

VILLAGE OF SWANTON

Council Meeting Minutes

November 28, 2022

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania (excused)
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven (excused)

Councilman Messenger moved to approve agenda as presented. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

Councilwoman Disbrow moved to approve minutes from November 14, 2022. Seconded by Councilman Disbrow. No Discussion. Roll call. Motion Passed 4-0.

Committee Reports

Councilman Disbrow moved to accept the renewal for the United Health Care plan for all employees for 2023. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

Personnel Report:

1. Motion to accept the resignation of Olivia Pasternak from position of Administrative Assistant II and Utility Billing Clerk, effective 11/26/2022.

Councilman Pilliod moved to Accept Ms. Pasternak's resignation. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

2. Motion to approve the hiring of Andrew Brennan as a part-time firefighter with the Swanton Fire and Rescue Division, effective immediately, at a rate of \$17.25 per hour. Mr. Brennan will be subject to a 180-day statutory probationary period.

Councilman Pilliod moved to Approve the Hiring of Mr. Brennan. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

3. Motion to remove Nicholas Rohrs from the Swanton Fire and Rescue Division Roster. Mr. Rohrs was previously terminated from the department with cause.

Councilman Messenger moved to Remove Mr. Rohrs from the Roster of the SFRD. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

4. Motion to accept the resignation of Larry Moore from the Swanton Police Department, effective 11/26/2022.

Councilman Pilliod moved to Accept Mr. Moore's Resignation. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

5. Motion to accept the resignation of Kyle Hashbarger, effective immediately, from the Swanton Fire and Rescue Division.

Councilman Messenger moved to Accept Mr. Hashbarger's Resignation. Seconded by Councilman Pilliod. Roll Call. ALL YES. Motion Passed 4-0.

6. We wanted to give notice that Dave Sherpinkas was hired September 4, 2022 as a member of the Swanton Public Works and Utilities department, as an operator. This was done under the authority of the Village Administrator, but is being presented to Council for documentation purposes.

7. Motion to rescind the offer of employment to Cody Church on behalf of the Swanton Fire and Rescue Division

Councilman Disbrow moved to Rescind Mr. Church's employment offer. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

Mayor's Report:

1. Regular Meetings with
 - a. Administrator Shulters
 - b. Fiscal Officer Vasko
 - c. Chief Dziengelewski
2. Responded to numerous residents and business inquiries. Re: Main Street and water meters
3. Reviewed potential litigation matter
4. Met with Solicitor Murphree regarding Administrative and HR job responsibilities and descriptions
5. Exit interview with Olivia Pasternak

Administrator's Report

General Updates

1. Met with Christmas in Swanton Committee
2. Met with ODOT Wauseon Garage regarding Snow Removal
3. HVAC System for the Police Department & Administration Offices
4. Met with employees regarding open enrollment for benefit coverage

5. Met with Village Solicitor, Jones & Henry, and CamTech regarding Sewer Main Break on South Main Street
6. Met with Village Solicitor regarding Employee Handbook updates, Preventative Maintenance of the HVAC Systems, and Refuse Service Contract
7. Met with Swanton Welding
8. Attended Fulton County Regional Planning Commission
9. Met with 13 ABC NEWS to discuss the promoting of events happening within the village.

Tree Commission

1. November 21st meeting was held, application for 2022 Tree City was submitted at the beginning of this month. We did not receive the Urban Canopy Grant. The discussion of the trees that were removed this year took place, as well as, the discussion of re-planting in 2023. The commission will meet again in January.

Planning Commission

1. Next Meeting is December 6th

Christmas in Swanton is December 3rd:

1. Parade Down Main Street 10:30a
2. Craft Show Swanton High School 9:00a – 3:00p
3. Library Program at Swanton High School 11:30a
4. Santa Visits 12:30p – 3:00p
5. Happy the Clown

Swanton's Snowflake Shuffle:

1. Pilliod Park
 - a. Registration 4-4:45p
 - b. 5k Run – 5:00p
 - c. Kids 1k Run – 6:00p
 - d. Tree Lighting – 6:30p
2. Swanton Fire and Rescue Department
 - a. Cocoa, Cookies, Santa & Happy the Clown 6:45p

Executive Session

1. Concerning Pending Litigation
2. Concerning Public Employee Employment

At 7:17 pm, Councilman Messenger moved to Adjourn into Executive Session. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

At 8:04 pm, Councilman Messenger moved to Reconvene from Executive Session. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 4-0.

At 8:04 pm, Councilman Disbrow moved to Adjourn. Seconded by Councilman Pilliod. No discussion.
Roll Call. ALL YES. Motion Passed 4-0.



Neil Toeppe, Mayor

Attest:  _____

M. Jason Vasko, Fiscal Officer

Committee of the Whole

1) 2023 Meeting Calendar

Presented as included in Dropbox

Will Discuss with Solicitor regarding verbiage required to alter the Codified Ordinances to look at moving the meetings to a 6:00pm start. Note: This is pending the availability of the absent councilmembers.

Additionally, asked to look at having committee meetings flow from one to another without a long gap between.

2) 2022 - 2023 Handbook Revisions

Was reviewed by a group of employees from all departments

Most of the revisions included removing redundant or unnecessary language

Added the Juneteenth Holiday to come into compliance with Federal Holiday Register

Added a floating "birthday" holiday that is a paid day off, but if an employee chooses to work on their birthday, they would not receive holiday pay (1.5x their normal rate)

3) Employee Benefit Program

Received two quotes: Anthem and UHC renewal

Increase for UHC was 23% overall, Increase for Anthem is 10% from 2022 premiums, but Anthem has a larger out of pocket cost for employees, and most local doctors would be in the next tier of benefits.

Advised / requested to go forward with UHC renewal

4) CIP and Temporary Budget

Temporary budget needed adjustment for chemical prices and HVAC purchases

CIP is almost done; vehicle replacement schedule needs to be completed

Both will need to be passed at Dec. Council meeting

Adjourned at 6:20 pm

Public Safety Committee

Bids were requested for a Vehicle Exhaust Removal System, to replace an inoperable system that currently exists at the SFRD.

2 companies issued bids: Hastings and MagneGrip

Hastings had 2 options available

MagneGrip offered 3 options

The Grant received requires lowest and best offers.

Bids referred to SFRD and Village Solicitor for review.

Adjourned at 6:42 pm