

1. First Reading 2022-XX: Establishing The Final Assessments for All Properties In The Village Of Swanton, Pursuant To Ohio Revised Code Section 727.01 Et Seq. For The Cost of Leaf Collection.

a. Final Step in assessment process

Councilman Kania moved to approve the first reading of the Ordinance. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

2. First Reading 2022-XX: Establishing The Final Assessments for All Properties In The Village Of Swanton, Pursuant To Ohio Revised Code Section 727.01 Et Seq. For The Cost of Street Lighting.

a. Final Step in assessment process

Councilman Kania moved to approve the first reading of the Ordinance. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

3. Emergency Ordinance 2022-XX: Amending Ordinance 2022-03 Authorizing And Directing The Mayor And/Or Village Administrator to Enter Into An Agreement With Jones & Henry Engineers For Engineering Services For Project 3&11 Sewer Separation.

a. Amending ordinance to include the updated proposal amount for Project 12's addition to scope

b. This was discussed a couple months ago

c. The proposal adds \$47,000 to the preliminary engineering

d. The not to exceed amount was updated by \$55,000 to allow for any unforeseen issues

Councilman Kania moved to Suspend the rules for Emergency Ordinance 2022-XX: Amending Ordinance 2022-03 Authorizing And Directing The Mayor And/Or Village Administrator to Enter Into An Agreement With Jones & Henry Engineers For Engineering Services For Project 3&11 Sewer Separation. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0

Councilwoman Westhoven moved to approve Emergency Ordinance 2022-XX: Amending Ordinance 2022-03 Authorizing And Directing The Mayor And/Or Village Administrator to Enter Into An Agreement With Jones & Henry Engineers For Engineering Services For Project 3&11 Sewer Separation. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

4. Fireworks were discussed by Council, including the plan to have the Swanton Fireworks Festival at Memorial Park.

5. Council discussed the Director Staff Meeting that the Mayor and Councilwoman Disbrow were a part of.

6. Council was updated on the recent Planning Commission Meeting and voted to accept variances as approved by the Planning Commission.

a. A Variance for Alcohol Sales at 106 N. Main St.

Councilman Kania moved to approve the Variance. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

b. A Variance for Structure Construction at 615 S. Main St.

Councilman Kania moved to approve the Variance. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

c. A Variance for Structure Construction at 131 St. Richards Ct.

Councilman Kania moved to approve the third reading of the Ordinance. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

7. Approve May Financial Statements as Presented

Councilman Kania moved to approve the Financial Statements. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Mayor's Report:

1. Fireworks Planning
 - a. Thanks
2. Administrator Search
 - a. Interviews
3. Live Streaming
 - a. Up and running for all meetings
4. Yellowstone Trail
5. Railroad Park Update
 - a. Progressing
 - b. Major commitment for the viewing platform
6. Plan Commission
 - a. DORA Update
 - b. Mrs. Behnfeld, member of the public in attendance, offered a DORA update
7. Economic Development Commission
 - a. Discussions and presentations to start

Administrator's Report

1. General Updates
 - a. June water shut offs due to non-payment – ten (10)

2. Planning Commission
 - a. June Public Hearings all approved
 - i. 106 N. Main – variance to sell alcohol
 - ii. 615 S. Main – variance on accessory structure height
 - iii. 131 St. Richards – variance on accessory structure height
3. Tree Commission
 - a. Next meeting is unknown
 - b. Only one person currently sits on the tree commission.
4. Project Updates
 - a. Project 8 & 9
 - i. Adjusting manholes, seeding, grading and more paving is scheduled
 - ii. Everything on track to complete very soon
 - b. Membrane Softening (estimated dates)
 - i. Waiting on materials which are scheduled to arrive in November
 - c. Phase 2 Meter Update
 - i. Outstanding: 17
 - ii. Three need a plumber
 - d. Memorial Park Master Plan
 - i. Playground
 1. Ordered second play structure in January
 2. Install will occur after Corn Festival due to supply chain issues
 - ii. Capital Budget Request Submitted
 1. Rep. Hoop’s Office is interested in pursuing a portion of the Village’s request
 2. Preliminary reports indicate there is money allocated in the Capital Budget for Memorial Park updates
 - iii. Playground Fundraiser
 - iv. Adopt a Bench program information is on the website
 1. 3 out of the 5 benches sold
 2. More promotion scheduled
 - e. Title XV Codified Ordinance Update
 - i. CT Consultants submitted rough draft
 - ii. Given to Planning Commission
 - f. Downtown parklet
 - i. Will install parking grids soon
 - g. Sidewalk Improvement Program
 - i. Sidewalks poured last week
 - ii. 220 Woodland

