

VILLAGE OF SWANTON

Council Meeting Minutes

January 27, 2020

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	J. David Pilliod	Dianne Westhoven

Motion to approve the agenda as amended made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Motion to approve January 13, 2020 meeting minutes made by Councilwoman Westhoven, seconded by Councilwoman Kreuz. Roll Call. ALL YES. Motion passed 6-0.

Councilman Dzyak summarized discussion from Water & Sewer Committee from January 13, 2020. Councilman Dzyak elected as Chairperson of the Water & Sewer Committee.

Councilman Pilliod summarized discussion from Public Service Committee. Councilman Pilliod elected as Chairperson of the Public Service Committee. The committee recommends installation of two (2) additional streetlights on Munson and Airport and, Browning and Airport; submitting an application to Hometown Takeover.

Councilman Kreuz summarized discussion from Public Safety Committee. Councilwoman Kreuz elected Chairperson of the Public Safety Committee. The committee recommends no action at this time regarding shortcutting through 110 W. Airport Hwy due to difficulty of enforcement. Recommend the owner post signs and place barricade to block path. Also discussed, confusion over State Routes maintained by ODOT, municipalities are hearing conflicting directives.

Old Business:

Second Reading Ordinance 2020-XX: Accepting Annexation of 1 acre of land, more or less, in Swancreek Township to the Village of Swanton, Fulton County, Ohio, on petition by John M. Sayers. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

New Business:

Emergency Resolution 2020-XX: Appointment of Craig Rose and Rosanna Hoelzle to Serve as the Village of Swanton's Representatives on the Fulton County Community Improvement Corporation Board of Directors made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Motion to appoint Craig Rose and Rosanna Hoelzle to serve as the Village of Swanton's Representatives on the Fulton County Community Improvement Corporation Board of Directors made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Mayor's Report:

Mayor Toeppe reported on attending various meetings including: Tree Commission meeting on January 21st ; Meetings with the Fire Chief; Staff meeting on January 23rd ; TMACOG Annual Meeting on January 27th ;

He is also planning on attending meetings on January 28th regarding Senate Bill 3 at the Fulton County courthouse and January 29th with the Mayors of Delta and Archbold.

Administrator's Report:

1. Employee recognition
 - a. I'd like to take a moment to express gratitude to all the Village employees for their hard work over the past year. I truly appreciate everyone's commitment to the Village of Swanton.
 - b. A new act I'd like to make into a tradition is to recognize employees for their loyalty to the Village of Swanton for many years of service. This seems like it should be an easy task but actually took some time as many started part time or were volunteers before being hired full

time. The date of service used is when it was official in a Council Meeting regardless of full or part time.

- c. Please help me congratulate the following.
 - i. 30 Years of Service: Rick Martin, Patrol Officer
 - ii. 25 Years of Service: Chris Blosser, Police Lieutenant
 - iii. 20 Years of Service: Chad Smith, Fire Captain
 - iv. 5 Years of Service: Anthony Bernal, Firefighter
 - v. 5 Years of Service: Dan Johnson, Firefighter
 - vi. 5 Years of Service: Amy Miller, Administrative Assistant

2. TMACOG General Assembly

- a. Administrator will report on General Assembly held on January 27

3. Tree Commission Update

- a. The group is actively working on 2020 activities
- b. Arbor Day, plantings, recruitment for more volunteers, and much more
- c. Received information from the Ohio Department of Agriculture of the Gypsy Moth spraying in 2019
 - i. In a post application survey of the 107 acres sprayed, egg cases observed were reduced from 413 per acre to 40 per acre showing an over 90% reduction.

4. Project Allura Update

- a. Daily social media posts continue
 - i. Post about subscribing to newsletter yielding 16 more subscribers within a few days
- b. Video on Administration Office will be next

5. Swanton Shines Update

- a. 2020 Tree Lighting set for Friday November 27
- b. The group is once again interested in generating financial support to help with Christmas decoration upgrades

6. Memorial Park Steering Committee Update

- a. Review options for next steps

- b. Committee realizes that drainage improvements are a necessity before any major updates
- c. Will review if drainage work would be eligible for ODNR NatureWorks Round 27 funding
 - i. Application due in June 2020 with funding information available in October 2020
 - ii. If funded, project must be completed by the end of 2022
- d. If not drainage, may look at playground improvements

7. Derailment claim update

- a. Submitted all documentation to Norfolk Southern related to repair of Dodge Street and curb near the practice football field
 - i. Estimates to repair the road and curbs are between \$75,000-\$85,000 not including administrative costs
- b. Also submitted information on a variable frequency drive (VFD) that was damaged due to the power outage
 - i. Cost to replace was just shy of \$3,200
- c. Waiting on a response

8. 2020 Census

- a. Attended the Census Solutions Summit and engaged with many individuals to develop strategies to promote the Census
- b. I've met with Chris Lake and Adam Walter to discuss ways the Village could collaborate with SLSD and SPL
- c. Possible Census day in March after the first round of postcards go out
- d. March 12-24 invitations will go out to all
- e. Village will push out social media posts; kindly request to SHARE the posts!

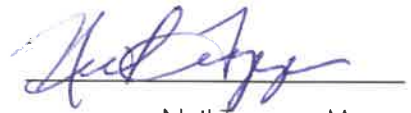
Personnel:

Motion made to accept resignation of Fire Department employee Brandon Welch effective January 10, 2020 made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

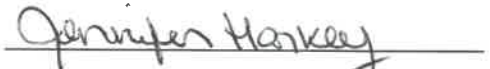
Public Works employee Eric Vaughan successfully completed his Water Distribution Class 1 exam. He will lead the Distribution Team to ensure compliance with EPA regulations. Recommendation to increase wage from \$17.40 to \$18.00.

