

VILLAGE OF SWANTON

Council Meeting Minutes

February 24, 2020

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz (excused)	Craig Rose
	J. David Pilliod	Dianne Westhoven (excused)

Motion to approve the agenda as amended made by Councilman Rose, seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 4-0.

Motion to approve February 10, 2020 meeting minutes made by Councilman Rose, seconded by Councilman Pilliod. Roll Call. ALL YES. Motion passed 4-0.

Councilman Rose summarized discussion from Water & Sewer Committee from January 13, 2020. Phase I of the Meter Project Upgrade will begin in April; Metroparks and Village collaboration.

Councilman Rochelle summarized discussion from Public Safety Committee.

Old Business:

Second Reading Ordinance 2020-XX: Declaring the necessity to assess all properties in the Village of Swanton, pursuant to Ohio Revised Code section 727.01. Et seq. For the cost of street lighting, approving plans, establishing tentative assessments, and method of payment. Motion made by Councilman Rose, seconded by Councilman Pilliod. Roll call. ALL YES. Motion passed 4-0.

Second Reading Ordinance 2020-XX: Declaring the necessity to assess all properties in the Village of Swanton, pursuant to Ohio Revised Code section 727.01. Et seq. For the cost of leaf collection, approving plans, establishing tentative assessments, and method of payment. Motion made by Councilman Rochelle, seconded by Councilman Rose. Roll call. ALL YES. Motion passed 4-0.

New Business:

Motion to offer with Public Service Consultant Mark Dunsmoor a contract to complete various projects within the Public Works Division made by Councilman Rose, seconded by Councilman Pilliod. Roll call. ALL YES. Motion passed 4-0.

Motion to approve agreement with ProMedica made by Councilman Rose, seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 4-0.

First Reading Ordinance 2020-XX: Declaring the necessity to expend a sum in Excess of \$50,000 for Water Meters & Installation of Water Meters for Village of Swanton utility customers. Motion made by Councilman Dzyak, seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 4-0.

First Reading Ordinance 2020-XX: Authority application of Submission and Support of an Application to the Ohio Attorney General's Office, for Ohio Law Enforcement Body Armor Grant Program. Motion by Councilman Rose, seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 4-0.

Mayor's Report:

Mayor Toeppe reported he attended various meetings including: Tree Commission meeting; meetings with the Fire Chief; Small Business Owners Group; Swanton Ministerial Association. He also responded to inquiries regarding: concerns about children playing in the street; relief from water bill; youth baseball tournament.

He also reported he has received a first draft of the New Business Check List from Administrator Hoelzle.

Administrator's Report:

1. Downtown Façade Enhancement Program Update
 - a. Deadline for applications is February 25
 - b. To date have four (4) applications
2. Spring Clean Up Day
 - a. Memorial Park Clean Up Day scheduled for March 21 from 1:00 p.m.-3:00 p.m.
 - b. All members of community are invited
 - c. More publicity in the next few weeks
3. Career Exploration Day
 - a. Members of Police, Fire, and myself will attend the Fulton County Career Exploration Day on February 27

- b. Discuss public service careers and perform mock interviews for high school students
4. Ask the Administrator Days
- a. Trial period, once a month, two hours
 - b. Will be at CK Sweets working but welcome anyone to stop in and “Ask the Administrator” if there are questions or topics they wish to discuss
 - c. First date is set for Friday March 6 (one day shy of my 4th anniversary here at the Village)
5. 2020 Census
- a. Social media posts beginning on March 1 and will run right up to when postcards will be mailed out
 - b. Each day one question from the 2020 Census will be posted along with details on why the U.S. Census Bureau asks that question
 - c. Census Day at Swanton Public Library scheduled for March 21 from 10:30a.m-1:00 p.m.


Motion to go into Executive Session at 7:22 p.m. for conference with attorney related to pending court action and public employee employment made by Councilman Dzyak seconded by Councilman Rochelle. Roll Call. ALL YES. Motion passed 4-0.

Adjourn:

Motion to adjourn meeting at 7:52 p.m. made by Councilman Rose, seconded by Councilman Rochelle. Roll Call. Motion passed 4-0.



Neil Toeppe, Mayor

Attest: 

Jennifer Harkey, Fiscal Officer

Public Service Committee

February 24, 2020

6:00 p.m.

