

# VILLAGE OF SWANTON

Council Meeting Minutes

September 12, 2022

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven (excused)

*Councilman Messenger moved to approve agenda as presented. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion passed 6-0.*

*Councilman Kania moved to approve minutes from August 22, 2022. Seconded by Councilwoman Disbrow. No Discussion. Roll call. Motion passed 5-0-1 with Councilwoman Westhoven abstaining.*

## Finance Report

1. 2<sup>nd</sup> half real estate monies have been deposited
2. No unusual or large payments or receipts in August
3. Investment changes have been made per discussion with Council on August 22.
4. Budgeting Process:
  - a. Operational budget is nearly complete
  - b. We are looking at approximately a 3% increase in the budget across the board
  - c. Change in how budget is being written to present
  - d. Capital Budgeting is about 33% complete, Department heads are sending in requests at this time.
  - e. CIP will be updated from that information
  - f. Budget draft to be delivered at next meeting, with Temporary Budget set for approval at first meeting in October.

## Old Business:

1. Third Reading 2022-XX: An Ordinance 2022-XX Amending Chapter 33, Other Departments, Boards and Commissions, of the Codified Ordinances of Swanton, Ohio & Chapter 33.078 Economic Development Commission (EDC).

*Councilman Pilliod moved to Approve the Third Reading of Ordinance 2022-XX: Amending Chapter 33, Other Departments, Boards and Commissions, of the Codified Ordinances of Swanton, Ohio & Chapter 33.078 Economic Development Commission (EDC). Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

**New Business:**

1. Approve the August Financial Statements as Presented.

*Councilman Pilliod moved to Approve the August Financial Statements. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*

2. Resolution 2022-XX: Authorizing the Village Administrator to Submit a Grant Request to the ODNR for Urban Canopy Restoration. Committing to the Requisite Funding Match and Declaring an Emergency

a. Applying for \$10,000, with matching funds from the Village for 2023 to replant trees removed, lost and damaged in 2022 – 2023.

b. The total of \$20,000 should cover the costs of purchasing, planting and maintaining approximately 28 new trees

*Councilman Kania moved to Suspend the Rules for Resolution 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

*Councilman Kania moved to Approve Resolution 2022-XX: Authorizing the Village Administrator to Submit a Grant Request to the ODNR for Urban Canopy Restoration. Committing to the Requisite Funding Match and Declaring an Emergency. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

3. Resolution 2022-XX: Clarifying Street Names for Fulton County Auditor

*Councilman Pilliod moved to Suspend the Rules for Resolution 2022-XX. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

*Councilman Pilliod moved to Approve Resolution 2022-XX: Clarifying Street Names for Fulton County Auditor. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

4. Billy Chinnis 100<sup>th</sup> Birthday Proclamation

5. Fire Prevention Week Proclamation

6. Halloween Trick or Treat Date

a. Date set for October 29, 2022 from 6:00 pm – 7:30 pm

*Councilwoman Westhoven moved to Approve the timing of Trick-or-Treat for 2022. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

7. Facility Rental & Use Application Form Updates

## 8. SFRD Certificates of Recognition

### Mayor's Report:

- i. Regular Meetings with
  1. Administrator Shulters
  2. Chief Dziengelewski
- ii. Numerous visits with Firefighters, EMTs and Paramedics
- iii. Responded to numerous residents and business inquiries
- iv. Attended a function at Foertmeyer & Sons – discussed flowers for the village
- v. Scheduled to attend an Economic Development seminar hosted by the RGP. Will attend with Administrator Shulters
- vi. Tonight (9/12) the Swanton American Legion is hosting the members of the current Honor Flight that will leave out of Toledo tomorrow (9/13)
- vii. Met with the JDI group regarding the site plan for the Railroad Park

### Administrator's Report

#### General Updates

- i. Leadership Development Training for SFRD
- ii. Attended Dave Yost event at Foertmeyer. Meeting with Mark Foertmeyer in late October regarding the downtown flowerbeds for 2023.
- iii. Met with Chief Berg & Chief Dziengelewski to finalize DORA Plans
- iv. Caboose in Pilliod Park has been re-painted, lettering should be going on soon. Plaque to honor Haller Family has been ordered.
- v. Met with the Water Tower Painting Company, will start sending and working on design ideas
- vi. Precision Concrete Cutting, Inc. originally did a demonstration of their services back in 2019 no movement forward was made then. They did another demonstration in front of Benfield Wines last week, we have contracted with them to carry out the rest of the 600+ improvements from their survey and the work should be complete by Halloween.
- vii. Working with Ms. Claire Smith on code enforcement, ordinance updates, updating the zoning permits map, and will be working on updating Google Maps with the address changes that have occurred.

#### Planning Commission

- a. Meeting took place on September 6<sup>th</sup>.
  - i. Public Hearing for Notice of Appeal- Variance 128 Harrison was approved

## Tree Commission

- b. Meeting on September 19th at 5:30 PM.
- c. Team Nelson has found us a local arborist, we will be sending an updated list of the trees to assess and start scheduling for Team Nelson to remove the top priority trees early next year.
- d. Mr. Vasko will be finishing up the application for the Canopy Grant to submit for re-planting purposes.
- e. Next meeting will be on October 17<sup>th</sup>.

## Project Updates

### 1. *Hallett Ave Improvements*

- Met with Matt Sommerfeld & Chris Hibbett from ODOT project updates, Hallett Phase B Scope Walk will wait until Spring/Summer of 2023. The signs at the western corp limit were installed on May, 27th and the remaining signs (LUC-20A E side of Swanton & LUC-64 S side of Swanton) will be installed later this month

### 2. *Munson Road & Crestwood*

- OPWC Nominations have been submitted

## Communications Update

## Personnel Report

1. Motion to approve the hiring of Kyle Hashbarger as a member of the Swanton Fire and Rescue Department as a Firefighter / EMT at a rate of \$15.00 per hour. This offer of employment is conditional upon successful drug screening, physical and background check.

*Councilwoman Disbrow moved to Approve the Hiring of Kyle Hashbarger. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

2. Motion to approve the hiring of Scott Brubaker as a member of the Swanton Fire and Rescue Department as a Firefighter / EMT at a rate of \$15.25 per hour. This offer of employment is conditional upon successful drug screening, physical and background check.

*Councilman Kania moved to Approve the Hiring of Scott Brubaker. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

3. Motion to approve the hiring of Drew McClain as a member of the Swanton Fire and Rescue Department as a Firefighter / EMT at a rate of \$15.25 per hour. This offer of employment is conditional upon successful drug screening, physical and background check.

*Councilman Kania moved to Approve the Hiring of Drew McClain. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

Public Comment

Executive Session

*Councilman Pilliod moved to enter Executive Session for the purposes of Discussing Public Employee Compensation at 7:31 pm. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

*Councilman Pilliod moved to adjust employee pay rates as follows:*

*Administrator Shulters increase by 6%*

*Finance Director Vasko increase by 6%*

*All other full-time employees increase by 12%*

*Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

*Councilman Kania moved to Adjourn at 9:00 pm. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.*

  
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Neil Toeppe, Mayor

Attest:   
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M. Jason Vasko, Fiscal Officer