

VILLAGE OF SWANTON

Council Meeting Minutes

August 12, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Councilwoman Kreuz moved to approve the agenda as presented seconded by Councilwoman Rochelle. Roll Call. Motion passed 6-0

Councilwoman Kreuz moved to approve the July 15, 2019 Regular Council Meeting Minutes, seconded by Councilman Pilliod. Roll Call. Motion passed 6-0.

Councilman Pilliod moved to approve the July 29, 2019 Special Council Meeting Minutes, seconded by Councilwoman Westhoven. Roll Call. Motion passed 5-0-1 with Councilwoman Kreuz abstaining.

Committee Reports: Please see below.

Councilman Rochelle moved to approve the water tap fee of \$1,000 for the property located at 2133 County Road H, with Councilman Rose seconding. Roll Call. Motion passed 6-0.

Councilman Rochelle moved to approve the financial reports as presented, with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Councilman Rochelle moved to approve the credit card report as presented, with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Presentations

The first presentation was from the group Swanton Shines. Robin Dudley and Karen Lawniczak presented Council with a check for over \$2,000 which will cover the cost of new LED bulbs for the snowflakes that line the town.

Next was Mr. Jeremy Smigelski. He is Interested in purchasing 101 Grove Lane (southwest corner of Grove and Ashberry Way). He inquired about installation of sidewalk. Mrs. Hoelzle provided Council with information from 2004. In the accepted infrastructure there would be a sidewalk constructed across each lot and that there would ultimately be a sidewalk along the west side of Ashberry Way from Dodge Street to the High School Property. Council discussed the request and advised Mrs. Hoelzle to look into the possibility of waiving the sidewalk requirement for this parcel.

Next was Mr. Washington Muhammad. He is with an organization called Community Solidarity Response Network out of Toledo. They are the headquarters for Black Lives Matter in Toledo. He gave a presentation on how he came to know Ms. Anika Fields a couple weeks ago. He indicated they helped organize a prayer service at Ms. Fields home and that the police were called on them during said prayer service.

Next was Ms. Anika Fields. She described her interactions with neighbors and the police and how, and because of these interactions, she feels she is the victim of racial micro aggressions. She believes if you look at the police reports there will be a racial bias. She indicates many do not feel welcomed in Swanton.

Next was Ms. Christina Rodriguez a staff attorney from the Fair Housing Center in Toledo. She indicated she has been working with Ms. Fields for over a year and describe some of the things the Fair Housing Center focusing on such as the Welcome In My Backyard campaign.

Mr. Bill O'Connell was listed on the agenda but requested to be placed on the next agenda.

New Business:

Liquor Permit Requests

First request was to transfer of liquor permit from AMA Management Co LTD to Old El Camino LLC.

Councilman Rochelle moved to approve waiving the hearing for Old El Camino liquor permit, with Councilman Rose seconding. Roll Call. Motion passed 6-0.

Second request was the change membership interests at Valleywood Golf Club.

Councilman Rose moved to approve waiving the hearing for Valleywood Golf Club liquor permit, with Councilman Rochelle seconding. Roll Call. Motion passed 6-0.

Next was a request for Fire Hydrant Meter use.

Isaac Burns from Miller Brothers Construction requests a fire hydrant meter to use for the Ohio Turnpike project as they pour concrete. Council had questions for Mr. Burns about the use of water. All questions answered.

Councilman Rochelle moved to approve the Fire Hydrant Meter use for Miller Brothers Construction with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Councilman Rose moved to approve the Donation to Swanton Local School District as listed below, with Councilman Rochelle seconding. Roll Call. Motion passed 6-0.