Councilman J. David Pilliod (Chair)

Councilman Rose

Councilwoman Kreuz (excused)

1. Meter Update Project

- a. As discussed in past committee meetings, the Ohio EPA requires all public water systems to track assets which includes analysis on water produced to water billed (aka water accountability)
- b. Over the past 1.5 years the Village has evaluated its lower than desired accountability
 - i. Leak detection, hydrant repairs, and the initial stages of meter updates
- c. Water meters have a shelf life and after a certain period of time become less accurate
- d. Our team believes the current meters are at the end, or past, their shelf life
- e. 440 properties identified for the 1st phase of residential updates
 - i. These properties are depicted on a map in your packet
- f. In order to replace the 440 properties and ensure compliance with Ohio EPA requirements, the most efficient approach is to hire a third party to install meters
- g. The cost of the meters and install is over \$50,000
 - i. Reviewing the Ohio EPA requirements this project would classify as an emergency and would require an immediate purchase without competitive bidding
- h. Archbold and Defiance recently went through a similar project with the same companies
- i. Proposed legislation to pursue with purchase in amount exceeding \$50,000

2. Metroparks Toledo Partnership

- a. Metroparks Toledo Staff and myself have met on a few occasions to discuss a partnership near the Swanton Reservoir and the property Metroparks own to the north
- b. Discussion centered on a connector trail from the Treehouse Village to the Swanton Reservoir
- c. The Reservoir currently welcomes many individuals who walk around and enjoy its beauty
 - i. The proposed connector trail is a natural next step
 - ii. Illustration provided to Committee

- d. Discussion with Metroparks Toledo also included updated signage to reflect the connector trail
 - e. The trail will be primitive and will not be paved
 - i. Metroparks Toledo has a great volunteer base they will tap to build most of the trail
 - ii. Village employees will help with certain points
 - iii. Will look to community residents to help as well
 - f. Direct expense to the Village will be updated signage
 - g. Committee agrees this is a good partnership.
3. Emergency Water Connection
- a. The Scottdel fire on February 21 required connection
 - b. Approximately 200,000 gallons of water
 - c. Water district will bill \$5.10 per 1,000

Public Safety Committee

February 24, 2020

6:30 p.m.

Councilwoman Kreuz (Chair)- excused

Councilman Rochelle

Councilwoman Westhoven- excused

Due to lack of quorum. The Public Safety Committee did not have a meeting. Mr. Rochelle reviewed the following.

1. Tornado Siren

- a. Three sirens within the Village of Swanton
 - i. One on Zeiter Way
 - ii. One near the Ohio Turnpike on Main Street
 - iii. One near the water tower at Memorial Park
- b. Report from 2019 inspection on siren near water tower
 - i. The siren at the water tower is an old siren from the 90's. It has been running with band-aids for quite some time, but it really should be considered for a scheduled replacement. The battery cabinet has rusted through and several years ago the inspection company installed a stainless-steel band around the bottom of the cabinet to hold the batteries in. The siren just runs off batteries only, which means the batteries are constantly utilized every time the sirens sounds which shortens the life of the batteries. The inspection company (Federal Field Services) would recommend that the water tower siren be replaced with a siren that runs off utility power and only uses batteries in the case of a power outage (which is the same as the majority of sirens in the county).
- c. Cost of new siren:\$17,474.92
- d. Cost of labor: \$8,500 (includes removal of current siren)
- e. Discussion as to how many sirens in the village (three) and if they are rotating (all but the one proposed for replacement).

2. BWC Grant- Police (*Chief Berg will present*)

- a. Ohio Law Enforcement Body Armor Program grant
- b. Funded by BWC but facilitated through Ohio Attorney General's Office
- c. Two (2) vests
- d. Total cost is \$1,573.50, 25% matching by Village, with grant request of \$1,180.13

3. Agreement with ProMedica (*Chief Schaffer will present*)

- a. ProMedica CPR Training Center Agreement

- b. The primary reason for this contract is to hold in-house Advanced Cardiovascular Life Support (ACLS) and Pediatric Advanced Life Support (PALS) training for our personnel.
- c. Firefighter Carl Arnold can teach the class at the Fire Station through ProMedica umbrella.
- d. This reduces the need for paramedic personnel to go elsewhere to take these classes.
- e. Fulton County paramedics need both certifications renewed every two years.
- f. This will eliminate coordinating with Four County and allow control with the Village.
- g. Cost to participate is \$200 every two (2) years. Will charge participant fees as well.

4. Scottdel Plant 4 Fire

- a. Contractors working on sprinkler system
- b. Alarm company was told to disregard alarms
- c. Welder sparks started fire
- d. Employee searched for sprinkler system contractors before calling 911.
 - 1. Contractors had already left the building
- e. Swanton Fire Department employee noticed smoke and deployed before receiving dispatch

Committee of the Whole

February 24, 2020

7:45 p.m.

1. Diversity and inclusion training
 - i. Mrs. Hoelzle will schedule Diversity and inclusion training for all Village employees

Motion made by Councilman Rose to authorize Mrs. Hoelzle to schedule Diversity and inclusion training for all Village employees. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 4-0.