

VILLAGE OF SWANTON

Special Council Meeting Minutes

July 29, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz (absent)	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to approval of agenda as presented made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0

New Business:

Mrs. Harkey presented the Capital Improvement Plan Policy. She reiterated the function of the new funds and purpose in relation to the CIP Policy: To separate out operations, debt repayment and capital purchases. The new funds will allow for more transparent budgeting and accountability within departments. Each fund has a defined purpose, creating clarity in budgeting, planning and decision-making. They are an integral part of the CIP Policy. The CIP Policy creates a framework for revenue allocation, fund balance reserve and a proactive approach to capital planning. The CIP Policy presented forecasts revenues, debt repayment and capital purchases for the years 2020-2024. Mrs. Harkey has worked extensively with Division Heads to ensure capital needs are addressed and quotes obtained.

Approval of the CIP Policy will be moved closer presentment of the 2020 Temporary Budget.

Discussion of the JEDD began. Mr. Gilroy would like response by August 1.

Questions/Concerns discussed:

- 1.) Run water lines to Country Road 4?
- 2.) In reference to water lines, it is better to run a loop system than end run.
- 3.) One entity manage? Each entity involved has their own water plant.

Council requested an overlay of each districts water lines. Mrs. Hoelzle will reach out to Fulton County GIS for the map.

Motion to go into Executive Session at 6:33 p.m. to discuss with attorney involving pending court action; employee hiring; and employee compensation made by Councilman Rose seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

Mayor called Council back to order at 8:12 p.m. Roll Call. Motion passed 6-0.

Mayor Roth appointed Anthony Shaffer as a part-time Deputy Chief in the Fire Division at an hourly rate of \$27.40 per hour, not to exceed 30 hours per week, pending completion of OPF physical, subject to a 6-month introductory period, effective August 11, 2019. Beginning December 1, Mr. Shaffer will assume the position of full-time Chief of the Fire Division at an annual wage of \$57,000. He will accrue personal leave and sick leave in accordance to policy. Mr. Shaffer will receive 160 hours of vacation time effective January 1, 2020. Motion was made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.

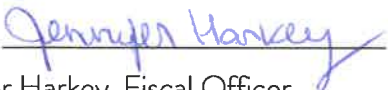
Interim Fire Chief Wolever services will end November 30, 2019.

Adjourn:

Motion to adjourn meeting at 8:15 p.m. made by Councilwoman Westhoven, seconded by Councilman Rochelle. Roll Call. Motion passed 5-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer