

# VILLAGE OF SWANTON

## Council Meeting Minutes

October 28, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak  
Kathy Kreuz  
Jeff Pilliod

Michael Rochelle  
Craig Rose  
Dianne Westhoven

*Motion to approve agenda made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 6-0*

*Motion to approve minutes of October 15, 2019 meeting minutes made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 5-0-1 with Councilman Rose abstaining.*

Committee Reports:

Public Service: Mr. Rose summarized the discussion. The Committee recommends pursuing grant opportunities and funding with OPWC Round 35 for Crestwood Drive as well as Project 8&9 Sewer Separation.

Public Safety: Mrs. Kreuz summarized the discussion. The Committee recommends renewing the contract with Prosecutor Trevino. Chief Berg presented an idea to require physical fitness in the police division. Committee requested more information on this.

Old Business:

*Second Reading Ordinance 2019-XX: Enacting Section 95.13 of Codified Ordinances as discussed in Public Safety Committee. Motion made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 6-0.*

New Business:

Mrs. Hoelzle explained the following is an annual resolution required to update the Codified Ordinance books. The supplement reflects changes since the last supplement in 2018.

*Councilman Pilliod moved to suspend the rules for Emergency Resolution 2019-XX: To enact and adopt a supplement to the Code of Ordinances for the Village of Swanton. Seconded by Councilwoman Kreuz. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Dzyak made a motion to approve Emergency Resolution 2019-XX: enacting and adopting supplement to the Code of Ordinances for the Village of Swanton, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Pilliod moved to suspend the rules for Emergency Resolution 2019-XX: To declare it necessary to levy a tax in excess of 10 mil (Park 1.2 mil). Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Dzyak made a motion to approve Emergency Resolution 2019-XX: to declare it necessary to levy a tax in excess of 10 mil (Park 1.2 mil), seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

It is recommend to rescind collection of the two (2) existing .50 mil levies if the 1.2 mil Park Levy passes.

*Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: Opposing proposed state of Ohio legislative HB163 which proposes penalization of municipalities that charge higher water rates outside of their territory by withholding local government funds and other monies which will cause a substantial loss of revenue needed to support the health, safety, welfare, and economic development efforts of Ohio municipalities. Seconded by Councilman Rose. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Rose made a motion to approve Emergency Resolution 2019-XX opposing proposed state of Ohio legislative HB163 which proposes penalization of municipalities that charge higher water rates outside of their territory by withholding local government funds and other monies which will cause a substantial loss of revenue needed to support the health, safety, welfare, and economic development efforts of Ohio municipalities. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

The Edward Byrne Memorial Justice Assistance grant will be utilized for body cameras.

*Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: Authorizing the submission and support of an application to the office of justice program Edward Byrne Memorial Justice Assistance grant program. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Dzyak made a motion to approve Emergency Resolution 2019-XX: authorizing the submission and support of an application to the office of justice program Edward Byrne Memorial Justice Assistance grant program, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

*Councilwoman Kreuz moved to suspend the rules for Emergency Resolution 2019-XX: Authorizing the Village Administrator to enter in an agreement with the Rotary Club of Swanton for Pilliod Park improvements. Seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Dzyak made a motion to approved Emergency Resolution 2019-XX authorizing the Village Administrator to enter in an agreement with the Rotary Club of Swanton for Pilliod Park improvements, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

*First Reading Ordinance 2019-XX: Authorizing the Village Administrator to enter into an agreement with Fulton County Commissioners to provide for Indigent Legal Services in Fulton County Eastern District Court. Motion made by Councilman Rose, seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.*

*First Reading Ordinance 2019-XX: Appointing Village Administrator and Establishing Compensation. Motion made by Councilman Rose, seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.*

*First Reading Ordinance 2019-XX: Appointing Village Administrator to Enter into an Agreement for Prosecutorial Services for the Village of Swanton. Motion made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 6-0.*

**Mayor's Report:**

Mayor Roth met with Senator Theresa Gavarone regarding HB 163, state centralized collection and EPA mandates. She also met with Representative Jim Hoops to discuss similar topics. Mayor Roth mentioned Mrs. Hoelzle has been nominated for the 20 under 40 event to be held October 29 at the Valentine Theater in Toledo. The 20 under 40 event recognizes outstanding achievements of young professionals in Northwest Ohio.

Administrator Report:

1. Code Enforcement Update
  - a. Please review Mr. Brown's updated spreadsheets for abatement progress
    - i. Abated-24
    - ii. Progress-16
    - iii. No Progress-14
2. Great Lakes Community Action Partnership (GLCAP)
  - a. Mrs. Harkey and Mrs. Hoelzle met with a representative from the GLCAP, formerly WSOS
  - b. The organization's short bio from their website
    - i. Great Lakes Community Action Partnership has been serving the northwest Ohio area for more than 50 years. We began in 1965 as WSOS Community Action Commission following the Economic Opportunity Act of 1964, which helped create hundreds of community action agencies throughout the United States. Our letters stood for the core counties we served — Wood, Sandusky, Ottawa, and Seneca. Since then, we have progressively expanded the scope of our services, adding other counties, states and even countries to our service area.
  - c. The representative, Roberta, is able to assist Mrs. Harkey with review of the Capital Improvement Plan and look for funding opportunities as it relates to water and sewer infrastructure
  - d. This is at no cost to the Village
3. Swissaire Estates
  - a. Spoke to the owner of Swissaire Estates regarding master meter in pits
  - b. He understood what is needed
  - c. Mrs. Hoelzle advised that there would be fair warning before any changes so they could inform their tenants
4. Community Center painting

