

VILLAGE OF SWANTON

Council Meeting Minutes

March 9, 2020

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Paul Dzyak	Michael Rochelle
	Kathy Kreuz	Craig Rose
	J. David Pilliod	Dianne Westhoven

Motion to approve the agenda as amended made by Councilwoman Kreuz, seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to approve February 24, 2020 meeting minutes made by Councilman Rochelle, seconded by Councilman Pilliod. Roll Call. Motion passed 4-0-2 (abstained).

Councilman Dzyak summarized discussion from Water & Sewer Committee.

Councilman Rochelle summarized discussion from Finance Committee.

Motion to approve Financial Reports as presented made by Councilman Rochelle and seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

Old Business:

Third Reading Ordinance 2020-XX: Declaring the necessity to assess all properties in the Village of Swanton, pursuant to Ohio Revised Code section 727.01. Et seq. For the cost of street lighting, approving plans, establishing tentative assessments, and method of payment. Motion made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Third Reading Ordinance 2020-XX: Declaring the necessity to assess all properties in the Village of Swanton, pursuant to Ohio Revised Code section 727.01. Et seq. For the cost of leaf collection, approving plans, establishing tentative assessments, and method of payment. Motion made by Councilwoman Kreuz, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilman Dzyak moved to suspend the rules for Emergency Ordinance 2020-XX: Authorizing the Expenditure of a sum in Excess of \$50,000 for Water Meters & Installation of Water Meters for Village of Swanton utility customers. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to authorize the expenditure of a sum in excess of \$50,000 for Water Meters & Installation of Water Meters for Village of Swanton utility customers made by Councilman Rochelle. Seconded by Councilman Pilliod. Roll call. ALL YES. Motion passed 6-0.

Councilman Dzyak moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing the Submission and Support of an Application to the Ohio Attorney General's Office, for Ohio Law Enforcement Body Armor Grant Program. Seconded by Councilman Pilliod. Roll call. ALL YES. Motion passed 6-0.

Motion to authorize the Submission and Support of an Application to the Ohio Attorney General's Office, for Ohio Law Enforcement Body Armor Grant Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion passed 6-0.

New Business:

Councilman Pilliod moved to suspend the rules for Emergency Resolution 2020-XX: Appoint Mr. Paul Wise to Tree Commission. Seconded by Councilman Rose. Roll call. ALL YES. Motion passed 6-0.

Motion to appoint Mr. Paul Wise to Tree Commission made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilman Rochelle moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing the submission and support of an application to FEMA for the Assistance for

Firefighters Grant- Regional Program. Seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Motion to support of an application to FEMA for the Assistance for Firefighters Grant-Regional Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilwoman Kreuz moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing the submission and support of an application to FEMA for the Assistance for Firefighters Grant- SFD. Seconded by Councilman Pilliod. Roll call. ALL YES. Motion passed 6-0.

Motion to support of an application to FEMA for the Assistance for Firefighters Grant-SFD Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilman Dzyak moved to suspend the rules Emergency Resolution 2020-XX: Authorizing the submission and support of an application to Division of State Fire Marshal for the Fire Department Equipment Grant. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to support of an application to Division of State Fire Marshal for the Fire Department Equipment Grant made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilman Dzyak moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing the submission and support of an application to the Firehouse Subs Public Safety Foundation Grant Program. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to support of an application to the Firehouse Subs Public Safety Foundation Grant Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Councilwoman Kreuz moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing the submission and support of an application to Enbridge Inc. for the Safe

Community Program. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to support of an application to Enbridge Inc. for the Safe Community Program made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

Public Comment:

Local business owners, Julie Benfield, Janet Ritter and Paul Wise addressed Council regarding the Mayor's proposed amendment to Chapter 33 to include the creation of an Economic Development Commission. They are requesting Council's support.

Councilman Rose thanked the audience for their comments. He requested Mayor Toeppe bring matters up in Committee prior to placing in on the agenda.

Councilman Rose moved to table proposed amendment to Chapter 33 of the Swanton Village Codified Ordinances until further discussion, Councilman Rochelle seconded. Roll Call. Motion passed 4-2. Councilman Pilliod and Councilwoman Westhoven voted NO.

Councilman Dzyak moved to suspend the rules for Emergency Resolution 2020-XX: Authorizing FY 2020 Permanent Appropriations. Seconded by Councilman Rochelle. Roll call. ALL YES. Motion passed 6-0.

Motion to approve FY 2020 Permanent Appropriations made by Councilman Rochelle, seconded by Councilman Dzyak. Roll Call. Motion passed 6-0.

Mayor's Report:

Mayor Toeppe provided an update on his proposed Economic Development Commission. He also reported the Business Checklist is now available on the Village website.

Mayor Toeppe requested a moment of silence to honor the passing of former Swanton police officer Richard Tulk.

Administrator's Report:

1. Planning Commission- March meeting
 - a. Public Hearing- Site Plan Review, Storm Water Management Plan
 - i. 208 N. Main near Trinity United Methodist Church
 - ii. Went from pervious (grass) to impervious (asphalt)
 - iii. Provided information of a retention basin near south side of property
 - iv. Planning Commission requested the Hearing be continued as they wishes to see the retention basin be move north
 - b. Public Hearing- Variance- 615 S. Main
 - i. Property owner wishes to demolish current accessory structure and rebuild with a new accessory taller than main dwelling
 - ii. Requested variance of 1'6" feet to build proposed accessory structure taller than main dwelling
 - iii. Planning Commission approved

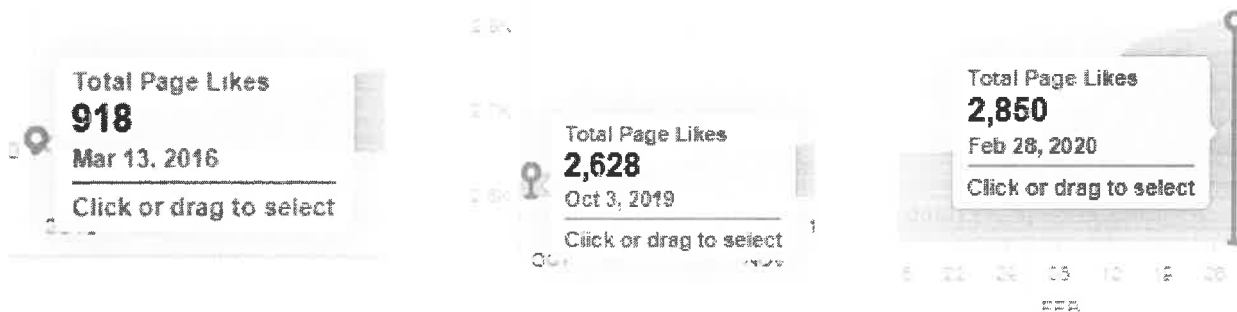
2. 13950 Airport Highway

- a. Request for zoning classification amendment update
- b. Ms. Cannaley informed me that the property sold and since she no longer owns the property she wishes to withdraw the zoning classification amendment

Motion to withdraw public hearing made by Councilman Dzyak, seconded by Councilwoman Westhoven. Roll call. ALL YES. Motion passed 6-0.

3. Project Allura

- a. 6 month agreement with Project Allura is complete
- b. Videos were a success on social media over 1,000 views each
- c. Increase "Likes" on Facebook
 - i. Major increase from March 2016 when I first started in Swanton (916 Likes)
 - ii. Project Allura start 2,628 "Likes"
 - iii. Project Allura end 2,850 "Likes"



4. OCMA Conference
 - a. Presented on Re-branding along with Public Engagement Officer from West Chester Township (near Cincinnati)
 - b. Great crowd and questions
 - c. Definitely put Swanton on the map with the local government officials attending the session

5. Open House- Meter Update Program
 - a. Monday April 6 from 6:00 p.m.-7:00 p.m.
 - b. Swanton Community Center
 - c. Postcards will be sent specifically to the properties included in this phase
 - d. All are welcome to attend to learn more

6. Ask the Administrator
 - a. Went smoothly
 - b. Interacted with a few people
 - c. Spoke to Faith Lutheran pastor, Ed S about "Blessing of the Benches" in Rotary and Pilliod Parks

