

VILLAGE OF SWANTON

Council Meeting Minutes

August 9, 2021

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Tony Stuart	Michael Rochelle (excused)
	Kathy Kreuz	Craig Rose
	J. David Pilliod	Dianne Westhoven (excused)

Councilman Stuart moved to approve the agenda as presented, seconded by Councilwoman Kreuz. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Councilman Kreuz moved to approve the July 19, 2021 meeting minutes, seconded by Councilman Rose. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Committee report summaries: please see below.

Councilman Pilliod made a motion to recommend a monthly Storm Water charge of \$294.50 for Foertmeyer beginning with the September 15, 2021 utility bill. Councilwoman Kreuz seconded. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Councilman Pilliod made a motion to pursue ODOT grant funds as discussed in Committee. Councilwoman Kreuz seconded. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Old Business:

Second Reading Ordinance: 2021-XX: Amending Ord 2003-48 Implementing Sections 3735.65 Through 3735.70 Of The Ohio Revised Code Establishing and Describing the Boundaries of a Community Reinvestment Area in The Village of Swanton, Ohio and Designating a Housing Officer To Administer The Program And Creating A Community Reinvestment Housing Council And A Tax Incentives Review Council made by Councilman Pilliod. Seconded by Councilwoman Kreuz. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

- a. Discussed at multiple prior meetings

- b. Up to 50 percent abatement for 5 years for the remodeling of dwellings containing not more than two housing units and upon which the cost of remodeling is at least \$25,000.00, as described in ORC Section 3735.67.
- c. Up to a 100 percent abatement for up to 12 years for existing commercial and industrial facilities shall be negotiated on a case-by-case basis in advance of construction or remodeling occurring.
- d. Up to a 100 percent abatement for up to 15 years for new residential, commercial, or industrial facilities shall be negotiated on a case by case basis in advance of construction occurring.

New Business:

First Reading Resolution 2021-XX: Authorizing The Village Administrator To Submit An Application To Participate In The Ohio Department Of Development (ODOD) Water And Wastewater Infrastructure Grant Program And To Enter Into Any Agreements As Required made by Councilman Stuart. Seconded by Councilwoman Kreuz. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Administrator Report:

1. Planning Commission August Meeting
 - a. Cancelled due to no pressing matters or public hearings to go before the Commission
2. Tree Commission
 - a. Meeting scheduled for August 16
3. 2021-2022 Insurance renewal
 - a. Currently on a Paramount MEWA plan (multiple employer welfare agreement) set for renewal on 10/1
 - b. We received a letter from Paramount on August 2 indicating they are transition their MEWA groups to a 1/1 renewal date
 - c. 10/1 “renewal” will be at 0%
 - i. No plan changes, no premium increases
 - d. For the 1/1 renewal the Village could fall under medically underwritten or in the ACA group (depending on claims)
 - e. More information will be available the first week of September
 - f. Information will go out to employees ASAP
4. General Updates
 - a. Office will be closed from 9:30 a.m-11:30 a.m. on August 17 for all Staff Training

- b. Water shut offs occurred on August 2 with nine (9) shut offs
- c. Civic Engagement Academy: 5 applicants

5. Brush Pick Up

- a. Brush pick up will occur the week of August 9 but we ask everyone's patience as there will be clean up from Corn Festival to also manage

6. Swanton Historical Society- Railroad Park

- a. Working on finalizing the survey, deed, legal description, and split
- b. No update on Phase II yet

7. Project Updates

- a. Project 8 & 9
 - i. Funding:
 - 1. WPCLF loan awarded
 - 2. OPWC
 - a. \$175,000 loan
 - b. \$87,500 grant
 - ii. Contract signing
 - 1. Contracts were dropped off on August 5 for Village signatures
 - iii. Construction
 - 1. Tentative on material supply
 - 2. Pre-construction meeting will be on August 10
 - 3. More information to follow from this meeting
- b. Membrane Softening
 - i. Funding
 - 1. Hoping for an August approval date; WSRLA
 - ii. Bidding
 - 1. Hoping for late September
 - iii. Construction
 - 1. Contingent on bidding date but hoping for late October
 - 2. Contract duration would be about 9-10 months with a majority of that time lead time on equipment/materials
- c. Phase 2 Meter Update
 - i. Phase 2 had over 1,330 meters
 - ii. Incomplete or RTU: 64
- d. WRRF Master Plan
 - i. Discussion in Water & Sewer Committee
- e. Memorial Park Master Plan
 - i. Drainage
 - 1. Set to begin after Corn Fest

