

VILLAGE OF SWANTON

Planning Commission Meeting Minutes

September 7, 2021 • 6:30 p.m.

The meeting was called to order at 6:30 p.m. Roll call was taken; those present included: Mr. Erdman, Mayor Toeppe, Mrs. Westhoven and Mr. Young. Mrs. Hoelzle, Village Administrator was also present. Mr. DeGood was excused.

With Mr. DeGood excuse, Mr. Young, Vice-Chairman led the meeting.

Mr. DeGood asked for approval of the July 6, 2021 Meeting Minutes. ***Mr. Erdman moved to approve the minutes of July 6, 2021, with Mayor Toeppe seconding. No discussion. Roll Call vote. ALL YES. Motion carried.***

There were no public hearings schedule. The main topic was review of CT Consultants draft of Use District Articles. General comments were as follows. Mrs. Hoelzle will compile and send to Kris Hopkins for review.

- Use NP instead of blank cells
- Pg. 10: “where” is repeated
- Pg. 10: clarification on one dwelling per lot
- Pg. 11: be consistent and use “yard”
- Pg. 11: alley is spelled incorrectly
- Pg. 15. More discussion on deck attached or detached
- Pg. 19: Strike D and enforce nuisance possible Strike A?
- Pg. 25: “trails” typo
- Pg. 40: rewrite to be more welcoming than off putting
- Pg. 41: no restrictions on awning
- Pg. 42: A.2 walls? Solid?
- Pf. 48: 50-60 setback with parking in rear
- Pf. 49: Discuss design guidelines more

Mrs. Hoelzle provided a Zoning Staff update. Mrs. Hoelzle has a conflict on October 5. Discussion if the Planning Commission would be willing to move meeting to October 6 at same time. Everyone was in agreement.

Mrs. Hoelzle discussed the November and December Meetings. Mrs. Hoelzle will be on maternity leave beginning in late October. The deadline for November 9 meeting is October 20, Mrs. Hoelzle should be able to have an agenda compiled if any items are submitted. However, she will not be able to accommodate any late submissions. The deadline for December 7 meeting is November 17. Mrs. Hoelzle will play this one by ear on preparation depending on what is submitted

VILLAGE OF SWANTON


Planning Commission Meeting Minutes

September 7, 2021 • 6:30 p.m.

Mrs. Hoelzle also presented the 2022 Calendar. Usually there are a few dates Planning Commission reviews before meeting calendar is presented to Council. January 4, July 5, November 1. Planning Commission didn't have an issue with these dates.

Mr. Erdman moved to adjourn the meeting with Mrs. Westhoven seconding. Voice vote. All yes.

Adjournment at 8:11 p.m.

A handwritten signature in blue ink, appearing to read 'Kevin Young', is written over a horizontal dashed line.

Mr. Kevin Young