

PUBLIC NOTICE

SEALED STATEMENT OF QUALIFICATIONS will be accepted by the Village of Swanton, Ohio for construction contract administration, construction inspection, and general engineering services for the following project:

SAFE ROUTES TO SCHOOL IMPROVEMENTS 2021

The Village of Swanton seeks to contract for construction contract administration, construction inspection, and general engineering services in connection with the above-reference project. The Village intends to enter into a single contract with one firm to perform engineering services necessary to administer the construction contract. Firms, including Prime Consultant and Subconsultants, interested in being considered for this contract must be ODOT prequalified in the following categories:

Project Inspector, Construction Engineer Level 2, Construction Management Firm, Cost Accounting System – Unlimited, Geotechnical Engineering and Laboratory Services

The project is being funded in part with Federal funds administered through the Safe Routes to School Program administered by the Ohio Department of Transportation.

The scope of work consists of installing new sidewalks on Crestwood Drive and portions of Church Street, Elton Parkway, and Harding Drive. Further, there are improvements to crosswalks on various streets. Finally, there will be enhancements to the railroad grade crossing on main Street. The estimated project cost is \$390,000.

Engineering firms interested in being considered for a contract to provide the required services should submit a Statement of Qualifications **no later than 2:00 pm on November 18, 2020**. Statements received after this deadline will not be considered. Qualification statements shall contain the information requested below. Any Qualification Statements which do not include all requested information or not updated upon request will be reason to deem a firm unqualified.

1. Provide a brief history of the firm. Include the year established, type of organization and information pertaining to major areas of expertise.
2. Provide resumes for key personnel of the firm that will be involved with this project. Identify the primary key person in the firm to be contacted regarding qualified based selection.
3. List clients and relevant representative projects worked on within the last five (5) years. Provide a brief description and relative size of each project and client contact information.
4. List firm's experience with ODOT LPA projects.

5. List firm's previous experience with the Village of Swanton.
6. Provide a copy of current ODOT technical prequalification letters (for required prequalification only).
7. Provide any further information which may be helpful to determine qualifications of the firm.

Responding firms will be evaluated and ranked in order of their qualifications and the Village will enter into contact negotiations with the most qualified firm. The selected consultant will be required to submit Certificates of Insurance providing professional liability and other insurance coverage as required by the Village prior to execution of the contract.

Statements of Qualifications shall be limited to a maximum of twenty (20) double-sided 8-1/2" x 11" sheets, inclusive of all required information (ODOT prequalification letters, resumes, etc.). Seven (7) copies of the Statement of Qualifications, one of which is unbound, shall be submitted in a sealed envelope and marked "SAFE ROUTES TO SCHOOL IMPROVEMENTS 2021" and addressed to:

Rosanna Hoelzle
Village Administrator
Village of Swanton
219 Chestnut Street
Swanton, Ohio 43558

By order of
VILLAGE OF SWANTON, OHIO

Advertise: November 3 and 10, 2020