

## SIDEWALK REPLACEMENT GRANT PROGRAM GUIDELINES

The Village of Swanton is excited to announce a Sidewalk Replacement Grant Program for the purpose of maintaining and replacing sidewalks within the right-of-way. The regular maintenance of sidewalks will provide safe conditions for pedestrians as well as improving overall aesthetics.

### The Grant:

This grant is a 50% reimbursement of expenses directly related to maintenance and replacement of sidewalks within the right-of-way to a maximum match of \$1,000 per applicant. In 2023, there is \$10,000 set aside for Sidewalk Replacement Program grant funding.

If Village is unable to fund all grant requests in calendar year, approved applications will not have to reapply and will be considered the following year. Priority points will be given to those property owners. If unfunded after 2<sup>nd</sup> year, must reapply.

The Village will request bids and pay the contractor directly for approved grant funded projects. The program allows property owners to benefit from cost savings associated with purchasing in larger quantities. The contractor will quote each property separately. The property owner will pay the Village directly for their portion of project cost prior to project start.

Replacement of sidewalk sections may require removal of a tree. Additional grant funds available if the tree or tree roots are impeding on existing sidewalk. Village crews will confirm necessity of tree removal on private property as well as in right-of-way.

- 1.) Private property
  - a. Property owners that must remove a tree for sidewalk replacement will be eligible to receive an additional amount up to 50% of the cost of removal, not to exceed \$500.
  - b. Village will request bid on behalf of resident
- 2.) Right-of-way
  - a. Village will manage removal for eligible projects

Village crews will replant grass after project completion.

#### Eligible:

- All residential zoned or residential use within Village limits
- Improvements on existing sidewalks with a trip hazard of one (1) inch or more.
- Multiple sidewalk sections on each property
- Must be current on Village of Swanton Income Tax, Utility Bill and Property Taxes
- Must be zone residential or residential use

#### Ineligible Improvements:

- Sidewalks in an area in which there are not currently sidewalks
- Sidewalks inconsistent with adjoining sidewalks or local zoning
- Driveway approaches and aprons
- Property owner acting as contractor
- Private sidewalks
- Retroactive applications

#### Application:

- All grant applications must be submitted by 12:00 p.m. on October 11, 2022 to the Village Administrator and must include completed Sidewalk Replacement Program Application.
- Incomplete applications will not be considered.
- Village Administrator will review applications for compliance
- Village Crews will verify proposed sidewalk sections and tree assessment (if necessary)
- Applications will be reviewed as received and scored according to rubric
- Award notification, including itemized quote from contractor and invoice from Village, will be sent to applicant by December 1, 2022. Village must receive signed acceptance by January 3, 2023.
- Invoice will be due payable to Village of Swanton by March 1, 2023
- Work will begin Spring 2023, contingent on weather
- If payment not received, work will not be completed
- Each year there may be priority points given for specific areas of the Village
  - 2023 project priority points awarded to properties located to the south of railroad tracks

*\*Village Employees are not eligible to receive grant funds from this program\**