Safe Routes to School Non-Infrastructure donations (will be reimbursed by Safe Routes grant)

Sphero: 2 packs (one for each school) \$5,000

Ozobot: 2 Evo Classroom kits (one for each school) \$3,600

3D Pens: 50 (25 for each school) \$ 2499.50

Filament: 10 packs (SMS) \$129.90

HP 772 Photo Black Ink (SMS)

HP 772 Matte Black Ink (SMS)

Filament: 10 packs (SES) \$129.90

Safety Village Traffic Light: \$53 (SES)

Lever Punch: 12.99 (SES)

Red printer paper: 15.99 (SES)

Green printer paper: \$14.42 (SES)

Yellow printer paper: \$15.99 (SES)

Renewal of the Bridge Inspection Program Service with the Ohio Department of Transportation for 2020, 2021, 2022 was presented.

Councilman Rochelle moved to suspend the rules for Emergency Ordinance 2019-XX: Bridge Inspection Program Service with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Councilman Rochelle moved to approve Emergency Ordinance 2019-XX: Bridge Inspection Program Service with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Fulton County Commissioners approved the petition for annexation of Sampsel and Ritenour property, located on Airport Highway, on May 7, 2019.

Councilman Rochelle moved to approve the First Reading: Ordinance 2019-XX: Accepting Annexation Sampsel and Ritenour properties with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Councilman Rochelle moved to approve the First Reading: Ordinance 2019-XX: Conforming Boundaries Lucas County with Councilwoman Westhoven seconding. Roll Call. Motion passed 6-0.

Mayor's Report:

Mayor Roth was excused and therefore there was no report.

Administrator Report:

Mrs. Hoelzle gave a Code Enforcement update. Mr. Brown has been focusing on sign maintenance enforcement along Airport Highway.

Mrs. Hoelzle gave a Planning Commission update. There were no Public Hearings at the August meeting. Discussion of Construction Standards and working with an engineering firm, CT Consultants, on development of such standards. Discussion of amending the Zoning Code sections; now focusing on signs.

Mrs. Hoelzle gave an update on the Community Forum held on August 7. A low turnout but a good presentation on upcoming changes to utility billing statements, payment options, and software.

Mrs. Hoelzle gave an update Tree Plantings. Many of the trees planted in 2018 did not survive the season. Trees are warranted for one year so North Branch nursery will provide new trees for those with dead or dying trees. Tree Commission is narrowing down sites for 2019 plantings. Per Council's request the list will be presented once final recommendations are set

Mrs. Hoelzle mentioned that Village Clean Up Day is scheduled for Saturday September 7. It will be in a new location: It will be held in the Municipal Building Parking lot with an more efficient traffic flow.

Mrs. Hoelzle gave an update on Republic Services. She met with representatives and discussed billing errors. Republic representatives following through on errors made on their end

Finally Mrs. Hoelzle gave an update of the TMACOG Summer Caucus. Mayor Roth, Councilman Dzyak, Mrs. Harkey, and Mrs. Hoelzle all attended the caucus; great discussion with other Villages

Personnel Report:

Councilwoman Westhoven moved to approve reclassification of Anthony Bernal from full time to part time Firefighter/EMT in the Fire Division effective August 3, 2019 with Councilman Rochelle seconding. Roll Call. Motion passed 6-0.

Councilwoman Kreuz moved to promote Carl Arnold as a Full Time Paramedic/FF2 in the Fire Division at an hourly rate of \$16.00 per hour pending completion of OPF physical, subject to a 6-month introductory period, effective August 11, 2019. Mr. Arnold will accrue personal leave, sick leave, and vacation leave in accordance to policy with Councilman Rochelle seconding. Roll Call. Motion passed 6-0.

Division Reports:

Chief Wolever discussed the promotional process and the assessment centers that took place in the Fire Division. There is one more individual to go through process before announcement can be made.

Chief Berg discussed the Corn Festival prep and the Battle Buddy ride through town. Chief Berg also addressed comments made earlier in the meeting by the presenters. He indicated that the SPD has been nothing but professional and there are two sides to every story. Council discussed the need to pursue body cameras. *Councilman Rochelle moved to approve the purchase of body cameras ASAP with Councilman Rose seconding. Roll Call. Motion passed 6-0.*

Mr. Yackee reported accountability for July was 66%; July is historical always very low. He described work done on cathodic protection and that the reservoir is in pretty good shape.