Motion to increase Eric Vaughan's wage to \$18.00 per hour, effective January 26, 2020 made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Motion to adjourn meeting at 7:18 p.m. made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.



Neil Toeppe, Mayor

Attest: 
Jennifer Harkey, Fiscal Officer

Public Service Committee

January 27, 2020

6:00 p.m.

Councilman J. David Pilliod (Chair)

Councilman Rose

Councilwoman Kreuz

1. Election of a Chairperson for 2020

Motion to nominate Councilman Pilliod as chairperson of the Public Service Committee made by Councilwoman Kreuz, seconded by Councilman Rose.

2. Street Lights- Munson & Browning
 - a. Councilman Dzyak requested street light information on the intersections of Munson & Airport as well as Browning & Airport
 - b. Police Officers took photos of the intersection to give you an idea of the intersections at night
 - c. The cost to install two new street lights would be a one time charge of \$2,524.57 plus the monthly lighting charge
 1. Recommend moving towards LED which would cost about 0.50 ¢ more per kWh
 - d. kWh hour is more, but less kilowatts will be used. Standard streetlights are \$60-\$80 per month.
 - e. Committee will recommending installing streetlights as proposed
3. Hometown Takeover
 - a. HGTV is ready for its BIGGEST Renovation Project EVER- a takeover to makeover an ENTIRE town
 - b. HGTV website asks
 1. Does your town have a Population less than 40,000?
 2. Does your town have homes with great architecture longing to be revealed?
 3. Does your town have a main street that needs a facelift?
 - c. Submission deadline is February 7
 1. Not much is allowed

1. 5 photos and one video up to 500 MB (5-6 minutes or so)
 2. No cost to submit but inquired what it would cost for Project Allura to produce a video. \$1,000.
- d. Terms & Conditions include
1. This application is not a solicitation for volunteer labor to revitalize your town, nor is your submission of this application constitute an offer of such volunteer labor.
- e. Although details are vague, and likelihood of winning is slim, the video will serve as a promotional tool for the Village of Swanton

Public Safety Committee
January 27, 2020
6:30 p.m.

Councilwoman Kreuz (Chair)
Councilman Rochelle
Councilwoman Westhoven

1. Election of a Chairperson for 2020

Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven to nominate Councilwoman Kreuz as Chairperson of the Public Safety Committee.

2. Shortcutting
 - a. Mr. Rick Lederman, owner of 110 W. Airport (former PNC Building) requested a discussion on curbing shortcutting through the parking lot at 110 W. Airport
 - b. Mr. Lederman indicates that there are motorists cutting through the parking lot to avoid the traffic light at Main and Airport Highway
 - c. He is aware that both Wauseon and Delta have regulations on this topic
 - d. Mail Pouch Saloon has signs on their property indicating no cut through
 - e. Below is the section from the Village of Delta's Codified Ordinances

331.41 SHORTCUTTING; AVOIDING TRAFFIC CONTROL DEVICES.

- (a) *No person shall operate a vehicle across public or private property marked with signs "No Through Traffic" or words of similar import for the purpose of passing from one roadway to another.*

- (b) *No person shall operate a vehicle across public or private property for the purpose of avoiding compliance with a traffic control device.*
- (c) *It shall be prima-facie evidence of a violation of this section for the operator of a vehicle to cross public or private property as provided herein without using the service of such property, stopping the engine or both.*
- (d) *Except as otherwise provided in this subsection, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree.*
- e. Recommend no action at this time as it would be difficult to enforce. Mrs. Hoelzle will speak to property owner and suggest putting up signage or barricades. Councilman Rochelle would also like Mrs. Hoelzle to contact ODOT regarding the light at Airport HWY and Main Street as to possibility of putting in a left turn signal. It was also discussed, as the property was previously a PNC bank, there is still an active ATM at that location, so it is difficult to manage additional traffic.

Committee of the Whole

January 27, 2020

7:45 p.m.

1. Rules of Council review
 - a. Made change regarding agenda approval
 - b. Includes updates related to Public Comment period
 - c. Separated out Presentations and Public Comment
 - i. The intention of Presentations is for an organization, firm, group to provide an update to Council on a project or something similar
 - ii. The intention of Public Comment is for a member of the public to present matters which, in their opinion, deserve the attention of Council

Motion to approve recommending the changes to Rules of Council and presenting at next Council Meeting made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

2. Economic Development Commission

- a. Mayor Toeppe proposed an amendment to the Codified Ordinances
- b. Discussion regarding the following topics ensued:
 1. What type of funding is required?
 2. Is the proposed Ordinance modeled after other communities?
What has their successes been?
 3. If the Economic Development Commission would come to fruition, they have no authority, only recommendations.
 4. Council would like to have more control over who would be appointed
 5. Councilman Rochelle expressed concern for adding another layer to bureaucracy
 6. Discussion regarding an expert on Village Ordinances is needed to stimulate Economic Development and welcome new businesses. Administrator Hoelzle already fills this role
 7. Mayor Toeppe stated most new business owners do not have the technical expertise to navigate new business requirements and understand Village Ordinances
 8. Administrator Hoelzle will work on development of a New Business Checklist.