- ii. Playground
 1. 190 responses to survey
 2. 70.5% of the respondents were from the Village of Swanton
 3. 36.3% of the respondents are between the ages of 30-39
 4. 64.7% of the respondents who have school aged children send them to Swanton Local Schools
 5. 60% chose 4B1: RoxAll Seesaw
 6. 56.3% chose 4B2: Sensory wave spinning seat and jumbo flyer
 7. More discussion at August 23 meeting
- f. Title XV Codified Ordinance Update
 - i. CT Consultants should have preliminary details by August 13
- g. Safe Routes
 - i. Project is almost complete
 - ii. Sidewalks installed on Crestwood, Elton Parkway, Harding, and Church Street
 1. A little delayed with the sidewalks but getting back on track
 - iii. Z-gates should be installed the week of August 9 at the grade crossing on Main Street
- h. Downtown parklet
 - i. No update due to VFW request
- i. Crestwood
 - i. Still working on application for September OPWC application deadline
- j. Woodside
 - i. Contract signed
 - ii. Waiting on preconstruction meeting
- k. Sidewalk Improvement Program
 - i. Sidewalks removed
 - ii. Smith ready to pour
 - iii. Updated guidelines for 2022 forthcoming
- l. Façade Enhancement Program
 - i. Two projects complete
 - ii. Waiting on updates from the rest of the projects
- m. Hallett Ave Improvements
 - i. Two applications submitted to TMACOG for their STBG programs
 - ii. Discussed in Committees

8. Communications Update

- a. Website
 - i. Mini-redesign is complete
- b. Welcome Guide
 - i. Content is complete

- ii. In design phase with the hopes of being complete by end of September
- c. Business Guide
 - i. Will work on consolidating information into packets for businesses

9. Division Reports

- a. Please see Dropbox for details

Councilwoman Kreuz moved to enter into Executive Session at 7:29 p.m. for the purpose of public employee hiring and discipline, seconded by Councilman Rose. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

Mayor called Council back in to order at 8:24 p.m. Roll Call.

Councilwoman Kreuz made the motion to approve the hiring of Nathan Keil as a part-time member of the Fire and Rescue Division, effective August 22, 2021 at an hourly rate of \$15.20/hour contingent on successful completion of drug screen, background check, and psychological exam. Mr. Keil is subject to a 6-month introductory period effective August 22, 2022. Mr. Keil understands reimbursement to the Village for the psychological exam expense if he leaves before two years employment with the village. Seconded by Councilman Stuart. No Discussion. Roll Call. ALL YES. Motion passed 4-0.

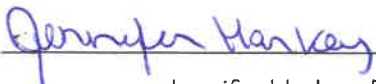
Councilwoman Kreuz made the motion to approve hiring Katelyn Sanders as a Part-time Community Development Assistant, up to 20 hours per week, at rate of \$15.25 per hour pending clear pre-employment drug screen and background check, and subject to a 6-month probationary period, effective August 23, 2021. Seconded by Councilman Rose. No Discussion. Roll Call. Motion passed 4-0.

Councilwoman Kreuz made the motion to terminate WRRF Supervisor Steve Geise effective immediately. Seconded by Councilman Stuart. No discussion. Roll Call. ALL YES. Motion passed 4-0.

Councilman Kreuz moved to adjourn meeting at 8:25 p.m., seconded by Councilman Stuart. No Discussion. Roll Call. ALL YES. Motion passed 4-0.



Neil Toeppe, Mayor

Attest: 

Jennifer Harkey, Fiscal Officer

Water and Sewer Committee Meeting Minutes

August, 2021 • 6:00 p.m.