Mr. Giese reported that Buckeye Pumps installed new valves at storm pump station; the ones replaced were over 45 years ago. He also indicated that flow meters will be calibrated.

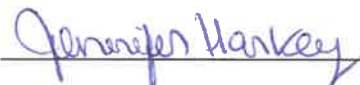
Mr. Tedrow reports that a service line on Lawrence erupted and the Public Service crew was called out. The crews also assisted with storm sewer work at Panning Apartments on Munson. The crawl space at the apartments flood and water meters are affected. Mr. Tedrow also indicated they installed three benches at Rotary Park, street swept Metamora, working on Corn Festival prep, filling in tennis court cracks, and still working on commercial meter install.

Adjourn:

Motion to adjourn meeting at 8:11 p.m. made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Water and Sewer Committee Meeting Minutes

August 12, 2019 • 6:00 p.m.

Paul Dzyak

Jeff Pilliod

Craig Rose

Mrs. Hoelzle gave an update on Project 10 Sewer Separation. Advertise for bids in early September. Open bids in early October. Tentatively- award bid at October 15 Council Meeting. Submit to EPA for review. Construction in later winter 2020

Mrs. Hoelzle gave an update on the review of Codified Ordinance Chapter 51: Sewers. Mr. Geise, Mr. Tedrow, and Mrs. Hoelzle began discussions on updates to Chapter 51. About 30% of the way through the section and hope to present a preliminary rough draft in September.

Mrs. Hoelzle mentioned an item that arose earlier that day, August 12. An individual at 2133 County Road H requested to tap into the water system as the well on his property is not functioning properly. He agreed to annex into the Village. Conversation ensued about charging the inside tap fee instead of outside. Committee will make a recommendation to Council.

Mr. Pilliod brought up issues at Swanton High School property. The school has a large sand hill and junk along the white fence near the pole barn. Mr. Pilliod requested it be looked into.

Finance Committee Meeting

August 12, 2019 • 6:30 p.m.

Michael Rochelle
Dianne Westhoven
Paul Dzyak

Mr. Rochelle discussed the Financial Documents presented. He also mentioned the Credit Card Compliance Quarterly Review. Mrs. Hoelzle pointed out that this was the first time the Finance Committee met since the end of the 2nd quarter and therefore the first time they had a chance to review the quarterly credit card reports.

Mr. Rochelle mentioned an Income Tax Non-filer Update. To date the liabilities established equal \$58,754.27. To date the payments received equal \$11,866.66. He mentioned this is the result of pursuing court action on 40 non-filers who were sent letters requesting they file with R.I.T.A. or provide documentation that they were exempt from filing (moved, retired, etc.)

Discussion ensued about a Downtown Façade Program. Mrs. Hoelzle indicated she spoke to Amy Reinhart from the Tiffin Seneca Economic Partnership who spearheads the Tiffin Façade Enhancement Program. The program began in 2014 in the City of Tiffin with their Council approving \$50,000 for businesses in their downtown to apply for funding; it is now up to \$100,00 in the City budget. It is a first come first serve basis with evaluation by a review board. Mayor Roth, Mrs. Harkey, and Mrs. Hoelzle have discussed the program and its benefits. Proposal to establish a Village of Swanton Façade Enhancement Program beginning in 2020. Finance Committee is in support.

Discussion ensued about conforming boundaries in Lucas County. Conforming boundaries is removing a municipality from a township. Currently if a township passes a levy, the Village residents also pay into it. Village of Swanton lies in three townships. Entering into an agreement with Swanton Township to pursue conforming boundaries. Process: Council would petition Lucas County Commissioners to conform boundaries and begin the process. Some of the questions posed include the maintenance of Brindley Road. Committee requested that Mrs. Hoelzle have an engineer look at the road and request road maintenance records.