

# SWANTON TREE COMMISSION

Monday, November 18, 2019

6:00 PM

Mayor's Chambers

## Agenda

- I. Call to Order/Roll Call
  - a. Lange, Lammon, DeGood, Miller, Heffner, Smith, Wertz
  - b. Advisory : Hoelzle, Roth, Dzyak
- II. Approval of Last Meeting's Minutes (October 2019)
- III. Old Business
  - a. Budget Report Update (Heffner)
  - b. For 2020 edition, include budgeted amounts from Ann's report regarding tree removals as line items (place holders)
  - c. Memorial Park TRA Report(Roth/Dzyak)
    - i. Status of 2019 removals
    - ii. Total quantity
    - iii. Amount spent
    - iv. Status
    - v. projection for 2020 removals
      1. By Contractors
      2. By Village staff
  - d. 2019 Plantings
    - i. North Branch to start this week
      1. Rickye to oversee
    - ii. Replacements on Redbud will be done in the spring
    - iii. Have watering bags been prepped, installed and filled by Village
      1. If not, why not and when?
      2. Is it on the Public Works task list?
    - iv. Has Lammon Bros. been given the contract for re-mulching
      1. Anticipated schedule
      2. Has Lammon Bros. been notified of expectations (Specifications)?

- e. Advanced Tree Health
  - i. Has contract been sent to Joe Puperi
  - ii. Based upon proposal, work will be performed in late winter-early spring 2020
  - iii. Expect this type of expenditure every 2 to 3 years
  - iv. STC to monitor "the condition of the fleet"
- f. Tree City Application
  - i. Progress report
  - ii. Do you have all the info you need to complete
  - iii. Any software issues as described by S. Miller?
  - iv. Will final input be printable for use in Annual Report to Council?

#### IV. New Business

- a. Phone conversation with resident regarding Lincoln plantings
- b. This is our last meeting for 2019
  - i. Review of Village Calendar from administrator
  - ii. Potential of creating our own calendar of our events
    - 1. In a typical conventional format
    - 2. printable
    - 3. for STC distribution only
- c. Need to verify location and participation of new mayor and council rep.
  - i. Need new email addresses and other vital information
- d. Discussion of path forward with new administration.
- e. Recognition

#### V. Open Discussion

- a. Next meeting, Tue. January 21, 2020

#### VI. Adjournment