J. David Pilliod– Chairman

Tony Stuart

Craig Rose

1. Pool- Sewer Exemption

a. Current language

- i. § 51.168 EXEMPTION OF SEWER CHARGE ON INITIAL FILLING OF SWIMMING POOLS.
- ii. (A) Users shall not be charged for sewer charge the first time a new pool is filled upon initial construction.
- iii. (B) Users shall read the water meter before and after the pool is filled, and report the meter readings to the village.
- iv. (C) The water bill for this period after initial construction shall reflect a charge for water only.
- v. (D) Inflatable pools, of any size, and any temporary pools are not included in this exemption. Temporary pools are those which are used for the season and then removed at the end of the season. (Ord. 94-19, passed 9-12-1994; Ord. 2016-26, passed 8-8-2016)

- b. Discussed at June Water & Sewer Meeting to include changes for annual flat fee adjustment as well as keeping the full adjustment for initial filling of a new pool
- c. Proposed language includes subject to verification through the Harmony fixed network system
- d. Flat fee approved annually by Council motion

<i>More Discussion Needed</i>	YES	NO	If yes, resume when:
<i>Decision/Recommendation</i>	YES	NO	No Decision Needed
<i>Decision Details/Comments:</i> Proceed with drafting language to include a flat fee annual pool adjustment.			

2. Storm Water Charge

- a. Discussion at June Water & Sewer Committee Meeting focusing on the section “A storm water service charge shall be billed monthly to the owner of each and every lot and parcel of land within the village that contains impervious area and contributes directly or indirectly to the storm water system of the village.”
- b. Proposed changes removes the language “and contributes directly or indirectly”
- c. Proposed language includes the ability to bill annually as opposed to only monthly
 - i. This may be a benefit to property owners who rent out their property.
 - ii. The owner is responsible but could then receive a \$3 bill each month
 - iii. Billing annually, for \$36, streamlines the process
- d. Internal review of this Chapter included the discussion of storm water connection procedure and fees
 - i. Currently there is no set procedure and no fees associated with this
 - ii. This could be for a new build connecting to storm but also if existing homes wishes to connect to storm if they weren’t already
 - iii. Discussion of including language related to storm water connections and fees.
 - iv. Councilman Pilliod recommend a monthly storm charge of \$294.50 for Foertmeyer. The fee represents 50% of the initial calculated charge, but is not based on Swanton Codified Ordinance. Foertmeyer contested their calculated charge and were contracting with a land surveyor to analyze storm run-off on their property.

<i>More Discussion Needed</i>	YES	NO	If yes, resume when:
<i>Decision/Recommendation</i>	YES	NO	No Decision Needed
<i>Decision Details/Comments:</i> Move forward with drafting language regarding storm water connections and fees.			

3. Presentation Master Plan: WRRF. Representatives from Fishbeck engineering firm have spent the last several months analyzing processes and equipment at the WRRF plant.

4. Water & Wastewater Infrastructure- ODOD

- a. The Water and Wastewater Infrastructure Grant will provide nearly \$250,000,000 to help Ohio communities make necessary investments in water and wastewater infrastructure.

- b. There are two types of eligible projects, design or construction.
 - i. Design projects should be submitted after an eligible applicant has completed the preliminary planning phase of a project. Eligible design projects can receive a maximum award of \$250,000.
 - ii. Eligible construction projects can receive a maximum grant amount of \$5 million.
- c. Utilizing matching funds is strongly encouraged. Projects that demonstrate matching funds will receive additional points towards the project score.
- d. County Engineers will create a priority list
- e. Fulton County deadline is August 14
- f. Suggested project applications
 - i. Screening/Headworks- WRRF
 - 1. Design
 - 2. Construction
 - ii. Project 3 & 11 Design
 - iii. Unsewered areas and extension- Design
 - iv. Additional water tower analysis- Design
- g. Discussion on application(s) and resolution

<i>More Discussion Needed</i>	YES	NO	If yes, resume when:
<i>Decision/Recommendation</i>	YES	NO	No Decision Needed
<i>Decision Details/Comments:-</i> Proceed with ODOD grant applications			

5. OPWC

- a. There is still time to submit applications
- b. One application ready for submission is Crestwood Drive
- c. Discussion of screening/headworks as a secondary application.

<i>More Discussion Needed</i>	YES	NO	If yes, resume when:
<i>Decision/Recommendation</i>	YES	NO	No Decision Needed
<i>Decision Details/Comments:</i> Proceed with OPWC grant application.			