

# VILLAGE OF SWANTON

## Planning Commission Meeting Minutes

November 12, 2019 • 6:30 p.m.

The meeting was called to order at 6:30p.m. Roll call was taken; those present included: Mr. Erdman, Mr. Young, Mr. Dzyak, Mr. Brown, Code Enforcement and Mrs. Hoelzle, Village Administrator. Mayor Roth was excused

Mr. DeGood asked for approval of the October 1, 2019 Meeting Minutes. *Mr. Erdman moved to approve the October 1, 2019 Meeting Minutes, with Mr. Dzyak seconding. No discussion. Roll Call vote. Motion carried 3-0-1 with Mr. DeGood abstaining.*

### Zoning Staff Report

The first item on the Zoning Staff Report was review the proposed 2020 meeting calendar. The only deviation from the regular 1<sup>st</sup> Tuesday of the month is November, due to the General Election. Mrs. Hoelzle also indicated she will not be in attendance at the August 4 meeting due to a scheduled vacation.

The next item on the Zoning Staff Report centered on 112 Pennsylvania. The property is owned by Habitat for Humanity. The organization had a surveyor out to review the property in hopes it can be used as one of the next properties for a family. However, the lot does not meet current minimum requirements for square footage. Habitat for Humanity could not have a representative present until the January 2020 meeting. Planning Commission members stated that a variance could be requested.

The last item on the Zoning Staff Report was related to storm water management plans. There have been a couple parking lots installed without approval of the Planning Commission. Consulting Engineer for the Village indicates it is difficult to review if there are no pre-development information. It was decided that Mrs. Hoelzle would reach out to those in non-compliance and explain what is needed in order to come before the Planning Commission.

Discussion ensued about Wood County Building and various projects around the Village. Mrs. Hoelzle hopes to schedule a meeting with Mr. Rudey, from Wood County Building Inspection, soon.

*Mr. DeGood made moved to adjourn the meeting, with Mr. Erdman seconding. Roll Call vote. All YES. Motion carried 4-0.*

Adjournment at 7:29p.m.

*RdG*

Mr. Roger DeGood