

VILLAGE OF SWANTON

Council Meeting Minutes

November 25, 2019

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	Jeff Pilliod	Dianne Westhoven

Motion to approve amended agenda made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0

Mayor Roth ceremoniously swore in Fire Chief Schaffer.

Motion to approve minutes of November 11, 2019 meeting minutes made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Committee Reports:

Public Service: Mr. Rose summarized the discussion. Please see below.

Public Safety: Mrs. Kreuz summarized the discussion. Please see below.

Councilman Rochelle made a motion to appoint Councilwoman Kreuz to serve on the EMA Board. Councilwoman Westhoven seconded. Roll Call. ALL YES. Motion passed 6-0.

Councilman Rochelle made a motion to appoint Councilwoman Kreuz to serve on the EMS Board. Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Old Business:

Third Reading Ordinance 2019-XX: Authorizing the Village Administrator to enter into an agreement with Fulton County Commissioners to provide for Indigent Legal Services in Fulton County Eastern District Court. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Third Reading Ordinance 2019-XX: Appointing Village Solicitor and Establishing Compensation. Motion made by Councilwoman Kreuz, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 6-0.

Third Reading Ordinance 2019-XX: Authorize Village Administrator to Enter into an Agreement for Prosecutorial Services for the Village of Swanton. Motion made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.

New Business:

Councilman Rose made a motion to approve the 2020 Meeting Calendar. Seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.

Councilman Dzyak moved to suspend the rules for Emergency Resolution 2019-XX: Authorizing the Village Administrator to renew the agreement for a countywide Emergency Management Agency. Seconded by Councilwoman Kreuz. Roll Call. ALL YES. Motion passed 6-0.

Councilwoman Kreuz made a motion to authorize the Village Administrator to renew the agreement for a countywide Emergency Management Agency, seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: Amending Ordinance 2019-09 vacating Roosevelt Street and Alley. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Councilman Dzyak made a motion to amending Ordinance 2019-09 vacating Roosevelt Street and Alley, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Councilman Rose moved to suspend the rules for Emergency Resolution 2019-XX: Amending Ordinance 2016-29 Setting Fees for Rental of Pavilion at Memorial Park and the Swanton Community Center. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Councilman Pilliod made a motion to amend Ordinance 2016-29 Setting Fees for Rental of Pavilion at Memorial Park and the Swanton Community Center, seconded by Councilman Dzyak. Roll Call. ALL YES. Motion passed 6-0.

Mayor's Report:

Mayor Roth reported that Fulton County EMA is working on an update to their EOP. She also presented a Tree Commission activity sheet.

Administrator Report:

Mrs. Hoelzle gave a Code Enforcement update and asked Council to please review Mr. Brown's updated spreadsheets, in Dropbox, for abatement progress. Abated-27, Progress-18, and No Progress-18.

Mrs. Hoelzle gave a Planning Commission update. There were no Public Hearings at the November meeting. There was discussion of 112 Pennsylvania- Habitat for Humanity wishes to use as a site

Mrs. Hoelzle gave a Capital Project update and referred to a Gantt chart illustrating statues.

Mrs. Hoelzle gave a Residential Water Meter Project update. Staff met with Ferguson to discuss first phase of residential meter project. Will have public meetings to inform all residents but particularly geared towards those in the first phase

Mrs. Hoelzle gave a Master Plan Steering Committee update. She met with Tim Bock from Poggemeyer Design Group to review information compiled for Master Plan. Mrs. Hoelzle believe it is beneficial to have a Steering Committee to review. Shhe will be a part and invited the following to also participate: Stacey Nelson- Swanton Recreation, Jim Howard- member of Pickleball group, Jen Harkey, and she is waiting on one more invitee to confirm or decline. Chris Lake has indicated he is willing to come to meetings to discuss the Swanton Local School's intentions to move the ball diamonds

Mrs. Hoelzle gave an update on Swanton High School Interns. Mr. Kaufman from SHS reached out and inquired if the Village would be interested in hosting two interns for Spring semester. Mrs. Hoelzle is in favor of collaborating so she and Jen will draft tasks these interns can assist the Office with a few times a week.

Mrs. Hoelzle gave a Conforming Boundary update. She attended the Lucas County Commissioners meeting on November 19 where everything approved by the Commissioners. Next steps: Mr. Lehenbauer will regroup with the Lucas County Auditor's Office to discuss removing the affected properties from Swanton Township

Mrs. Hoelzle gave an update on Christmas in Swanton. Everything is set for December 7 and parade begins at 10:30 a.m. with events following at SHS

Mrs. Hoelzle gave an update on the 2nd Annual Tree Lighting. Everything is set for the Tree Lighting Ceremony on Friday November 29 where events begin at 5:00 p.m. with tree lighting at 6:00 p.m.

Mrs. Hoelzle gave an update on the Adopt a Bench Program. The final two benches were sponsored; Pilot Program went well. Hope to include future phases at Memorial Park.

Mrs. Hoelzle presented the following on the 2020 Census. She attended the Lucas County Complete Count meeting on November 20

You may be the victim of a scam if someone claiming to be from the Census Bureau asks you for certain information. The Census Bureau never asks for:

your full Social Security number

money or donations

anything on behalf of a political party

your full bank or credit card account numbers

your mother's maiden name

What you can do

Should you suspect fraudulent activity, please do the following if you get mail: check that the return address is Jeffersonville, Indiana

If you continue to question the authenticity of the letter or form call the Regional Office for your state to verify the household survey.

If someone visits your residence to complete a survey: check first for a valid U.S. Census Bureau ID badge. if you are still unsure then call the Regional Office for your state to verify you are in a legitimate survey and the visitor is a Census Bureau employee

If you get an e-mail and think it is bogus: do not reply, do not click on any links, and do not open any attachments, forward the e-mail or website URL to the Census Bureau at ois.fraud.reporting@census.gov

Personnel Report:

Councilman Rochelle made the motion to approve the resignation of Mr. Michael Lord effective November 28, 2019. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Councilman Rose made the motion to approve the resignation of Mr. AJ Pinkerton effective December 1, 2019. Seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 6-0.

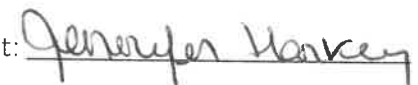
Motion to go into Executive Session at 7:32 p.m. to consider employee promotion made by Councilman Rose seconded by Councilwoman Rochelle. Roll Call. ALL YES Motion passed 6-0.

Adjourn:

Motion to adjourn meeting at 8:26 p.m. made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.



Ann Roth, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Public Service Committee Meeting Minutes

November 25, 2019 • 6:00 p.m.

Craig Rose – Chairman

Kathy Kreuz

Jeff Pilliod

1.) JEDD Discussion

- a. Committee recommends develop infrastructure half way to Delta, approximately to County Road 4.
- b. Committee recommends conferring with attorney Dawn Sanderson regarding JEDD development.

Public Safety Committee Meeting Minutes

November 25, 2019 • 6:30 p.m.

Kathy Kreuz – Chairman

Michelle Rochelle

Dianne Westhoven

1.) EMA appointment

- a. 2020 Assessment fee for Village is \$1,969 (\$.055 per capita)
- b. No changes from previous years agreements
- c. Discussion to appoint elected official and Mrs. Hoelzle as proxy.
- d. Committee recommends appointment of Kathy Kreuz

2.) EMS appointment

- a. Discussion to appoint elected official to be EMS representative and Mrs. Hoelzle as proxy.
- b. Committee recommends appointment of Kathy Kreuz