - b. Due to the scale of the document, the expected discussion length, and that the next meeting is not until August 12 Mrs. Harkey and Mrs. Hoelzle kindly request Council look at July 29, in the morning, for a Special Council Meeting.

10. Thank you-
 - a. Swanton Football Team
 - i. July 11 members of the Swanton Football Team volunteered to perform some landscaping at Rotary Park, the Municipal Building, and Memorial Park
 - b. City of Perrysburg
 - i. Sewer camera
 - c. ODOT
 - i. Motion detectors for use at traffic signals
 - ii. Looking to install at Garfield/Main and Church/Main

Move to hold Special Meeting on June 29 at 6:00 to discuss the Capital Improvement Plan. Motion made by Councilwoman Kreuz, seconded by Councilman Westhoven. Roll Call. Motion passed 6-0.

Personnel Report:

Motion to accept resignation of full-time firefighter Dan Johnson and reclassification to part-time status effective July 29 made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

Division Reports:

WRRF: Mr. Geise reported the following: Drained clarifier; skimmer arm repaired; storm check valves replaced; completed Project 7 walk through with Jones & Henry Engineers; Stair and ladder in digester project completed.

Water: Mr. Yackee reported the following: Reservoir is topped off due to the abundance of rain lately; taste and odor algae issue; June water 77% accounted; there was a 170,000-gallon swing in one day, this is unusual. Mr. Yackee will continue to observe and find cause.

Fire: Chief Wolever reported fireworks went well; finished hose testing; staff is continuing to attend training opportunities.

Public Works: Mr. Tedrow reported the Swanton High School football team helped out tremendously; weeds have been sprayed; street sweeping continues; fountain at Pilliod Park fixed again; repaired tennis courts with flex seal; using 'see it, fill it' mentality for cold patching; commercial meter replacement is going slow even with scheduled appointments.

Police: Nothing to report

Motion to go into Executive Session at 8:10 p.m. to discuss with attorney involving pending court action; employee hiring; and employee promotion made by Councilman Rose seconded by Councilwoman Kreuz. Roll Call. Motion passed 6-0.

Mayor called Council back to order at 9:20 p.m. Roll Call. Motion passed 6-0.


Move to promote Alex (AJ) Pinkerton as a Full Time Paramedic/FF1 in the Fire Division at an hourly rate of \$16.00 per hour pending completion of OPF physical, subject to a 6-month introductory period, effective July 28, 2019. Mr. Pinkerton will accrue personal leave, sick leave, and vacation leave in accordance to policy was made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Adjourn:

Motion to adjourn meeting at 9:20 p.m. made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer