

# VILLAGE OF SWANTON

## Planning Commission Meeting Minutes

May 5, 2020 • 6:30 p.m.

The meeting was called to order at 6:31p.m. Roll call was taken; those present included: Mr. DeGood, Mayor Toeppe, Mr. Dzyak, and Mr. Young. Mr. Erdman was excused. Mrs. Hoelzle, Village Administrator was also present. This meeting was conducted via Zoom and live streamed to the Village of Swanton's Facebook page.

Mr. DeGood asked for approval of the April 7, 2020, Meeting Minutes. *Mayor Toeppe moved to approve the April 7, 2020 Meeting Minutes, with Mr. DeGood seconding. No discussion. Roll Call vote. All YES. Motion carried 4-0*

The first substantive items on the agenda was review of two Conditional Use permit applications from Swanton Local School District (SLSD). The Elementary and Middle Schools wish to erect outdoor pavilions on their respective properties. Due to the schools being located in a residential district SLSD would require a Conditional Use Permit in order to move forward with the project. Planning Commission discussed the locations.

*Mr. DeGood moved to approve the Conditional Use Permit at 111 Crestwood for an outdoor pavilion with Mr. Young seconding. No discussion. Roll Call vote. ALL YES. Motion carried. 4-0*

*Mr. DeGood moved to approve the Conditional Use Permit at 101 Elton Parkway for an outdoor pavilion with Mr. Young seconding. No discussion. Roll Call vote. ALL YES. Motion carried. 4-0*

### Zoning Staff Report

Mrs. Hoelzle provided an update on permits for the 1<sup>st</sup> quarter. There was discussion of accessory structure and requirements/criteria to be considered an accessory structure. Mrs. Hoelzle mentioned that Swan Creek Crossing also submitted an updated landscaping and sign design. Both are in compliance with regulations. Mr. DeGood suggested the Skyline Honey Locust be swapped out for a different tree as the Locust will produce seed pods. Mrs. Hoelzle indicated she would reach out.

Discussion on section of Codified Ordinances related to definitions. Reviewing the City of Maumee's definition as a reference. Began at City of Maumee's code number 100. Discussion of what to include in definition of Public Hearing. Time spent discussing improvement and public utility. Further discussion on improvement and maintenance as it relates to proposed projects. Planning Commission inquired what the industry standard is for senior living facilities; Mrs. Hoelzle will research. Discussion on the industrialized unit and manufactured home. Suggested to include in separate conversation and review Ohio Revised Code for guidance. Stopped at definition number 129.

*Mr. DeGood made moved to adjourn the meeting, with Mr. Young seconding. Voice vote. All yes.*

Adjournment at 7:27 p.m.



Mr. Roger DeGood