- iii. 229 N. Main
- iv. 308 Miller
- v. 98 Dodge – working on some issues
- vi. 306 E St. Clair
- h. Façade Enhancement Program
 - i. 2022 applications
 - ii. 124 N. Main
 - 1. Upper window replacement and awning
 - iii. 95 Dodge
 - 1. Paint outside wall and mortar up holes
 - iv. 101 Church
 - 1. Paint west wall facing N. Main
 - v. 202 N. Main
 - 1. Painting wall
 - vi. 102-104 N. Main
 - 1. Paint exterior
 - vii. 106 N. Main
 - 1. Replace upper windows and paint exterior
 - viii. Total requests approximately \$19,000
 - ix. 99 N. Main St has been sold. New owner discussed painting a mural on the side of the building
- i. Hallett Ave Improvements
 - i. Hallett Road A
 - 1. Tentative dates
 - a. Design: 2022 – 2024
 - b. Bid: 2024
 - c. Construction 2024
 - ii. Work includes removal and replacement of curb and gutter, new pedestrian walk on west side of road, as well as widening the existing structure over Al Creek to facilitate pedestrians
- j. Public Safety Facility Review
 - i. Internal review of next steps
- k. Airport Highway Corridor Study
 - i. Focus on Main Street first but will regroup on this soon
 - ii. This is related to Airport & Main intersection and the merging just west of said intersection
 - iii. However, the timing of the light at Airport & Main is connected to the timing at Airport & Hallett so a Corridor Study needed to take place.

- l. Address updates
 - i. Addresses assigned
 - ii. Met with Postmaster
 - iii. Courtesy letter was sent out, in May, to all affected properties
 - iv. Official letter sent out first week of June
 - v. 180 days begins on July 5
- m. Project 3 & 11 & 12
 - i. J&H provided an updated fee proposal to include Project 12
- n. Lead Service Line Inventory and Mapping Grant
 - i. Successful in receiving funds
 - ii. Reimbursement grant
 - iii. Work will begin soon
- o. Munson Road
 - i. Surveys continue to come in
 - ii. Mrs. Hoelzle asked PDG to look into cost estimates for various scenarios
 - 1. Solely road improvement
 - 2. Sanitary line
 - 3. Other combinations recommended by eningeer
- p. ADA Transition Plan
 - i. Ongoing
- 5. Communications Update
 - a. No major updates but concerns are continuing to come through the website as users utilize the new online submission form
- 6. Division Reports in Dropbox for your review.

Personnel Report:

- 1. Resignations
 - a. Katelyn Sanders submitted her letter with an effective date of June 10, 2022
 - b. Sean Greiwahn submitted his letter of resignation from the SFRD with an effective date of June 13, 2022
 - c. Shylie Monto submitted her letter of resignation from the SFRD with an effective date of June 13, 2022


Councilman Kania moved to approve Ms. Sanders' Resignation. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion passed 6-0.

Councilman Kania moved to approve Mr. Griewahn's Resignation. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion passed 6-0.

Councilman Messenger moved to approve Ms. Monto's Resignation. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion passed 6-0.

Councilman Kania moved to adjourn at 7:41 pm, with Councilman Messenger seconding. No discussion.
Roll Call. ALL YES. Motion Passed 6-0.


Neil Toeppe, Mayor

Attest: 
M. Jason Vasko, Fiscal Officer

Water & Sewer Committee 6:00 p.m. Pilliod (Chairperson), M. Disbrow, Messenger

1. Leak Detection Survey Discussion
 - a. Complete Survey is in Dropbox for review
 - b. This is an important task relative to water accountability
 - c. Water accountability is the percentage of water treated compared to water billed
 - d. The last leak detection took place in late 2018, this was in conjunction with the conversations related to the large scale meter update
 - e. It is recommended to perform a leak detection every 3-4 years to keep up with any changes in the system
 - f. In the 2022 leak detection survey, eight (8) points were uncovered estimating a total loss of 26,000 gallons per day
 - i. 2- 7000 gallon leaks included
 - g. Three (3) of the eight (8) were corrected already
 - h. The rest are in the process of a plan to correct
 - i. The last month's accountability was 81%
 - i. Committee asked how many gallons 19% equates to.
 - j. One of the recommendations is a complete review of the system to ensure all service connections are metered
 - i. Mr. Yackee is looking into logistics
 - k. Other areas to review are hydrants that need repair
 - l. Recommendation is to look into more monies appropriated in 2023 budget to fix said hydrants
 - m. Discussion
 - i. Aqualine bill amount – not received?
 - ii. Committee feels this is money well spent

- iii. Wants to keep money in budget for leak detection

Adjourned at 6:11 pm

Finance Committee 6:33 p.m. Westhoven (Chairperson), Kania, Messenger

- 1) Financial Document review
 - a. April 2022 financial documents
 - b. Information present in Dropbox, for review

- 2) Thomas Hertzfeld, Alternative Energy Source
 - c. Discuss new electrical quotes for 2023 and beyond
 - d. Council wants to continue to receive these updates

- 3) Revenue Review
 - a. Federal grant for membrane project not received. \$883,000
 - b. Federal ODOD grant for Project 8 & 9 not received. \$873,135
 - c. Federal ODOD grant for Screen Headworks not received \$228,600

- 4) Oddities and Enormities
 - a. \$386,898 to Underground Utilities, Inc for project 8 & 9
 - b. \$233736.52 received from Ohio Water Development Authority
 - i. Loan reimbursement for payment noted as 1
 - c. \$18729 received from Regional Income Tax Authority
 - i. Refund of a portion of the 2021 retainer

Adjourned at 6:59 pm