- a. Community Center walls were very scuffed up with many black marks as well as water marks near sinks
  - b. Fresh coat of paint on all the walls
  - c. Will work on ways to prevent the water marks and will send a note to all organizations who utilize the space frequently to kindly request they be conscious of tables and chairs being pushed into the walls
- 5. Beard Pavilion
  - a. Received a few quotes for rebuilding
  - b. Also reached out to Mike Rudey at Wood County Building for any requirements to be prepared for when it comes to rebuild
    - i. Building plan review and permit for compliance will be required
    - ii. Slab will need to be verified by architect or engineer to determine condition and if it meets current code requirements for the new structure and frost protection
- 6. Ohio Municipal League Conference
  - a. Attended the Women in Government breakfast where Lydia Mihalik spoke
    - i. Lydia is the former Mayor of Findlay and currently serves in the Governor Dewine's Administration as the Director of the Ohio Development Services Agency
    - ii. The Ohio Development Services Agency is committed to creating jobs and building strong communities, while ensuring accountability and transparency of taxpayer money and exceptional customer service.
    - iii. Mrs. Hoelzle was able to speak to Director Mihalik before the breakfast to discuss opportunities in Swanton. She hopes to connect with her again soon.
  - b. General sessions including discussion on race, diversity, inclusion, and legislative updates
- 7. 2020 Census
  - a. Mrs. Hoelzle will continuously mention the 2020 Census for at least the next six months
  - b. It was discussed at the Ohio Municipal League Conference
  - c. The Census is extremely important and directly affects many things
    - i. The data collected by the decennial census determine the number of seats each state has in the U.S. House of Representatives and is also used to distribute billions in federal funds to local communities.

- ii. Further many decisions are based on population trends
  - 1. Developers, for one, can look at the information from the Census and make decisions for future development
  - 2. Director Mihalik gave good insight into this regarding Findlay
- d. The 2020 Census will be the first census count to be conducted online.
  - i. Each household will receive a card in the mail with a password to open the census forms online. Each household will be able to submit essential census information with just a few clicks. The census website is secure, and only authorized personnel can access information
- e. It is paramount that everyone in Swanton is counted

#### Personnel Report:

##### 1. Reclassifications

- a. AJ Pinkerton wishes to resign his full time position from the Swanton Fire Division but remain on as part time. He has committed to two (2) 12 hour shifts per month. Mayor Roth would like that in writing.

*Councilman Rochelle made the motion to approve the reclassification of AJ Pinkerton to a part time member of the Swanton Fire Division effective November 1, 2019. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

- b. Dan Johnson is recommended to go from part time back to full time status

*Councilwoman Kreuz made the motion to approve the reclassification of Dan Johnson to a full time member of the Swanton Fire Division effective November 3, 2019 at \$16.20 per hour. Mr. Johnson will accrue sick, vacation, and personal leave in accordance to policy. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

##### 2. Resignation

- a. Mr. Joe Gill submitted a letter of resignation effective October 18

*Councilwoman Kreuz made the motion to approve the resignation of Mr. Joe Gill effective October 18, 2019. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

##### 3. Wage Change

- a. Two members of the Fire Division are no longer acting in officer roles
- b. Their wages were set when they were officers
- c. Motion needed to change wage to non-officer rates
- d. Anthony Bernal
  - i. EMT

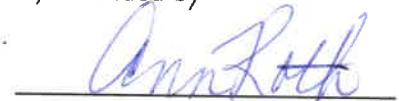
*Councilman Rochelle moved to approve Anthony Bernal's wage at \$15.20 effective November 3, 2019. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

- e. Zachary Miramontes
  - i. Paramedic


*Councilman Rochelle moved to approve Zachary Miramontes's wage at \$16.20 effective November 3, 2019. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*

Adjourn:

*Motion to adjourn meeting at 7:43 p.m. made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.*



Ann Roth, Mayor

Attest:   
Jennifer Harkey, Fiscal Officer

Public Service Committee Meeting Minutes

October 28, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1. OPWC Round 35

- a. Applications due in September 2020
- b. Funding becomes available in July 2021
- c. Project 8&9 Sewer Separation (W. Garfield, Munson, Allen Drive, West, and Mettabrook)
  - i. Work is tentatively scheduled to begin in Winter or Spring 2022
  - ii. Therefore it would be necessary to apply in Round 35 in order to have that funding available if approved by the District and then State
- d. Other projects to discuss:
  - i. As mentioned above, funding becomes available in July and no work can begin before contracts are signed
  - ii. If a road project begins in August or September there is a good chance it can be completed before the temperature drops
  - iii. Projects which may be good candidates
    - 1. Hallett Avenue
    - 2. Crestwood Drive
    - 3. Ashberry
- e. Narrowing down is important because engineering and traffic counts will be needed in 2020 for the application

After discussion, the Committee recommends pursuing OPWC grant funding for Crestwood Drive.

## Public Safety Committee Meeting Minutes

October 28 2019 • 6:30 p.m.

Kathy Kreuz – Chairman

Michael Rochelle

Diane Westhoven

### 1. Village Prosecutor

- a. Discussion of agreement renewal for two more years
- b. Content with Mrs. Trevino's services

Mrs. Trevino works extensively with the Police Department on cases through Eastern District Court and Maumee Municipal Court. She also prosecutes taxpayers that have not filed income tax returns.

### 2. Wellness

- a. Chief Berg will discuss topics related to wellness

Chief Berg would like to implement a physical fitness requirement for new and existing police officers. Consultation with legal is necessary before a program can be implemented.

## Committee of the Whole

October 28, 2019 • 7:45 p.m.

### 1. JEDD Discussion

- a. Scott Yoder at Fulton County GIS created maps that were requested by Council illustrated underground infrastructure

Mrs. Hoelzle presented the JEDD spreadsheet for discussion. Council requested additional information to be discussed at a later date.