

VILLAGE OF SWANTON

Planning Commission Meeting Minutes

December 1, 2020 • 6:30 p.m.

The meeting was called to order at 6:37p.m. Roll call was taken; those present included: Mr. DeGood, Mayor Toeppe, Mr. Erdman, and Mr. Young; Mrs. Westhoven was excused. Mrs. Hoelzle, Village Administrator was also present. This meeting was conducted via Zoom and live streamed to the Village of Swanton's Facebook page.

Mr. DeGood asked for approval of the November 10, 2020, Meeting Minutes. **Mayor Toeppe moved to approve the minutes of November 10, 2020, with Mr. Erdman seconding. No discussion. Roll Call vote. All YES. Motion carried 4-0.**

The only substantive item on the agenda was a Conditional Use Permit request from Faith Lutheran Church for a dynamic display sign at their new facility located at 620 Dodge. Mr. Gary Wilson, representative for Faith Lutheran, provided a general summary and description of the proposed sign project. Discussion ensued related to Section 150.301 of the Codified ordinance related to Conditional Use Permits as it relates to dynamic sign displays.

Mr. Young moved to approve the Conditional Use Permit for 620 Dodge as presented, with Mayor Toeppe seconding. No discussion. Roll Call vote. All YES. Motion carried 4-0.

Zoning Staff Report

Mrs. Hoelzle provided information on the 2021 meeting calendar. Only proposed deviation from first Tuesdays is in November due to election day.

Mrs. Hoelzle presented information regarding an Administrative Waiver of a plat. Centerville Condominiums and 637 S. Main. Septic tanks servicing condos is on 637 S. Main; owner requested a lot split of the portion containing septic to be combined with condo parcel. However, since Centerville Condo is platted there are more steps; documents were provided for visual representation. Mrs. Hoelzle administratively waived the replat process per § 151.410 of the Swanton Codified Ordinances. However, it must be reviewed by Planning Commission to ensure compliance. Mrs. Hoelzle sees no issue with the split and combination since it is a State of Ohio requirement to have septic system on same parcel as it serves.

Mayor Toeppe moved to support the administrative waiver of the plat, with Mr. Erdman seconding. No discussion. Roll Call vote. All YES. Motion carried 4-0.

Mrs. Hoelzle gave an update on a proposed Request For Proposals (RFP) related to updating the Zoning Chapter in the Codified Ordinance. The RFP was issued on November 30 and due in January 2021.

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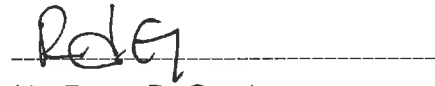
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Mrs. Hoelzle gave an update on information on the sidewalks in Ashberry Farms.

Mr. Erdman moved to adjourn the meeting with Mr. Young seconding. Voice vote. All yes.

Adjournment at 7:02 p.m.

A handwritten signature in black ink, appearing to read 'R DeGood', is written over a horizontal dashed line.

Mr. Roger DeGood