

VILLAGE OF SWANTON

Council Meeting Minutes

November 11, 2019 • 7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Paul Dzyak Michael Rochelle
Kathy Kreuz(excused) Craig Rose
Jeff Pilliod Dianne Westhoven

Motion to approve amended agenda made by Councilman Rose, seconded by Councilman Dzyak. Roll call. ALL YES. Motion passed 5-0.

Motion to approve October 28, 2019 minutes was made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Rochelle summarized Finance Committee discussion.

Motion to approve financial reports as presented was made by Councilman Rochelle and seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Motion to approve Unclaimed Monies Fund 9101 made by Councilman Rochelle and seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Motion to offer multiple MEWA Health Insurance Options to employees made by Councilman Rochelle and seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Presentation: Corn Festival representative Alan Robasser requested use of Memorial Park and Village support for the annual Corn Festival event on August 14 and 15, 2020.

Motion to approve Mr. Robasser's request made by Councilman Pilliod and seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Old Business:

Third Reading Ordinance 2019-XX: Enacting Section 95.13 of Codified Ordinances as discussed in Public Safety Committee. Motion made by Councilman Pilliod, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Second Reading Ordinance 2019-XX: Authorizing the Village Administrator to enter into an agreement with Fulton County Commissioners to provide for Indigent Legal Services in Fulton County Eastern District Court. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Second Reading Ordinance 2019-XX: Appointing Village Solicitor and Establishing Compensation. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Second Reading Ordinance 2019-XX: Authorize Village Administrator to Enter into an Agreement for Prosecutorial Services for the Village of Swanton. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

New Business:

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: To authorize Village Administrator to dispose of certain surplus property not needed for any municipal purpose. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Dzyak made a motion to authorize Village Administrator to dispose of certain surplus property not needed for any municipal purpose, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: To enter into a contract with Swancreek Township for Fire Protection and Rescue Services. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Dzyak made a motion to enter into a contract with Swancreek Township for Fire Protection and Rescue Services, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: To enter into a contract with Fulton Township for Fire Protection and Rescue Services. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Dzyak made a motion to enter into a contract with Fulton Township for Fire Protection and Rescue Services, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2019-XX: Approve Temporary 2020 Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2020. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Dzyak made a motion to Approve Temporary 2020 Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2020, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Councilman Rochelle made a motion to authorize use of Hydrant Meter to D&R Demolition, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 5-0.

Mayor's Report:

Mayor Roth reported door hangers for tree plantings distributed November 3 for those residents affected. Mayor Roth would like to appoint Mrs. Hoelzle to the Fulton County EMS Executive Board.

Councilman Rochelle made a motion to appoint Mrs. Hoelzle to the FCEMS Executive Board. Councilman Rose seconded. Roll Call. ALL YES. Motion passed 5-0.

Administrator Report:

1. Project Updates
 - a. Memorial Park Pavilion
 - i. Walk through created Punch List
 - ii. Items being worked on
2. #SelfieSwanton
 - a. Thank you to Swanton Middle School students for collaborating on a project
 - b. Mika Levin, Faith Butler, Brady Arnold, and Luke Arnold

- c. The idea to promote walkability, wellness, history, and community pride
 - d. Doughboy statue chosen as first #SelfieSwanton location
 - e. Created a video and website
3. 2020 Census
- a. Since the census occurs only every 10 years, there is a need to raise general awareness
 - b. A large population may not know what it's all about
 - c. Census data is used only in aggregate
 - i. It is against the law to reveal individual information
 - d. For the first time, the census will be conducted primarily online
 - i. That may be difficult for older people and people without access to a computer or computer skills to participate
4. Third Quarter Utility Bill Adjustments for review.

Personnel Report:

- 1. Reclassification to Full Time
 - a. Ed Markel is currently a part time member of the Police Division
 - b. Chief Berg will be on hand to discuss reclassification of Patrolman Markel

Motion by Councilwoman Westhoven to approve increasing Ed Markel's wage to \$18.00 per hour effective November 17, 2019. He will remain part time until January 12, 2020 when he will be reclassified as a full time member contingent on successful completion of background check, drug screen, Ohio Police & Fire physical and psychological exam. Mr. Markel will accrue sick, vacation, and personnel time in accordance to policy. Seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 5-0.

Division Reports:

Fire: Deputy Chief Schaffer thanked all the Veterans for their service: Township Fire Contract discussions went well; Dental Health Associates completed CPR class; Hosting Fire Fighter 1 class through Four County Career Center.

Water: Mr. Yackee reported recarbonation tank has been drained and cleaned; filling reservoir; water quality good, clear.

Public Service: Mr. Tedrow reported park bathrooms winterized; he completed a water tap on Allen Drive as part of the train derailment cleanup; Christmas banners and decorations are going up; snow plowing this evening.

WRRF: Mr. Geise reported CSO inspections have been completed, this will take place every three (3) to four (4) years; Crestwood, Brookside and Zeiter Way have frequent CSO, could be due to an animal setting it off; Grease trap letters have been sent to business owners; last bag of slug going out to Gombash Bros. Inc. Farms.

Police: Chief Berg reported Lee Kusz completed Commercial Vehicle training; December 14 is Fulton County "Shop with a Cop"; Salvation Army is seeking volunteers for Red Kettle program.

Motion to go into Executive Session at 7:54 p.m. to consider purchase of property for public purposes made by Councilman Dzyak seconded by Councilwoman Westhoven. Roll Call. ALL YES Motion passed 5-0.

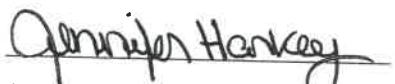
Mayor called Council back to order at 8:33 p.m. Roll Call. All present.

Adjourn:

Motion to adjourn meeting at 8:35 p.m. was made by Councilman Dzyak, seconded by Councilman Rose. Roll Call. ALL YES. Motion passed 5-0.



Ann Roth, Mayor

Attest: 

Jennifer Harkey, Fiscal Officer

Finance Committee Meeting

November 11, 2019 • 6:30 p.m.

Michael Rochelle
Dianne Westhoven
Paul Dzyak

- 1) Financial Document Review
 - a) October financial reports

- 2) Establish Unclaimed Monies Fund
 - a) Fund 9101
 - b) Required to maintain list of outstanding checks and hold in Agency Fund for five years
 - c) Outstanding checks from 2015-2018

- 3) 2020 Health Insurance Renewal
 - a) Current plan renewal increase at 18.57%
 - b) Three (3) MEWA Renewal options presented
 - c) Can offer multiple plans to employees
 - d) Discussion of spousal carve out and employee/employer premium pick-up. It is currently 10/90.

- 4) Wood County Building Inspection
 - a) Violation letters
 - b) Enforcement procedures
 - c) Committee would like Village Administrator to follow proceed with violation letters

- 5) Fire Contract - Township
 - a) Proposed three (3) year contract. Both Townships requested a multi-year document. See documents in Dropbox. Townships approve of proposed terms.

- 6) 2020 Temporary Budget
 - a) Presented for approval at Regular Council Meeting.

- 7) Rental Facility discussion
 - a) Resident vs. nonresident rate. Committee would like to keep differentiation.
 - b) Outdoor Pavilion rate is currently \$75/\$85. Committee would like to increase the rental rate for 2020.