

VILLAGE OF SWANTON

Council Meeting Minutes

July 18, 2022

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven

Councilman Kania moved to approve agenda as amended to include changes to personnel reports and an opportunity for public comment. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion passed 6-0.

Committee report summaries: please see below.

Old Business:

1. Third Reading 2022-XX: Establishing The Final Assessments for All Properties In The Village Of Swanton, Pursuant To Ohio Revised Code Section 727.01 Et Seq. For The Cost of Leaf Collection.

- a. Final Step in assessment process

Councilman Kania moved to approve the third reading of the Ordinance. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

2. Third Reading 2022-XX: Establishing The Final Assessments for All Properties In The Village Of Swanton, Pursuant To Ohio Revised Code Section 727.01 Et Seq. For The Cost of Street Lighting.

- a. Final Step in assessment process

Councilwoman Westhoven moved to approve the third reading of the Ordinance. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

New Business:

1. Approve June Financial Statements as Presented

Councilman Kania moved to approve the June Financial Statements as Provided.

Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

2. Personnel Changes

- a. Offer Employment to Brice Nemire with the Swanton Public Service Department, Public Works and Utilities Division, as a Public Works and Utilities Laborer at a rate of \$18.00 per hour. Mr. Nemire is subject to a 12-month introductory period and a continuation of his leave, should he have any remaining from his previous employment with The Village.

Councilwoman Westhoven moved to approve the hiring of Brice Nemire.

Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- b. Offer Employment to Dustin Makula with the Swanton Water Treatment Plant as a Water Treatment Plant Operator at a rate of \$20.00 per hour, contingent upon the successful completion of a drug screening and background check. Mr. Makula is subject to a 12-month introductory period and a proration of his leave.

Councilwoman Westhoven moved to approve the hiring of Dustin Makula.

Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- c. Offer Part-Time Employment to Wendy Waisner with the Swanton Fire and Rescue Department as a Paramedic and Firefighter at a rate of \$17.00 per hour, contingent upon the successful completion of a drug screening, background check, and physical examination. Ms. Waisner is subject to a 6-month introductory period.

Councilman Kania moved to approve the hiring of Wendy Waisner. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- d. Offer Part-Time Employment to Abigail Zunk with the Swanton Fire and Rescue Department as a Paramedic and Firefighter at a rate of \$17.00 per hour, contingent upon the successful completion of a drug screening, background check, and physical examination. Ms. Zunk is subject to a 6-month introductory period.

Councilman Kania moved to approve the hiring of Abigail Zunk. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- e. Offer Part-Time Employment to Bruce Barnes with the Swanton Fire and Rescue Department as an EMT and Firefighter at a rate of \$15.50 per hour, contingent upon the successful completion of

a drug screening, background check, and physical examination. Mr. Barnes is subject to a 6-month introductory period.

Councilman Kania moved to approve the hiring of Bruce Barnes. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- f. Accept the Reclassification of Nicholas Rohrs, from Part-Time to Full-Time Member of the Swanton Fire and Rescue Department. Mr. Rohrs will have prorated leave, but no change to his 6-month introductory period.

Councilman Kania moved to reclassification of Nicholas Rohrs to Full-Time Member of the SFRD. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- g. Accept the Resignation of Shawn Bowman, from the Swanton Fire and Rescue Department, effective July 22, 2022

Councilman Messenger moved to accept the Resignation of Shawn Bowman. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

- h. Approve the hiring of Claire Smith as Community Development Assistant at a rate of \$15.70 per hour, with a maximum schedule of 24 hours per week, contingent upon the successful completion of a drug screening and background check. Ms. Smith is subject to a 12-month introductory period.

Councilman Pilliod moved to approve the hiring of Claire Smith. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Mayor's Report:

1. Met with several residents on W. Garfield regarding construction issues
2. Walkthrough of Projects 8 and 9
3. Several meetings regarding the Fireworks
4. Meetings with the Fire Chief regarding staffing and training
5. Meetings with the Village Administrator
6. Meetings with the Public Service employees
7. Meeting with WRRF manager
8. Prepared a DRAFT of an Economic Development Commission Ordinance
 - a. Will be presented at the next council meeting
 - b. Need review by solicitor
 - c. Presentations scheduled for Mike Jay (RGP) and John Schmidt who circulated a petition for the establishment of an EDC
 - d. Have letters of support from the RGP, TMACOG and the FCEDC

9. Met with resident regarding a neighbor complaint
10. Met with the Fiscal Officer several times regarding employee compensation issues.
11. Plan Commission Meeting re: Birchwood Meadow

Administrator's Report

1. General Updates
 - a. Fire Advisory Board Meeting rescheduled for July 5, 2022
 - i. Deposit coming back for ladder truck
2. Planning Commission
 - a. July Public Hearings
 - i. 10 Turtle Creek- Site Plan Review- Birchwood Meadow
 - ii. Site Plan Was Approved
3. Tree Commission
 - a. Was discussed at Committee of the Whole
4. Project Updates
 - a. Project 8 & 9
 - i. A final walk through took place the morning of July 13, 2022 all concerns from residents were addressed and will be taken care of this fall.
 - b. Phase 2 Meter Update
 - i. Outstanding: 17
 - ii. Three need a plumber at this time
 - c. Memorial Park Master Plan
 - i. Adopt a Bench program information on the website
 1. 3 out of the 5 benches sold
 2. More promotion scheduled
 - d. Title XV Codified Ordinance Update
 - i. No Update
 - e. Hallett Ave Improvements
 - i. Hallett Road A
 1. Design Underway
 2. Received an Email from ODOT with questions
 - f. Public Safety Facility Review
 - i. Internal review of next steps
 - ii. Will need to provide OHM with information soon
 - g. Project 3 & 11 & 12
 - i. Ms. Shulters has a meeting with Troy from Jones and Henry Engineers within the next week or two to get grant work started and submitted before the end of August.

- h. Lead Service Line Inventory and Mapping Grant
 - i. Work will begin soon
 - i. Munson Road
 - i. Mrs. Hoelzle asked PDG to look into cost estimates for various scenarios
 - 1. Solely road improvement
 - 2. Sanitary line
 - 3. Other combinations recommended by engineer
5. Communications Update

Public Comment

Ms. Pilliod, representing the Corn Festival Committee, brought up several concerns:

- a) There were 24 days (at the time of the meeting) until the festival
- b) Wanted to know plans from Public Service
- c) Had safety concerns, specifically regarding potholes and an area at Beard Pavilion
- d) Asked to have volleyball courts cleaned up
- e) Stated that rims needed fixed or replaced for the 3-on-3 basketball tournament
- f) Asked that Public Service knock down tall weeds on Main Street prior to the Corn Festival Parade

Councilman Kania moved to adjourn for Executive Session, Concerning Public Employee Compensation at 7:23 pm, with Councilwoman Disbrow seconding. No discussion. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to reconvene from Executive Session at 8:02 pm, with Councilman Messenger seconding. No discussion. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to Adjourn at 8:03 pm. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.



Neil Toeppe, Mayor

Attest: 

M. Jason Vasko, Fiscal Officer

Committee of the Whole 6:45 p.m.

1. Tree Commission Discussion
 - a. Tree commission is currently down to one member
 - b. Administration has several issues that need addressed by Tree Commission
 - c. Committee suggested we reach out to close by arborists
 - d. Administration was also asked to put out a release / post requesting new members
 - e. Administration was also asked to look into stump grinding, possibly even make it part of the removal process
2. June Financial Review
 - a. Only Enormity and Oddity this month was a receipt from a loan draw for Project 8 & 9

Adjourned at 6:56 pm