

# SWANTON TREE COMMISSION

Tuesday, January 21, 2020

6:00 PM

COUNCIL CHAMBERS

## Agenda and Minutes

- I. Call to Order/Roll Call
  - a. Lammon, DeGood, Miller, Heffner, Wertz
  - b. Advisory : Hoelzle, Toeppe, Dzyak, Smith; absent Dzyak, Smith
- II. Approval of Last Meeting's Minutes (November 2019); Heffner approved, DeGood seconded
- III. Old Business
  - a. Budget Report Update (Heffner)
  - b. Memorial Park TRA Report(Roth/Dzyak)
    - i. projection for 2020 removals
      1. By Contractors; Sedonian removed 7 trees in January 2020 and (how many) remain
      2. By Village staff; 13 remain
  - c. 2019 Work
    - i. North Branch is complete
      1. Replacements on Redbud will be done in the spring; door hangers need to be up in mid-March (9 door hangers); Hoelzle will provide addresses
      2. Have watering bags been prepped, installed and filled by Village
        - a. If not, why not and when?
        - b. Is it on the Public Works task list? PW will install in spring after trees are no longer dormant
    - ii. Has Lammon Bros. been given the contract for re-mulching; no response from Lammon Bros.
      1. Anticipated schedule
    - iii. Advanced Tree Health
      1. Report; work completed; ATH has provided a thorough list of recommendations for trees inspected

d. Tree City Application

- i. Progress report; application completed and possible Growth Award
- ii. Will final input be printable for use in Annual Report to Council?  
yes

IV. New Business

a. Welcome to new Mayor; Mayor Toeppe had to leave meeting prior to this; will cover following topics at February meeting

- i. Introduction of Members.
  1. Identification of associations with:
    - a. Ohio DNR Div of Forestry
    - b. Arbor Day Society
  2. Tree Commission Academy description
- ii. Need formal new email address
- iii. Status on re-instatements and new nominations;
- iv. Review of Tree Commission Ordinance; requested Hoelzle to codify our Tree Commission Ordinance; members are asked to read/react to the proposed changes and be ready to discuss at February meeting

b. Selection of 2020 leadership

- i. Discussions regarding work assignments; Wertz will handle recommendations for tree planting; Heffner, budget; Miller, secretary duties; Heffner, DeGood and Miller, response to tree inspection requests
- ii. Recruitment of additional members.; Hoelzle will post on social media and create an application for Tree Commission members; contact Metroparks to tap their volunteer base
- iii. Major events: CornFest August 15 (who will man the booths?); Arbor Day April 24 (Hoelzle will contact Middle School to assess interest); Tree City awards May 6 - Bowling Green; fall tree plantings; tree assessments; Fall Conclave in Bluffton
- iv. Wertz will contact Lammon about additional tree planting source and contract for mulching in Swanton
- v. Annual Report to Village Council; possible presentation on February 10 at 7:00pm

V. Open Discussion

- a. Next meeting, Tuesday, February 18, 2020

VI. Adjournment; DeGood moved to adjourn; Miller seconded