

# VILLAGE OF SWANTON

## Planning Commission Meeting Minutes

November 10, 2020 • 6:30 p.m.

The meeting was called to order at 6:31p.m. Roll call was taken; those present included: Mr. DeGood, Mayor Toeppe, Mr. Erdman, Mrs. Westhoven, and Mr. Young. Mrs. Hoelzle, Village Administrator was also present. This meeting was conducted via Zoom and live streamed to the Village of Swanton's Facebook page.

Mr. DeGood introduced Councilwoman Westhoven as the new member of the Planning Commission.

Mr. DeGood asked for approval of the October 6, 2020, Meeting Minutes. ***Mr. Erdman moved to approve the minutes of October 6, 2020, with Mayor Toeppe seconding. No discussion. Roll Call vote. All YES. Motion carried 5-0.***

### Zoning Staff Report

Mrs. Hoelzle provided information on a revenue report.

Mrs. Hoelzle provided an update on the tabled hearing for 405 W. Garfield. She indicated the applicant wished to remove from agenda as he decided to postpone the project.

Mrs. Hoelzle presented the information on a proposed Request For Proposals (RFP) related to updating the Zoning Chapter in the Codified Ordinance. Mr. DeGood provided good suggestions and commentary on the draft. Mayor Toeppe mentioned it will be good to have building uses match permitted uses in the Codified Ordinances. Overall Planning Commission is in favor of Mrs. Hoelzle moving forward with this project.

Mrs. Hoelzle presented information on the sidewalks in Ashberry Farms. Currently all but one intersection in Ashberry farms has an ADA accessible ramp. This is in contrast to Codified Ordinances. Mrs. Hoelzle is looking in to see if there is any specific information on why this may be the case.

### Open Forum

Mr. Erdman asked for an update on a chicken coop on near Brookside and Woodside. Mrs. Hoelzle indicated when she is in the field she hasn't noticed but will continue to monitor.

***Mayor Toeppe moved to adjourn the meeting with Mr. Erdman seconding. Voice vote. All yes.***

Adjournment at 7:12 p.m.

 \_\_\_\_\_

Mr. Roger DeGood