7. Spring Clean Up Day
 - a. Memorial Park Clean Up Day scheduled for March 21 from 1:00 p.m.-3:00 p.m.
 - b. All members of community are invited

8. #2020Census
 - a. Postcards will be mailed beginning March 12
 - b. If you are so inclined feel free to partake #CensusSelfie
 - i. US Census Bureau rep suggested as a way to promote when the postcards come in
 - c. Census day- March 21 at Swanton Public Library

Division Reports:

Public Service – Mr. Tedrow reported he rolled the soccer fields at the park; traffic sign replacement held up due to height requirements; commercial meter replacement phase

complete with the exception of the schools and senior health care facility; schools will be changed out over spring break as to no interrupt service.

Water – Mr. Yackee reported 77% accountability for February; he attended a TMACOG event; Consumer Confidence report released with March 15 bills; Ohio EPA completed onsite survey.

Motion to go into Executive Session at 7:56 p.m. with an attorney involving pending court action made by Councilwoman Kreuz seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.

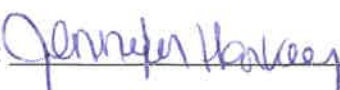
Mayor called Council back to order at 9:29 p.m. Roll Call 6-0.

Adjourn:

Motion to adjourn meeting at 9:29 p.m. made by Councilman Rochelle, seconded by Councilwoman Westhoven. Roll Call. Motion passed 6-0.



Neil Toeppe, Mayor

Attest: 

Jennifer Harkey, Fiscal Officer

Water and Sewer Committee Meeting Minutes

March 9, 2020 • 6:00 p.m.

Paul Dzyak – Chairman

J. David Pilliod

Craig Rose

1. Project 8 & 9

- a. Discussion on Jones & Henry's proposal for engineering services for Project 8 & 9.
- b. As previously mentioned engineering for Project 8 & 9 needs to occur in 2020 in order to apply for OPWC funding (deadline in September 2020 for funding available July 2021)
- c. Timeline for Project 8 & 9
 - i. Construction is tentatively scheduled to begin in May 2022 and therefore can't wait until September 2021 for July 2022 funding
- d. Recommendation is to draft legislation to pursue

2. Project 10 update

- a. Scheduled to begin next week
 - i. Work will take two to three months to complete
- b. Mr. Tedrow will check in daily to insure adequate communication
- c. 119 and 125 Parkside will receive letters
 - i. Underground Utilities will have to access property
- d. Fill dirt set aside for shooting range on County Road 2
 - i. Used to be a landfill
 - ii. Waiting on EPA for clarification
 - iii. Swancreek Township has requested any surplus of fill dirt

Finance Committee Meeting
March 9, 2020 • 6:30 p.m.

Michael Rochelle
Dianne Westhoven
Paul Dzyak

- 1) Financial Document Review
 - a) February financial reports

- 2) 2020 Permanent Budget
 - a) Red highlighted items changed since Temporary Budget
 - b) Most changes dues to reallocation into proper account and timing
 - c) Fire Operating Fund 2901 – maintenance and replacement of equipment very costly, unanticipated expenses
 - d) Water Capital Fund 5701 – increase slightly for meter project
 - e) WRRF Capital Fund 5702 – increase due to Project 8 & 9 engineering costs. Moved up to 2020 from 2021, because of OPWC timing

- 3) Fire Department grant requests
 - a) AFG – Regional
 - i) 18 two-way radios
 - ii) Total cost \$110,000, grant \$63,000 (estimated)
 - iii) Award October 2020, purchase 2021
 - b) AFG – Local
 - i) Vehicle exhaust system – removes diesel or vehicle exhaust from the station
 - ii) Total cost \$120,000, grant \$114,000 (estimated)
 - iii) Award October 2020, purchase 2021
 - c) Fire Marshal
 - i) Hose and turnout gear
 - ii) Cost \$15,000, grant \$15,000 (max)
 - iii) Award Spring 2020
 - d) Firehouse subs grant
 - i) Turnout gear and other personal protective equipment
 - ii) Cost \$15,000, grant \$15,000 (max)
 - iii) Award July 2020
 - e) Enbridge (pipeline)
 - i) Thermal imagers
 - ii) Cost \$7,500, grant \$7,500
 - iii) Soon after documentation is submitted