



219 Chestnut Street Swanton, Ohio 43558
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www.villageofswantonohio.us

April 29, 2022

Spanning two counties, the Village of Swanton honors its rich history and is committed to the future of this vibrant community, of more than 3,800 people, by providing a high level of service to its residents. Located within the Toledo metro area, the Village is the best of both worlds: close to amenities of a bigger city while maintaining a small-town feel. The Village of Swanton is a general statutory village with an elected Mayor and Council as well as a full-time Village Administrator who carries out the day-to-day administrative operations.

Public Works & Utilities Laborer

The Village of Swanton, Ohio is seeking a qualified individual for a full-time position of Public Works & Utilities Laborer. Under the general direction of the Superintendent of Public Service, this position is responsible for semi-skilled, manual work which is performed alone or as part of a crew involving building and grounds maintenance, street, sidewalk, and alley maintenance and repair, maintaining and repairing water lines, valves, hydrants and service lines inherent in the Village's Water Distribution System, as well as is responsible for maintaining and repairing sewers, installing new storm & sanitary lines inherent in the Village's Wastewater Collection System. The successful applicant must have a high school diploma or equivalent. State of Ohio EPA Class I certification in Water Distribution or Wastewater Collections highly preferred (or **must be able to obtain** within 15 months). Previous experience working in a municipal park setting is preferred. Wage is based on experience and certifications. Applications may be obtained online at www.villageofswantonohio.us. Please send an application and resume with cover letter to Mrs. Rosanna Hoelzle,

Swanton Village Administrator, 219 Chestnut Street, Swanton, Ohio 43558. Open until filled. EEO.

FULL TIME EMPLOYEE BENEFITS

Ohio Public Employees Retirement System

Medical & Prescription Insurance

(Employee to pay 10% of premium)

Two plan options with either a reimbursable benefit or a H.S.A. deposit by employer

Dental and Optical Insurance

(Employee to pay 100% of premium)

\$1,000 Prescription reimbursement per Year (Restrictions apply – See Employee Handbook)

\$50,000 Life Insurance Policy

\$200 per Week Loss of Time Benefit (DISABILITY)

24 Hours of Personal Leave Annually

Sick Leave Accrual*

**With official letter from said entity, Village will honor up to 960 hours of sick from previous employment accrual*

Vacation:

40 Hours – 1 Year of Full-Time Service

80 Hours – 2 to 7 Years of Full-Time Service

120 Hours – 8 to 14 Years of Full-Time Service

160 Hours – 15 or More Years of Full-Time Service

Proposed wage (based on experience and certification)

Job Title	Grade	Range Minimum	Range Maximum
Ohio EPA Certified Operator I	6	\$33,280.00	\$43,005.65
Ohio EPA Certified Operator II	7	\$35,360.00	\$45,693.50
Ohio EPA Certified Operator III	8	\$37,440.00	\$48,381.35

