

SWANTON TREE COMMISSION

Monday, November 18, 2019

6:00 PM

Mayor's Chambers

Agenda and Minutes

- I. Call to Order/Roll Call
 - a. Lange, Lammon, DeGood, Miller, Heffner, Wertz;
 - b. Advisory: Hoelzle, Roth, Smith, Dzyak: absent, Hoelzle, Smith
- II. Approval of Last Meeting's Minutes (October 2019): approved
- III. Old Business
 - a. Budget report update (Heffner): 500 volunteer hours; surplus of \$2,200 remains
 - b. For 2020 edition, include budgeted amounts from Ann's report regarding tree removals as line items (place holders)
 - c. Memorial Park TRA Report (Roth/Dzyak)
 - i. Status of 2019 removals: 7 trees removed by Sedonian Tree Service; 10 remain to be removed
 - ii. Total quantity: 17 trees
 - iii. Amount spent: \$32,000 for 7 trees
 - iv. Status: incomplete
 - v. Projection for 2020 removals
 1. By contractors
 2. By Village staff
 - d. 2019 Plantings
 - i. North Branch to start week of November 18
 1. Heffner to oversee
 - ii. Replacements on Redbud will be done in the spring
 - iii. Have watering bags been prepped, installed and filled by Village
 1. If not, why not and when? Will happen in 2019 for planting
 2. Is it on the Public Works task list? yes

- iv. Has Lammon Bros. been given the contract for re-mulching; bid made for 100 trees of \$2,700 approximately; firm amount will be submitted in December
 - 1. Anticipated schedule; early spring
 - 2. Has Lammon Bros. been notified of expectations (specifications)? **yes**
- e. Advanced Tree Health
 - i. Has contract been sent to Joe Puperi; **need to confirm with Hoelzle - Ann will check**
 - ii. Based upon proposal, work will be performed in late winter-early spring 2020
 - iii. Expect this type of expenditure every 2 to 3 years
 - iv. STC to monitor "the condition of the fleet"
- f. Tree City Application
 - i. Progress report; **all information complete except for budget amount which Hoelzle will complete**
 - ii. Do you have all the info you need to complete? **Will have by end of November - due date is December 7**
 - iii. Any software issues as described by S. Miller? **no**
 - iv. Will final input be printable for use in Annual Report to Council? **yes**

IV. New Business

- a. **Phone conversation with Jane Lumbrezer regarding Lincoln plantings; concern over roots invading sewer; DeGood explained that roots do not invade unless drainage pipe has failed**
- b. This is our last meeting for 2019
 - i. Review of Village Calendar from administrator; **all please review**
 - ii. Potential of creating our own calendar of our events; **Miller will check into software**
 - 1. In a typical conventional format
 - 2. Printable
 - 3. For STC distribution only
- c. Need to verify location and participation of new mayor and council rep.; **council chambers suggested**
 - i. Need new email addresses and other vital information
 - 1. Neil Toeppe: swantoncc@aol.com;
 - 2. Chief Adam Berg: berg@villageofswantonohio.us

3. Police Clerk Mary Smith: msmith@villageofswantonohio.us

ii. Lange's term of office needs to be renewed

d. Discussion of path forward with new administration.

e. Recognition; recognition to retiring Mayor Ann Roth for her dedication and support of the STC

V. Open Discussion

a. Are trees on St. Clair and Franklin Avenue being removed? When; they are on the list for removal, no date has been set

b. Next meeting, 6:00pm Tue. January 21, 2020 in Village Council chambers; Miller will coordinate with Hoelzle

VI. Adjournment; DeGood moved, Miller seconded

In response to questions from this meeting Rosanna Hoelzle wrote:

Did the tents for the Tree commission come out of 2018 or 2019 budget? The 2018 budget

How many trees are yet to be removed? Does this include those on the Rob Dick property on St. Clair & Franklin? Trees to be removed include those in Memorial Park not part of the third party contract (Village will remove) and then the 2020 proposed removals. At this date there are 8 trees for removal (some by a third party and some by the Village. The trees on Rob Dick's property are included in those 8.

Has 229 Lincoln, Tree of Heaven, been added to the list? It was rated a 3. It is not damaged or unhealthy at current time. It is an invasive species though. Owner, Jane Lumbrezer, wants removed as she claims it is ruining her sewer. However, we know that trees do not grow into sewers unless sewer has first failed and has water leakage which is what tree roots seek. She should be advised of this, but probably won't like it! The 229 Lincoln Tree of Heave is part of the 8 trees listed above.

Jim Lammon says he has not returned your request for tree mulching, but it will be \$2,700.00. Please follow up with him. I will follow up with him in a week. He did respond to Roger's email that a quote would be forthcoming but I have not seen it.

Please label drawers in Council Chambers for Tree Commission as we will hold all future meetings in Council Chambers as our Commission grows and we are an Open Meeting. I've added to my to do list.

Is Curt Smith aware of the task of tree watering each week? Bags should be attached as soon as trees are planted (starting this Thursday). I have sent a separate email specifically about tree watering to Neil and Curt.